

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING

May 13, 2024
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Vice President Mr. Kim Walker, Mr. David Edkin, Mr. Joseph Earnest, Mr. Steven Hill, Mr. David Messenger, Mrs. Krista McMonigle, and Mr. Justin Teffeteller. Members of the board absent: Mr. Corey Walko

Members of the administration present: Superintendent Dr. Craig Skaluba, Business Administrator Mr. Andrew Seese, High School Principal Mr. Timothy Welliver, Elementary Principal Mr. Steven Haddon, and Special Education Coordinator Mrs. April Farrell.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were two in-person participants.

REVIEW AND APPROVAL OF MINUTES

Mr. Hill moved to approve the minutes of the [April 8, 2024 Academic Committee Meeting](#), the [April 8, 2024 Committee of the Whole Meeting](#), and the [April 15, 2024 Regular Public Meeting](#) of the Muncy School District Board of Directors. Mr. Earnest seconded the motion and it passed unanimously.

INFORMATION AND VISITORS' PRESENTATIONS

There was an announcement of an Executive Session prior to the meeting for Personnel. The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. Representatives from FBLA, Pfiesser Naginey and McLure Company spoke. The Chair entertained any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary. There were no submissions of change requests or abstention memorandums presented to the Board Secretary.

NEW BUSINESS

A. Adoption of the 2024-2025 Proposed Final Budget

Motion to approve the adoption of the [proposed final 2024-2025 Muncy School District General Fund Budget](#), including the following tax rates: **(See PDE- 2028)**

	<u>Current</u>	<u>Proposed 2023-2024</u>
Real Estate	16.72 mills	16.72 mills
Earned Income	1.25%	1.25%
Real Estate Transfer	.5%	.5%
Local Services	\$5.00	\$5.00

B. Financial Reports

Motion to approve approval of the April 2024 Financial Reports.
(Copied in Minutes)

1. [Treasurer’s Report](#)
2. [General Fund](#)
3. [Food Service Report](#)
4. [Student Activities Fund](#)

C. 2024-2025 Appointments

Motion to approve the following appointments:

Local Services Tax Collectors	Muncy Borough Treasurer; Muncy Creek Township Secretary
Real Estate Tax Collector	Muncy School District Business Office
Earned Income Tax Collector	WASD Municipal & School Earned Income Tax Office
School Solicitor	McCormick Law Firm
School Dentist	Smile Pennsylvania (The Mobile Dentists)
Independent Auditor	Richard B. Snodgrass & Co.
Newspapers	Muncy Luminary
	East Lycoming Shopper & News
	Williamsport Sun Gazette
Designated Depositories	Journey Bank
	M&T Bank
	PA School District Liquid Asset Fund
	Fulton Bank

D. Proposals and Agreements

Motion to approve the following agreements/proposals: (Copied in Minutes)

<u>Vendor</u>	<u>Services/Amount</u>
Kidsworld Therapy Services	2024-2025 Services Contract for O.T. / P.T. / I.E. / \$20.00 – 350.00 per hour based on service type+50.00 fixed monthly fee
Infocon Corporation	2024 Tax Processing Service (Printing/Postage/Mailing) +/- \$1,750
CSIU 16	2024-2025 Financial/Personnel Applications /\$12,774.00
ESS	Sub. School Nurse Services / LPN \$20 Pay Rate / \$26.78 Bill Rate Sub. School Nurse Services / RN \$25 Pay Rate / \$33.48 Bill Rate

D. Proposals and Agreements- Continued

TriMark SS Kemp	Booster Heater / \$5,615.00 (COSTARS # 036-006)
TriMark SS Kemp	Convection Steamer / \$23,335.00 (COSTARS # 036-006)
Miller's Fence	Remaining Schuyler Ave. Fence Replacement / \$12,961.00
Raptor Technologies	Raptor Visitor Management Annual Access Fee / \$1,320.00
Critical Response Group	Annual Implementation and Maintenance Sub. / \$1070.00
PA Dept. of Human Resources	PA SBAP MAXCapture Data Entry of Direct Health- Related Services Agreement

E. 2024-2025 Insurance Renewals

Motion to approve insurance coverage renewals for July 1, 2024. (Copied in Minutes)

F. Textbooks

Motion to approve the following textbook to be used beginning with the 2024-2025 school year:

Subject: Myers' Psychology for the AP Course
Course: AP Psychology
Company: BFW Publishers
Copyright: 2024

Subject: Strive for a 5: Preparing for the AP Psychology Exam
Course: AP Psychology
Company: BFW Publishers
Copyright: 2024

G. Scholarship

Motion to approve the following scholarship in accordance with the provisions of Board Policy 702A, and the guidelines established for the scholarship award: (Copied in Minutes)

[Ritter Family Scholarship](#)

H. FBLA Out-Of-State Field Trip Request

Motion to approve the following out-of-state field trip request for FBLA: (Copied in Minutes)

Location: [FBLA National Leadership Conference](#) (Orlando, FL)
Date: June 27 – July 3, 2024
Cost: \$1,000.00

Mr. Earnest moved to approve items A through H. Mr. Hill seconded the motion and it passed unanimously.

PERSONNEL

A. School Board

1. Election of Board Treasurer

Mr. Edkin nominates Billee Harris to serve as Board Treasurer for the 2024-2025 school year.

