

**MUNCY SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR PUBLIC MEETING**

**MUNCY JUNIOR/SENIOR HIGH SCHOOL
LIBRARY
July 16, 2018
7:00 PM**

AGENDA

I. CALL TO ORDER Mr. McLean

II. ROLL CALL Mr. Edkin

	<u>Present</u>	<u>Absent</u>	<u>Late</u>
Connie Coyner	_____	_____	_____
Ty Fry	_____	_____	_____
Scott McLean	_____	_____	_____
Rhondel Moyle	_____	_____	_____
Justin Reis	_____	_____	_____
Lisa Sleboda	_____	_____	_____
Robert Titman	_____	_____	_____
Kim Walker	_____	_____	_____
Sarah Woodward	_____	_____	_____
 TOTAL	 _____	 _____	 _____

III. ANNOUCEMENT OF EXECUTIVE SESSION Mr. McLean

IV. FLAG SALUTE Mr. McLean

V. REVIEW AND APPROVAL OF MINUTES Mr. McLean

May I have a motion to approve the minutes of the June 25, 2018
Regular Public Meeting of the Muncy School District Board of Directors?

Motion:
Second:
Discussion:

Vote: Yes _____ No _____

VI. REVIEW OF PUBLIC INPUT PROCEDURES

Dr. Skaluba

VII. RECOGNITION OF CITIZENS

Mr. McLean

VIII. INFORMATION AND VISITORS' PRESENTATIONS

- A. The public is invited to address the Board now on any agenda item.
- B. The Chair will entertain any requests for listed agenda item changes.
- C. Please submit abstention memorandums to the Board Secretary at this time.
- D. Mike Davis to present information about the Muncy Jr./Sr. High School's Speech and Debate Club.

Mr. McLean
Mr. McLean
Mr. McLean
Dr. Skaluba

IX. RESIGNATION OF SCHOOL BOARD DIRECTOR

1. Resignation of School Board Director

_____ recommends acceptance of the resignation of Muncy
(Board Member)
Creek Township School Board Director Justin Reis effective June 26, 2018.

May I have a motion to approve this recommendation?

Mr. McLean

Motion:
Second:
Discussion:

Vote: Yes _____ No _____

X. INTERVIEWS FOR MUNCY CREEK TOWNSHIP BOARD VACANCY

Mr. McLean

XI. NOMINATIONS OF CANDIDATE(S) FOR MUNCY CREEK TOWNSHIP BOARD VACANCY

Mr. McLean

A. Nominations for School Board Director

I will accept nominations for the vacant Muncy Creek Township School Director Position.

Mr. McLean

_____ nominates _____ to serve as Muncy Creek.
(Board Member) (Candidate)
Township School Director for the remaining term ending December 2019.

Are there any other nominations?

Mr. McLean

If there are no further nominations, I will accept a motion to close nominations:

Mr. McLean

Motion:
 Second:
 Discussion:

Vote: Yes _____ No _____

B. Vote for Appointment of School Board Director

Mr. McLean

Vote Nominee:	_____	_____	_____	_____
Connie Coyner	_____	_____	_____	_____
Ty Fry	_____	_____	_____	_____
Scott McLean	_____	_____	_____	_____
Rhondel Moyle	_____	_____	_____	_____
Justin Reis	_____	_____	_____	_____
Lisa Sleboda	_____	_____	_____	_____
Robert Titman	_____	_____	_____	_____
Kim Walker	_____	_____	_____	_____
Sarah Woodward	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____

XII. ANNOUNCEMENT OF NEW BOARD MEMBER

Mr. McLean

XIII. OLD BUSINESS

A. Policies

Dr. Skaluba

Administration recommends second reading and final approval of the following school district policies: **(See Special Reports Section)**

1. Policy #103 – Nondiscrimination in School and Classroom Practices (Revised)
2. Policy #103.1 – Nondiscrimination – Qualified Students with Disabilities (Revised)
3. Policy #104 – Nondiscrimination in Employment Practices (Revised)
4. Policy #105 – Curriculum (Revised)
5. Policy #138 – Language Instruction Educational Program for English Learners (Revised)
6. Policy #150 – Comparability of Services (New)
7. Policy #248 – Unlawful Harassment (Deleted due to integration into Policy #103)
8. Policy #348 – Unlawful Harassment (Deleted due to integration into Policy #104)
9. Policy #301 – Creating a Position (Revised; Merged with Policy #401 and Policy #501)
10. Policy #302 – Employment of Superintendent / Assistant Superintendent (Revised)
11. Policy #303 – Employment of Administrators (Deleted; Merged into Policy #404)
12. Policy #304 – Employment of District Staff (New; Merged with Policy # 303;404;504)
13. Policy #305 – Employment of Substitutes (New; Merged with Policy # 405; 505; 529)
14. Policy #306 – Employment of Summer School Staff (New; Merged with Policy #406)
15. Policy #307 – Student Teachers / Interns (New; Merged with Policy #407)
16. Policy #308 – Employment Contract / Board Resolution (Revised; Merged with Policy #408)

