

Muncy School District  
Board of Education  
Regular Monthly Public Meeting  
July 18, 2016

The Muncy School District Board of Directors held their regular monthly public meeting at 7:00 p.m. in the Muncy Junior/Senior High School Library, 200 West Penn St., Muncy, PA 17756

Present were: President Scott McLean, Vice-President, Mary Bennardi, Ty Fry, Rhondel Moyle, Justin Reis, and Robert Titman. Connie Coyner, Lisa Sleboda and Sarah Woodward were absent.

Members of the administration present were: Superintendent Craig Skaluba, Business Administrator David J. Edkin, Assistant to the Superintendent for Curriculum and Instruction Kimberly Hamilton, and Solicitor David Smith

President McLean called the meeting to order at 7:00 p.m.

The Pledge of Allegiance to the Flag was recited.

There was one visitor present.

Mr. Fry moved to approve the minutes of the June 13, 2016 Regular Public Meeting of the Muncy School District Board of Directors. Ms. Moyle seconded the motion and it passed unanimously.

President McLean announced that an executive session for personnel was held prior to tonight's meeting.

Mr. Titman moved to approve the final reading of the revision or adoption of the following board policies and procedures, operating guidelines, and administrative regulations:

000 – Board Policy / Procedure / Administrative Regulations

001 – Name and Classification

002 – Authority and Powers

003 – Functions

004 – Membership

005 – Organization

006 – Meetings

006.1 – Attendance at Meetings via Electronic Communications

007 – Policy Manual Access

011 – Principles for Governance and Leadership

626 – Federal Fiscal Compliance

626.1 – Travel Reimbursement – Federal Programs

808 – Food Service

827 – Conflict of Interest

003-BOG-0 – Development of Board Procedures / Policy

003-BOG-1 - Board Procedure / Policy Development Process

003- BOG-2 – Policy Deliberation Questions

003-BOG -3 – Exception to Board Policy / Administrative Regulation

003 –BOG-4- Request for Exception to Board Policy

003-BOG-5 – Request for Exception to Administrative Regulation

004.1-BOG-0 – Student Representative to School Board

004.1-BOG-1 – Application for Student Representative to School Board

004 – BOG-0 – Statement of Financial Interests

004-BOG-0 – Statement of Financial Interests Form

004-BOG-1 – Filling a Board Vacancy

004-BOG-2 – Board of School Director Application Form  
004-BOG-3 – Reimbursement for Expenses  
004-BOG-4 – Expense Report  
005-BOG-0 – Duties of Board Officers  
005-BOG-3 – Solicitor Services  
005-BOG-6 – Employment of Consultants  
006-BOG –0 – Public Notice of Board Meetings  
006-BOG-1 – Official Board Minutes  
006-BOG-2 – Abstentions from Voting  
006-BOG-3 – Abstention for Conflict of Interest Memorandum  
626 – AR – 1 – Allowability of Costs – Federal Programs  
626 – AR – 2 – Cash Management – Federal Programs  
626 – AR – 3 – Administration of Federal Funds, Type of Costs, Obligations, and Property Management  
626 – AR- 4 – Procurement – Federal Programs  
626 – AR – 5 – Grant Subrecipient Monitoring Procedures

Mr. Reis seconded the motion and it passed unanimously. ". (Copied in Minute Book.)

Dr. Bennardi moved to approve the following June 2016 Financial Reports:

1. Treasurer's Report
2. General Fund
3. Student Activities Fund
4. Food Service Report

Mrs. Moyle seconded the motion. The motion passed with five "yes" votes and one "no" vote. Mr. Titman voted "no". (Copied in Minute Book.)