B. Professional

1. Name: Jason Gresh
Position: High School Dean of Students
Rate: \$5,500.00
Effective: 2024-25 School Year

2. Administration recommends appointment of the following Title I staff for 2024-25 (Funded through federal Title I allocation):

ELEMENTARY (REGULAR TERM)

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Documentation Coordinator	Billee Harris	80 hours/CBA Homebound Rate
Documentation Coordinator	Jessica Goss	80 hours/CBA Homebound Rate
Documentation Coordinator	Kim Hill	80 hours/CBA Homebound Rate
Parent/Community Coordinator	Jes Kerstetter	104 hours/CBA Homebound Rate

EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Kim Price	CBA Homebound Rate
Teacher	Kelli Gresh	CBA Homebound Rate
Teacher	Rae Pitchford	CBA Homebound Rate

EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS Continued

Teacher	Anne Johnson	CBA Homebound Rate
Teacher	Kim Winters	CBA Homebound Rate
Teacher	Amy Rosenbaum	CBA Homebound Rate
Teacher	Kristi Alexander	CBA Homebound Rate
Teacher	Kristy Rosario	CBA Homebound Rate
Teacher	Megan Morgan	CBA Homebound Rate
Teacher	Kristen Fry	CBA Homebound Rate
Teacher	Stacy Williams	CBA Homebound Rate
Teacher	Amanda Hogan	CBA Homebound Rate
Teacher	Maura Sleboda	CBA Homebound Rate
Teacher	Jesica Kerstetter	CBA Homebound Rate
Teacher	Matthew Alexander	CBA Homebound Rate
Teacher	Zach Wallace	CBA Homebound Rate
Teacher	Karen Worth	CBA Homebound Rate
Teacher	Sherrri Doeblor	CBA Homebound Rate
Tutor	Joelyn Neidig	Applicable hourly rate
Tutor	Meg Hoffman	Applicable hourly rate

C. Classified

1. Administration recommends approval of the following transfer:

Name: Lori Reynolds
From: Full-Time Custodian
To: Substitute Custodian
Effective: May 13, 2024

2. Administration recommends payment at the current board approved hourly wage for the following employee to assist with technology maintenance efforts during the summer:

- a. Heather Peters

3. Administration recommends approval of the following deduct days:

- a. Employee # 1145 – April 16,17, and April 24 – May 3, 2024
- b. Employee # 1251 – April 8, and April 22, 2024
- c. Employee # 1280 – April 19, and May 3, 2024
- d. Employee # 1237 – ½ day April 24, 2024
- e. Employee # 1229 – May 3, 2024

D. Athletic

- Administration recommends approval of the following coaching appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Madalyn Burrows	Assistant Varsity Girls Soccer Coach	Fall 2024	V
Benjamin Burns	Assistant Varsity Boys Soccer Coach	Fall 2024	V
Marah Biddle	Assistant Varsity Field Hockey Coach	Fall 2024	V
James Nuss	Assistant Varsity Girls Tennis Coach	Fall 2024	V
Phil Aiken	Varsity Football 1 st Assistant Coach	Fall 2024	II
Mike Weber	Varsity Football Assistant Coach	Fall 2024	IV
Paul Kile	Varsity Football Assistant Coach	Fall 2024	IV
Mathew Meyer	Varsity Football Assistant Coach	Fall 2024	IV
Sean Reed	Head Jr. High Football Coach	Fall 2024	III
Ben Murray	Assistant Jr. High Football Coach	Fall 2024	IV
Jesse Thomas	Assistant Jr. High Football Coach	Fall 2024	IV
Mike Stark	Volunteer Football Coach	Fall 2024	----
Zach Burrows	Volunteer Football Coach	Fall 2024	----
Brad Watkins	Volunteer Football Coach	Fall 2024	----
Mike Diehl	Volunteer Football Coach	Fall 2024	----
Corey Palmatier	Volunteer Football Coach	Fall 2024	----
Chase Crawley	Volunteer Football Coach	Fall 2024	----
Justin Snyder	Volunteer Football Coach	Fall 2024	----
Todd Modispaw	Volunteer Girls Soccer Coach	Fall 2024	----
Armanda Sassano	Volunteer Boys Soccer Coach	Fall 2024	----
Cindie Lytle	Volunteer Field Hockey Coach	Fall 2024	----
Rachel Yohn	Volunteer Field Hockey Coach	Fall 2024	----
Sarah Biddle	Volunteer Field Hockey Coach	Fall 2024	----

Mr. Messenger moved to approve items A through D. Mr. Teffeteller seconded the motion and it passed unanimously.

ADMINISTRATION REPORTS

Dr. Skaluba reported on: Gave an update on upcoming Board Meeting Schedule, Health and Safety Update – Both buildings at zero cases. An update was given on Spring sports, and end of year schedule.

Mr. Seese reported on: Gave an update on [Federal Funding](#) and Watch Fire Video Board Update.

Mr. Welliver reported on: Gave an update on Academic Hall of Fame

Mr. Haddon reported on: Gave an update on end of year Field Trip and Field Day Update

Mrs. Farrell reported on: Special Education Field Day Info

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DELEGATE REPORTS

Mr. Johnson gave a report to the board regarding BLaST IU #17 – No report given.

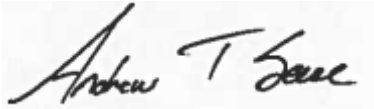
Mr. Messenger gave a report to the board regarding the Lycoming Career & Technology Center – gave an update on the LCTC project

Mr. Edkin gave a report on the PA School Boards Association – gave an update on 2024/25 PSSA will be online.

ANNOUNCEMENT OF EXECUTIVE SESSION

President Johnson announced that an executive session for personnel and legal topics would be held after the meeting. There being no further business, Mr. Walker moved to adjourn the meeting at 8:17 p.m. Mr. Earnest seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T Seese". The signature is written in a cursive style with a large initial 'A'.

Andrew Seese, Board Secretary