

**MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR PUBLIC MEETING  
MUNCY JR./SR. HIGH SCHOOL  
LIBRARY/MEDIA CENTER IN THE ADDITION  
May 12, 2025  
7:00 PM**

For the purpose of school building safety and maintaining Board minutes, all visitors attending Board meetings are required to register their attendance on a sign-in sheet that shall be provided for that purpose.

**I. CALL TO ORDER** **Mr. Johnson**

**II. ROLL CALL** **Mr. Seese**

	<u>Present</u>	<u>Absent</u>	<u>Late</u>
Mr. Joseph Earnest	_____	_____	_____
Mr. David Edkin	_____	_____	_____
Mr. Steven Hill	_____	_____	_____
Mr. Scott Johnson	_____	_____	_____
Mrs. Krista McMonigle	_____	_____	_____
Mr. David Messenger	_____	_____	_____
Mr. Justin Teffeteller	_____	_____	_____
Mr. Kim Walker	_____	_____	_____
Mr. Corey Walko	_____	_____	_____
TOTAL	_____	_____	_____

**III. FLAG SALUTE** **Mr. Johnson**

**IV. REVIEW AND APPROVAL OF MINUTES** **Mr. Johnson**

May I have a motion to approve [the minutes of the April 14, 2025 Policy Committee Meeting](#), [the April 14, 2025 Committee of the Whole Meeting minutes](#), and [the April 21, 2025 Regular Public Meeting Minutes](#) of the Muncy School District Board of Directors?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**V. VISITORS PRESENTATIONS/PUBLIC COMMENTS**

- |   |                     |
|---|---------------------|
| A. Announcement of Executive Session Prior to Meeting   | <b>Mr. Johnson</b>  |
| B. Representative from Pfieffer Naginey   | <b>Mr. Troutman</b> |
| C. The Chair will entertain any requests for listed agenda item changes.  | <b>Mr. Johnson</b>  |
| D. Please submit abstention memorandums to the Board Secretary at this time.  | <b>Mr. Johnson</b>  |
| E. Please request items to be voted on separately outside of grouped agenda items.  | <b>Mr. Johnson</b>  |
| F. The public is invited to address the Board at this time in accordance with <a href="#">Muncy School District's established public input procedures</a> . | <b>Mr. Johnson</b>  |

## VI. OLD BUSINESS

Dr. Skaluba

### A. Policies and Procedures

Administration recommends second reading and final approval of the following policies:

1. [Policy 005](#) – Organization (REVISED)
2. [Policy 103](#) – Discrimination / Harassment Affecting Students (REVISED)
3. [Policy 103.1](#) – Nondiscrimination – Qualified Students with Disabilities (REVISED)
4. [Policy 104](#) – Discrimination / Harassment Affecting Staff (REVISED)
5. [Policy 234](#) – Pregnant / Parenting / Married Students (REVISED)
6. [Policy 247](#) – Hazing (REVISED)
7. [Policy 249](#) – Bullying / Cyberbullying (REVISED)
8. [Policy 252](#) – Dating Violence (REVISED)
9. [Policy 308](#) – Employment Contract / Board Resolution (REVISED)
10. [Policy 336](#) – Personal Necessity Leave (REVISED)
11. [Policy 339](#) – Uncompensated Leave (REVISED)
12. [Policy 610](#) – Purchases Subject to Bid / Quotation (REVISED)
13. [Policy 611](#) – Purchases Budgeted (REVISED)
14. [Policy 626](#) – Procurement Attachment – Federal Fiscal Compliance (REVISED)
15. [Policy 823](#) – Opioid Antagonist (REVISED)
16. [Policy 824](#) – Maintaining Professional Adult / Student Boundaries (REVISED)

May I have a motion to approve the recommendations in Item A?

