

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING

February 17, 2025
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Vice President Mr. Kim Walker, Mr. Joseph Earnest, Mr. David Edkin, Mr. Steven Hill, Mr. David Messenger, Mr. Justin Teffeteller, and Mr. Corey Walko. Members of the board that arrived late: Mrs. Krista McMonigle (7:02pm)

Members of the administration present: Superintendent Dr. Craig Skaluba, Business Administrator Mr. Andrew Seese, Members of the administration absent: High School Principal Mr. Timothy Welliver, Elementary Principal Mr. Steven Haddon, and Special Education Coordinator Mrs. April Farrell.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were three in-person participants.

REVIEW AND APPROVAL OF MINUTES

Mr. Hill moved to approve the [minutes of the January 13, 2025 Committee of the Whole Meeting](#) and [the minutes of the January 21, 2025 Regular Public Meeting](#) of the Muncy School District Board of Directors. Mr. Messenger seconded the motion, and it passed unanimously.

INFORMATION AND VISITORS' PRESENTATIONS

The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. There were no public comments. The Chair entertained any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary. There were no change requests or abstention memorandums presented.

OLD BUSINESS

Dr. Skaluba

A. 2025-2026 Academic and Board Calendars

Motion to approve the second and final approval of the following calendars:
(Copied in Minutes)

1. [2025-2026 Muncy School District Academic Calendar](#)
2. [2025-2026 School Board Meeting Calendar](#)

Mr. Edkin moved to approve item A. Mr. Earnest seconded the motion, and it passed unanimously.

NEW BUSINESS

A. Financial Reports

Motion to approve January 2025 Financial Reports. (See Financial Reports)

1. [Treasurer's Report](#)
2. [General Fund](#)
3. [Food Service Report](#)
4. [Student Activities](#)

B. Proposals and Agreements

Administration recommends approval of the following agreements/proposals:
(Copied in Minutes)

<u>Vendor</u>	<u>Services/Amount</u>
ESS Northeast, LLC	2 yr. Extension of Substitute Services Agreement / See Exhibit A
Crossroads Counseling, Inc.	Referral Agreement
Braim's Refrigeration & Air Conditioning	Elementary Ice Machine / \$5,000.00

C. IU Budget

Administration recommends approval of the [2025-2026 BLaST IU 17 General Operations Budget](#).
(Copied in Minutes)

D. Donations

Administration recommends approval of the following donations: (Copied in Minutes)

1. Donation of the book, *The Alphabet War* (estimated value of \$10.00), to the district's library collection. The book was donated by BLaST IU 17 in recognition of Mr. Scott Johnson's role as board member on the BLaST IU 17 Board of Directors.
2. Annual distribution of \$628.50 received from The Fannie Rachel Wood Brown Fund at the First Community Foundation Partnership of Pennsylvania.
3. Annual distribution of \$1,515.00 received from Muncy School District's Endowment Fund at the First Community Foundation Partnership of Pennsylvania.

D. Donations – Continued

4. Annual distribution of \$500.00 received from The SADD Friends of Students Against Destructive Decisions Fund at the First Community Foundation Partnership of Pennsylvania.
5. Annual distribution of \$155.44 received from The Anthony L. DiSalvo, II American Flag Fund at the First Community Foundation Partnership of Pennsylvania.

E. E-Rate Contract Approval

1. Administration recommends approval of a [contract with CXtec based on the completed bid matrix for all proposals received for the E-Rate Category Two \(Internal Connections and Related Services\) RFP for Wireless Internet Access Points](#). The CXtec proposal is for a total cost of \$34,754.00. With the current e-Rate discount of 70%, after reimbursement, the cost to the district is estimated at \$10,426.20.

F. Naming of Music Room in Muncy Jr. / Sr. High School

Mr. Walker recommends naming the music classroom in the Muncy Jr./Sr. High School in honor of Mr. Richard Alan Smith.

Mr. Earnest moved to approve items A through F. Mr. Walko seconded the motion, and it passed unanimously.

PERSONNEL

A. Board

1. Election of President Pro Tem

Mr. Edkin recommends a motion to elect Mr. David Messenger as President Pro Tem for the purpose of signing his son's high school diploma.

B. Professional

1. Administration recommends the acceptance of the following retirement:

a.	Name:	Elizabeth Crissman
	Position:	Secondary Art Teacher
	Effective:	End of the 2024-2025 School Year

C. Classified

1. Administration recommends approval of deduct days for the following:
 - a. Employee #1237 – ¼ day on 1/6; 1/7 – 1/10; and 1/21
 - b. Employee #1211 – 1/9 and 1/16
 - c. Employee # 1251 – 1/27 and 1/30 – 1/31
 - d. Employee # 1231 – 2/4
 - e. Employee #1368 – 1/28

2. Administration recommends the acceptance of the following retirement:
 - a. Name: Vickie Conner
 Position: Secretary to the Elementary School Principal
 Effective: July 28, 2025

3. Administration recommends acceptance of the following resignations:
 - a. Name: Mechelle Marks
 Position: Food Service Worker
 Effective: January 27, 2025

 - b. Name: Scot Cleona
 Position: Food Service Worker
 Effective: January 29, 2025

4. Administration recommends approval of the following appointments:
 - a. Name: Sobeida Duran-Segovia
 Position: Food Service Worker
 Rate: \$14.00 per hour
 Effective: Upon Receipt of Hiring Documentation

 - b. Name: Stacy Saar
 Position: Food Service Worker
 Rate: \$14.00 per hour
 Effective: Upon Receipt of Hiring Documentation

D. Athletics

1. Administration recommends acceptance of the following resignation:

a. Name: Rae-Ellah Tetreault
 Position: Varsity Field Hockey Head Coach
 Date: February 3, 2025

2. Administration recommends approval of the following coaching appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Effective</u>	<u>Classification</u>
Shawn Smith	Elementary Wrestling Volunteer	Winter 2025	-----
Donald (Bo) Long III	Volunteer Baseball Coach	Spring 2025	-----
Ben Colburn	Volunteer Baseball Coach	Spring 2025	-----
John Karichner	Asst. Jr. High Girls Soccer Coach	Spring 2025	VII
Ben Burns	Head Jr. High Boys Soccer Coach	Spring 2025	V
Chris Persing	Head Varsity Football Coach	Fall 2025	I
Ben Burns	Head Varsity Boys Soccer Coach	Fall 2025	II
Kristy Rosario	Head Girls Tennis Coach	Fall 2025	II
Jason Gresh	Head Varsity Girls Soccer Coach	Fall 2025	II
Ben Murray	Weight Room Supervisor	Spring 2025	\$13.00 per hour

Mr. Walker moved to approve items A through D. Mr. Hill seconded the motion, and it passed unanimously.

ADMINISTRATION REPORTS

Dr. Skaluba reported on: Discussed upcoming meeting dates, and Basketball and Wrestling Playoff Information.

Mr. Seese reported on: Held a discussion on Lock Box Services.

DELEGATE REPORTS

Mr. Johnson gave a report to the board regarding BLAST IU #17 – meeting upcoming on 2/19

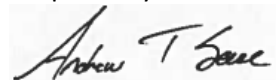
Mr. Messenger gave a report to the board regarding the Lycoming Career & Technology Center – meeting upcoming on 2/20

Mr. Edkin gave a report on the PA School Boards Association – PIAA District 4 Board Positions

ADJOURNMENT

There being no further business, Mr. Walker moved to adjourn the meeting at 7:22 p.m. Mr. Messenger seconded the motion, and it passed unanimously.

Respectfully submitted,



Andrew Seese, Board Secretary