Policies and Procedures (continued)

17. Policy #309 – Assignment and Transfer (Revised; Merged with Policy # 409; 509)
18. Policy #311 – Reduction of Staff (Revised; Merged with Policy #411; 511)
19. Policy #312 – Performance Assessment of Superintendent / Assistant Superintendent (Revised)
20. Policy #313 – Evaluation of Employees (Revised; Merged with Policy # 412; 413; 512)
21. Policy #314 – Physical Examination (Revised; Merged with Policy # 414; 514)
22. Policy #314.1 – HIV Infection (Revised; Merged with Policy #414.1; #514.1)
23. Policy #315 – Disqualification by Reason of Health (Deleted)
24. Policy #316 – Non-tenured Employees (Deleted)
25. Policy #317 – Conduct Disciplinary Procedures (Revised; Merged with Policy # 417; 517)
26. Policy #317.1 – Educator Misconduct (New)
27. Policy #318 – Penalties for Tardies (New)
28. Policy #319 – Outside Activities (New)
29. Policy #320 – Freedom of Speech in Non-School Settings (New)
30. Policy #321 – Political Activities (New)
31. Policy #322 – Gifts / Personal Gain (Revised)
32. Policy #323 – Tobacco (Revised; Merged with Policy # 423; 523)
33. Policy #324 – Personnel Files (Revised; Merged with Policy # 424; 524)
34. Policy #325 – Dress and Grooming (Revised; Merged with Policy # 425; 525)
35. Policy #326 – Complaint Process (Revised; Merged with Policy # 426; 526)
36. Policy #327 – Management Team (Deleted)
37. Policy #328 – Compensation Plans / Salary Schedules (New; Merged with Policy #428)
38. Policy #330 – Overtime (New; Merged with Policy # 530)
39. Policy #331 – Job Related Expenses (Revised: Merged with Policy # 431; 531)
40. Policy #332 – Working Periods (New Merged with Policy # 432; 532)
41. Policy #333 – Professional Development (Revised: Merged with Policy # 433; 533)
42. Policy #334 – Sick Leave (Revised; Merged with Policy # 434; 534)
43. Policy #335 – Family and Medical Leaves (Revised; Merged with Policy # 435; 535)
44. Policy #336 – Personal Necessity Leave (Revised; Merged with Policy # 436; 536)
45. Policy #337 – Vacation (Revised; Merged with Policy # 537)
46. Policy #338 – Sabbatical Leave (Revised; Merged with Policy # 438)
47. Policy #338.1 – Compensated Professional Leave (Revised; Merged with Policy # 338.1)
48. Policy #339 – Uncompensated Leave (Revised; Merged with Policy # 439; 539)
49. Policy #340 – Responsibility for Student Welfare (New; Merged with Policy # 440)
50. Policy #341 – Benefits for Part-Time Employees (New; Merged with Policy #541)
51. Policy #342 – Jury Duty (New; Merged with Policy # 442; 542)
52. Policy #343 – Paid Holidays (New; Merged with Policy # 543)
53. Policy #347 – Workers’ Compensation Transitional Return to Work Program (New)
54. Policy #349 – Retirement (Deleted)
55. Policy #351 – Drug and Substance Abuse (Revised; Merged with Policy # 441; 541)
56. Policy #401 – Creating a Position (Deleted; Merged with Policy #301)
57. Policy #404 – Employment of Professional Employees (Deleted; Merged with Policy #304)
58. Policy #405 – Employment of Substitute Professional Employees (Deleted; Merged with #305)
59. Policy #406 – Employment of Summer School Staff (Deleted; Merged into Policy #306)
60. Policy #407 – Student Teachers (Deleted; Merged into Policy #407)
61. Policy #408 – Employment Contract (Deleted; Merged into Policy #308)
62. Policy #409 – Assignment and Transfer (Deleted; Merged into Policy #309)
63. Policy #410 – Abolishing a Position (Deleted; To be Merged into Policy #310)
64. Policy #411 – Suspensions and Furloughs (Revised; Merged into Policy # 311)
65. Policy #412 – Evaluation of Professional Employees (Deleted; Merged into Policy #313)