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

## VII. NEW BUSINESS

Dr. Skaluba

### A. Adoption of the 2025-2026 Proposed Final Budget

Administration recommends adoption of the proposed final 2025-2026 Muncy School District General Fund Budget, including the following tax rates: [\(See PDE- 2028\)](#)

	<u>Current</u>	<u>Proposed 2025-2026</u>
Real Estate	16.72 mills	16.72 mills
Earned Income	1.25%	1.25%
Real Estate Transfer	.5%	.5%
Local Services	\$5.00	\$5.00

### B. Financial Reports

Administration recommends approval of the April 2025 Financial Reports. **(See Financial Reports)**

1. [Treasurer's Report](#)
2. [General Fund](#)
3. [Food Service Report](#)
4. [Student Activities Fund](#)

**C. 2025-2026 Appointments**

Administration recommends approval of the following appointments:

- |                                 |   |
|---------------------------------|---|
| • Local Services Tax Collectors | Muncy Borough Treasurer; Muncy Creek Township Secretary |
| • Real Estate Tax Collector     | Muncy School District Business Office                   |
| • Earned Income Tax Collector   | Keystone Collections Group                              |
| • School Solicitor              | McCormick Law Firm                                      |
| • School Dentist                | Smile Pennsylvania (The Mobile Dentists)                |
| • Independent Auditor           | Richard B. Snodgrass & Co.                              |
| • Newspapers                    | Muncy Luminary  |
|                                 | East Lycoming Shopper & News                            |
|                                 | Williamsport Sun Gazette                                |
| • Designated Depositories       | Journey Bank  |
|                                 | M&T Bank  |
|                                 | PA School District Liquid Asset Fund                    |
|                                 | First Citizens Community Bank (FCCB)                    |

**D. Proposals and Agreements**

Administration recommends approval of the following agreements/proposals:  
(See Special Reports)

<u>Vendor</u>	<u>Services/Amount</u>
Mindful Alliance	<a href="#">2025-26 School Based Counseling</a> Svcs. /No Cost/Billed to Ins.
Infocon Corporation	<a href="#">2025 Tax Processing Service</a> (Printing/Postage/Mailing) +/- \$1,750
CSIU 16	<a href="#">2025-26 Financial/Personnel Applications</a> /\$13,385.00
River Rock Academy	<a href="#">2025-26 Secondary Student Services</a> / \$246.00 per day
Pennsylvania School Board Assoc. (PSBA)	<a href="#">All-Access Membership + AR</a> / \$11,683.64
BLaST 17	<a href="#">Technology Services Agreement</a> / \$95.00 - \$150.00 per hour
River Valley Regional YMCA	<a href="#">2025-26 School Age Child Care Program Agreement</a>
Journey Bank	<a href="#">Scoreboard Sponsorship Agreement</a> / (\$15,000.00)
Marco	<a href="#">5 yr. Copier Services Agreement</a> / \$2,074.16 per month
Keystone Purchasing Network	<a href="#">High School Flooring</a> / \$28,874.97

**E. 2025-2026 Insurance Renewals**

Administration recommends approval of [insurance coverage renewals for July 1, 2025](#).  
(See Special Reports)

**F. Scholarship**

Administration recommends approval of the following scholarship in accordance with the provisions of Board Policy 702A, and the guidelines established for the scholarship award: (See Special Reports)

[Richard A. Smith Memorial Scholarship Award](#)

**G. Out-Of-State Field Trip Request**

Administration recommends approval of the following out-of-state field trip request:  
**(See Special Reports)**

Location: [The Great Gatsby on Broadway \(New York City\)](#)

Date: May 22, 2025

Cost: No Cost to the District\*

\*Covered by Grant from First Community Foundation Partnership of PA

**H. Football Final Four Banner Donation**

Administration recommends approval of a donation from Muncy Rotary for the purpose of offsetting costs associated with the district's purchase of a Football Final Four Banner to be display in Schuyler Stadium in recognition of the 2025 season.