Policies and Procedures (continued)

66. Policy #413 – Evaluation of Temporary Professional Employees (Deleted; Merged into #313)
67. Policy #414 – Physical Examination (Deleted; Merged into Policy # 314)
68. Policy #414.1 – HIV Infection (Deleted; Merged into Policy #314.1)
69. Policy #415 – Disqualification by Reason of Health (Deleted)
70. Policy #416 – Non-tenured Staff Members (Deleted)
71. Policy #417 – Disciplinary Procedures (Deleted; Merged into Policy # 317)
72. Policy #423 – Tobacco Use (Deleted; Merged with Policy #323)
73. Policy #424 – Personnel Files (Deleted; Merged into Policy # 324)
74. Policy #425 – Dress and Grooming (Deleted; Merged into Policy # 325)
75. Policy #426 – Complaint Process (Deleted; Merged into Policy # 326)
76. Policy #428 – Salary Determination (Deleted; Merged into Policy #328)
77. Policy #431 – Job Related Expenses (Deleted; Merged into Policy # 331)
78. Policy #432 – Working Periods (Deleted; Merged into Policy # 332)
79. Policy #433 – Professional Development (Deleted; Merged into Policy # 333)
80. Policy #433.1 – Grant Incentive (Deleted)
81. Policy #434 – Sick Leave (Deleted; Merged into Policy # 334)
82. Policy #435 – Anticipated Disability (Deleted; Merged into Policy # 335)
83. Policy #436 – Personal Necessity Leave (Deleted; Merged into Policy #336)
84. Policy #438 – Sabbatical Leave (Deleted; Merged into Policy # 338)
85. Policy #438.1 – Compensated Professional Leaves (Deleted; Merged into Policy # 338.1)
86. Policy #439 – Uncompensated Leave (Deleted; Merged into Policy # 339)
87. Policy #440 – Responsibility of Staff for Student Welfare (Deleted; Merged into Policy # 340)
88. Policy #442 – Jury Duty (Deleted; Merged with Policy # 342)
89. Policy #448 – Unlawful Harassment (Deleted due to integration with Policy # 104)
90. Policy #449 – Retirement (Deleted)
91. Policy #451 – Drug and Substance Abuse (Deleted; Merged with Policy # 351)
92. Policy #501 – Creating a Position (Deleted; Merged with Policy #301)
93. Policy #504 – Employment of Classified Employees (Deleted; Merged with Policy #304)
94. Policy #505 – Employment of Substitute and Short-Term Employees (Deleted; Merged w 305)
95. Policy #509 – Assignment and Transfer (Deleted; Merged into Policy #309)
96. Policy #511 – Suspensions or Layoffs (Deleted; Merged into Policy # 311)
97. Policy #512 – Evaluation of Classified Employees (Deleted; Merged into Policy #313)
98. Policy #514 – Physical Examination (Deleted; Merged into Policy #314)
99. Policy #514.1 – HIV Infection (Deleted; Merged into Policy # 314.1)
100. Policy #515 – Disqualification by Reason of Health (Deleted)
101. Policy #517 – Disciplinary Procedures (Deleted; Merged into Policy # 317)
102. Policy #523 – Tobacco Use (Deleted; Merged into Policy #323)
103. Policy #524 – Personnel Files (Deleted; Merged into Policy #324)
104. Policy #525 – Dress and Grooming (Deleted; Merged into Policy # 325)
105. Policy #526 – Complaint Process (Deleted; Merged into Policy #326)
106. Policy #529 – Salary Determination (Deleted; Merged with Policy # 305)
107. Policy #530 – Overtime (Deleted; Merged into Policy # 330)
108. Policy #531 – Job Related Expenses (Revised; Merged with Policy # 331)
109. Policy #532 – Working Periods (Revised; Merged with Policy # 332)
110. Policy #533 – Professional Growth Guidelines (Revised; Merged with Policy # 333)
111. Policy #534 – Sick Leave (Revised; Merged into Policy 334)
112. Policy #535 – Anticipated Disability (Revised; Merged into Policy # 335)
113. Policy #536 – Personal Necessity Leave (Deleted; Merged into Policy # 336)
114. Policy #537 – Vacation (Deleted; Merged into Policy # 337)

Policies and Procedures (continued)