**I. Memorandum of Understanding**

Administration recommends approval of the Memorandum of Understanding between Muncy School District and the Muncy Borough Police Department. **(See Special Reports)**

**J. Policies and Procedures**

Administration recommends approval of the first reading of the following policy:

a. [Policy 702.3](#) – Naming Rights for School District Facilities (NEW)

**K. Triennial Assessment**

Administration recommends approval of the district's triennial assessment for the current evaluation cycle and approval of required goals for the next evaluation cycle.

[Ward L. Myers Elementary School](#)

[Muncy Jr./Sr. High School](#)

May I have a motion to approve the recommendations in Items A through K?

**Mr. Johnson**

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

## A. School Board

## 1. Election of Board Treasurer / Secretary

\_\_\_\_\_ nominates Billee Harris to serve as Board Treasurer for the 2025-2026  
*Board Member* school year.

## B. Classified

1. Administration recommends payment at the current board approved hourly wage for the following employee to assist with technology maintenance efforts during the summer:

a. Heather Peters

2. Administration recommends approval of the following appointments:

a. Name: Skyanne Moore  
Position: Substitute Custodian  
Rate: \$13.00/hour  
Effective Date: June 9, 2025

b. Name: Britney Swisher  
Position: Substitute Custodian  
Rate: \$13.00/hour  
Effective Date: June 9, 2025

c. Name: Pierce McGuire  
Position: Substitute Custodian  
Rate: \$13.00/hour  
Effective Date: Upon receipt of hiring documentation

3. Administration recommends approval of the following resignation:

a. Name: Pamela Fry  
Position: Paraprofessional  
Effective Date: June 5, 2025

4. Administration recommends approval of the following deduct days:

a. Employee # 1237 – 4/11-4/14/2025  
b. Employee # 1383 – 4/14-4/17/25, 4/21-4/25/25, and 4/28-5/2/25  
c. Employee # 1301 – 4/7/25  
d. Employee # 1231 – 4/10/2025  
e. Employee # 1368 – 4/21-4/25/25  
f. Employee #1251 – 4/21-4/25/25, and 4/30/25  
g. Employee #1367 – ½ day on 4/23/25

**C. Athletics**

1. Administration recommends approval of the following coaching appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Marah Biddle	Head Varsity Field Hockey Coach	Fall 2025	II
Rachel Yohn	Assistant Varsity Field Hockey Coach	Fall 2025	V
Armando Sassono	Assistant Varsity Boys Soccer Coach	Fall 2025	V
John Karichner	Assistant Varsity Girls Soccer Coach	Fall 2025	V
James Nuss	Assistant Varsity Girls Tennis Coach	Fall 2025	V
Kristina Appleman	Head Varsity Cheer Coach	Fall 2025	IV
Tiffany Boyles	Head Jr. High Cheer Coach	Fall 2025	VI
Ben Murray	Weight Room Coordinator	2025-26 (SFWS)	VII
Rae Ellah Tetreault	Volunteer Field Hockey Coach	Fall 2025	-----
Cindie Lytle	Volunteer Field Hockey Coach	Fall 2025	-----
Todd Modispaw	Volunteer Girls Soccer Coach	Fall 2025	-----
Danielle Caporale	Volunteer Jr. High Cheer Coach	Fall 2025	-----

May I have a motion to approve the recommendations in Items A through C?

**Mr. Johnson**

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**IX. ADMINISTRATIVE REPORTS**

- A. Business Administrator  
B. Superintendent

**Mr. Seese  
Dr. Skaluba**

**X. DELEGATE REPORTS**

- A. Lycoming Career & Technology Center  
B. PA School Boards Association

**Mr. Messenger  
Mr. Edkin**

**XI. EXECUTIVE SESSION AFTER ADJOURNMENT**

**Mr. Johnson**

**XII. ADJOURNMENT**

**Mr. Johnson**

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Time: \_\_\_\_\_ P.M