- 115. Policy #539 – Uncompensated Leave (Deleted; Merged into Policy #339)
- 116. Policy #541 – Benefits for Regularly Employed Part-Time Personnel (Deleted; Merged 341)
- 117. Policy #542 – Jury Duty (Deleted; Merged into Policy # 342)
- 118. Policy #543 – Paid Holidays (Deleted; Merged into Policy #343)
- 119. Policy #548 – Unlawful Harassment (Deleted due to integration with Policy # 104)
- 120. Policy #549 – Retirement (Deleted)
- 121. Policy #551 – Drug and Substance Abuse (Deleted; Merged into Policy # 351)

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

XIV. NEW BUSINESS

A. Financial Reports

Mr. Edkin

Administration recommends approval of the July 2018 Financial Reports. **(See Financial Reports Section)**

- 1. Treasurer’s Report
- 2. Capital Projects
- 3. General Fund
- 4. Student Activities Fund
- 5. Food Service Report

May I have a motion to approve these reports?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

B. Agreements

Mr. Edkin

Administration recommends approval of the following agreements: **(See Special Reports Section)**

Vendor/Party

Muncy Borough
Bloomsburg University
JusticeWorks, Inc.
BLaST IU 17
Port Elevator, Inc.

Svcs./Terms/Fees

Operation & Maintenance Agreement Storm Water Management
M.O.U. ACE Dual Enrollment Program
1 Yr. Renewal Alternative Education Svcs.\$75.50-\$83.50 per day
M.O.U. Medical Access Billing Svcs./10% of Claims
Elevator Testing/\$900.00

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

C. Assessment Appeals

Mr. Edkin

Administration recommends approval to appeal assessments based on recent sale prices of the parcels listed. **(See Special Reports Section)**

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

D. Handbook Approvals **(See Special Reports Section)**

Administration recommends approval of the following for the 2018-2019 school year:

- a. Muncy Jr./Sr. High School Student Handbook (Pathfinder)
- b. Muncy Jr./Sr. High School Club and Activities Handbook
- c. Muncy Jr./Sr. High School Faculty Handbook
- d. Myers Elementary School Student Handbook
- e. Myers Elementary Faculty Handbook
- f. Teacher Equity Plan

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

E. Personnel **(See Special Reports Section)**

ADMINISTRATION

Dr. Skaluba

- 1. Administration recommends approval of the Muncy School District performance payments for 2018-2019.

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

PROFESSIONAL

Dr. Skaluba

1. Administration recommends approval of the appointment of the following faculty to the position of Department Chair:

<u>Name</u>	<u>Effective</u>	<u>Classification</u>
Gary Smith – Math	18-19	IX
Jennifer Gotshall – English	18-19	IX
Beth Baker – Social Studies	18-19	IX
Robin Peterman – Science	18-19	IX
Mark Kreisher – Unified Arts	18-19	IX

2. Administration recommends approval of the following appointments:

- a. Michael Weber
 Position: Dean of Students
 Effective: 2018-2019 school year
 Rate of Pay: \$5,375
- b. Bradley Watkins
 Position: Hallway Monitor
 Rate of Pay: Per quarter hour/day (CBA rate)
 Effective: August 22, 2018 through the end of the 2018-19 school year
- c. Brooke Walters
 Position: Hallway Monitor Substitute
 Rate of Pay: Per quarter hour/day (CBA rate)
 Effective: August 22, 2018 through the end of the 2018-19 school year
- d. Bryan Waltz
 Position: Hallway Monitor Substitute
 Rate of Pay: Per quarter hour/day (CBA rate)
 Effective: August 22, 2018 through the end of the 2018-19 school year

3. Administration recommends approval of payment for a pre-approved on-line course taught by a certified content area staff member as follows:

\$1,500 – 1-5 students
 \$2,400 – 6-10 students

5. Administration recommends approval of the following teachers for tenure.

Michael Buck
Adam Fisher
Elizabeth McClure
Patrick Nork
Katherine Sick
Zachary Wallace

6. Administration recommends approval of the following out-of-state conference requests: (See Special Reports)

- a. Edie Shull
Destination: NASA Goddard Space Flight Center
Greenbelt, MD
Dates: July 16 – 20, 2018
Cost: \$518
- b. Matthew Alexander
Destination: NASA Goddard Space Flight Center
Greenbelt, MD
Dates: July 16 – 20, 2018
Cost: \$950

7. Administration recommends approval to pay professional staff at the homebound rate using federal funds (Title II / Title IV) for participating in professional development activities.

8. Administration recommends approval of the following professional staff for participation in the kindergarten readiness program at their current homebound rate.

Kristy Rosario

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

CLASSIFIED

Dr. Skaluba

1. Administration recommends approval of the following appointments:

Heather Peters
Position: Cafeteria Worker/Dish Room
Effective: August 1, 2018
Rate of Pay: \$9.50 per hour

2. Administration recommends approval of the Muncy School District staff salary/wage adjustments and performance/longevity payments for 2018-2019.
3. Administration recommends approval of the following paraprofessionals for participation in the kindergarten readiness program at their current board approved hourly rate.

Renee Shearer

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

ATHLETICS

Dr. Skaluba

1. Administration recommends approval of the following appointments for Fall 2018:

<u>Name</u>	<u>Position</u>	<u>Season</u>	<u>Classification</u>
Bob Titman	Boys Varsity Soccer Volunteer	Fall 2018	----
Armando Sassano	Boys Varsity Soccer Volunteer	Fall 2018	----
Joe Tedesco	Head Jr. High Softball Coach	Fall 2018	V
Mike Kuhns	Assistant Jr. High Softball Coach	Fall 2018	VII
Sue Hetrick	Game Manager	2018-2019	per season rate
Woody Fry	Game Manager	2018-2019	per season rate
Katie Sick	Game Manager	2018-2019	per season rate
Dave Brink	Game Worker	2018-2019	per season rate
Diane Brink	Game Worker	2018-2019	per season rate
John Brink	Game Worker	2018-2019	per season rate
Roger Campbell	Game Worker	2018-2019	per season rate
Chris Ebner	Game Worker	2018-2019	per season rate
Mackenzie Frederick	Game Worker	2018-2019	per season rate
Nancy Hatches	Game Worker	2018-2019	per season rate
Sue Hetrick	Game Worker	2018-2019	per season rate
Cindy Knier	Game Worker	2018-2019	per season rate
John Lamoreaux	Game Worker	2018-2019	per season rate
Melissa O'Neill	Game Worker	2018-2019	per season rate
Katie Sick	Game Worker	2018-2019	per season rate
Charlie Snyder	Game Worker	2018-2019	per season rate

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

1. Administration recommends approval of the following appointments for the 2018-2019 school year:

<u>Position</u>	<u>Name</u>	<u>Classification</u>
ARS NOVA/Drama	Heather Diehl	V
Art Club	Beth Crissman	X
Band/Marching Band	Mike Buck	I
Battle of the Books	Matt Alexander/Dawn Gresh	X
Blue Arrowhead	Rae- Ellah Biddle	Volunteer
Chess Club	Bryan Waltz	Volunteer
Christian Club	Madalyn Confer/Katie Sick	Volunteer
Diversity Club	Jeanne Rogan/Nicole Edwards	Volunteer
FBLA	Heather Zimmerman/Jason Gresh	VII/X
Foreign Language Club	Brooke Walters	Volunteer
High School Fall Play Director	Melissa Wertman	VIII
Indians Abroad Travel Club	Shawn McCahan	Volunteer
Junior Class	Shawn McCahan/Jason Gresh	VIII/IX
M Club	Brooke Walters/Mike Davis	X
Morning Intramurals	Jon Bennett/Katie Sick	.5 of IX
National Honor Society	Robin Peterman	VII
Odyssey of the Mind Coordinator	Stephanie Trimble	VIII
Odyssey of the Mind Coach	Kristine Rosario	X
Outdoor Club	Jon Bennett	Volunteer
SADD	Courtney Ebner/Adam Fischer	Volunteer
Science Club	Robin Peterman	Volunteer
Senior Class	Beth Baker/Jeanne Rogan	VII/IX
Sophomore Class	Jennifer Gotshall/Mike Davis	VIII/IX
Speech/Debate Club	Mike Davis	Volunteer
Student Council	Beth Crissman	VIII
Technology and Computer Club	Mark Kreisher	IX
Weight Training Club	Ken Hampe	Volunteer
Yearbook	Heidi Russell	VIII

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

F. Administrative Reports

1. Assistant to Superintendent for C & I
2. Business Administrator
3. Superintendent

Dr. Hamilton
 Mr. Edkin
 Dr. Skaluba

G. Delegate Reports

1. BLaST IU #17
2. Lycoming Career & Technology Center
3. PA School Boards Association

Ms. Woodward
Ms. Moyle
Mr. McLean

XV. ANNOUNCEMENT OF EXECUTIVE SESSION FOR PERSONNEL

Mr. McLean

XVI. ADJOURNMENT

Mr. McLean

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

Time: _____ PM