Dr. Bennardi moved to approve the following agreements:

**Vendor/Party**

Meadows Psychiatric Center  
Lycoming-Clinton Joinder Board  
West Branch Drug & Alcohol Abuse Com.  
Keystone College  
Pennsylvania College of Technology  
PA-EITEP  
Pa School Based ACCESS Program  
S4Teachers LLC  
Cummins Power Systems  
Cleveland Bros. Equip. Co.  
BLaST IU 17  
Project Wisdom

**Svcs./Terms/Fees**

Letter of Agreement-Educational Services  
Letter of Agreement-Student Assistance Program  
Letter of Agreement-Student Assistance Program  
Agreement for Dual Enrollment  
Agreement Intent for Dual Enrollment/\$200.00  
State Evaluations for Teachers and Administrators/\$4,585.00  
Participation Agreement  
Renewal-Substitute Staffing  
Renewal-Generator PM Service-H/S \$711.00  
Renewal-Generator PM Service-Elem \$1,082.00  
Renewal-Special Education Services/ \$543,056.00  
Daily Inspirational Messages/\$798/yr.

Ms. Moyle seconded the motion and it passed unanimously. (Copied in Minute Book.)

Mr. Reis moved to approve the budgeted transfer of \$350,000 from the general fund to the capital reserve fund pursuant to Section 1431-36 of the Municipal Code. Dr. Bennardi seconded the motion and it passed unanimously.

Mr. Reis moved to approve the following meal prices effective with the 2016-2017 school year:

<u>Meals</u>	<u>15-16</u>	<u>16-17</u>
Breakfast	\$1.45	\$1.45
Milk	\$.55	\$.55
Adult	\$3.15	\$3.15
Lunch-Elem	\$2.35	\$2.55
Lunch-H/S	\$2.50	\$2.70

Dr. Bennardi seconded the motion and it passed unanimously.

Dr. Bennardi recommended appointing Scott McLean as the PSBA voting delegate for the 2016 PSBA/PASA School Leadership Conference. Mr. Fry moved to approve the recommendation and Mr. Reis seconded the motion. The motion passed unanimously.

Dr. Bennardi moved to approve the first readings of the following revised policies and procedures, annexes to the district's emergency plan, and handbooks:

Policy #247 - Hazing  
AR-412-01 – Differentiated Supervision Plan

High School Evacuation Annex  
Elementary Evacuation Annex  
Shelter in Place Annex

Muncy Jr. / Sr. High School Handbook  
Ward L. Myers Elementary School Handbook  
Athletic Handbook

Ms. Moyle seconded the motion and it passed unanimously.

#### PERSONNEL (Copied in Minute Book)

#### ADMINISTRATION

Mr. Titman recommended approval of the Muncy School District staff salary adjustments and performance/longevity payments for 2016-2017. Ms. Moyle moved to approve the recommendation. Mr. Reis seconded the motion and it passed unanimously.

PERSONNEL (cont.)

Mr. Reis moved to approve the following:

PROFESSIONAL

Appointments

Michael Weber  
Position: Dean of Students  
Effective: 2016-2017 School year  
Rate of Pay: \$5,375

Bradley Watkins  
Position: Hallway Monitor  
Rate of Pay: Per quarter hour/day (CBA rate)  
Effective: August 24, 2016 through the end of the 2016-17 school year

Brooke Walters  
Position: Hallway Monitor  
Rate of Pay: Per quarter hour/day (CBA rate)  
Effective: August 24, 2016 through the end of the 2016-17 school year

SALARY MOVEMENT

Maura Sleboda – Master's

Mr. Fry seconded the motion and it passed unanimously.

CLASSIFIED

Dr. Bennardi moved to approve the following:

Appointments

Catherine Knier\*  
Position: Instructional Paraprofessional  
Effective: 2016-2017 School year  
Rate of Pay: \$9.06 per hour

Jennifer Rice\*  
Position: Instructional Paraprofessional  
Effective: 2016-2017 School year  
Rate of pay: \$9.06 per hour

\*Pending receipt of clearances

Mr. Fry seconded the motion and it passed unanimously.

PERSONNEL (CONT.)

Dr. Bennardi moved to approve the following:

ATHLETICS

APPOINTMENTS

<u>Position</u>	<u>Name</u>	<u>Effective</u>	<u>Classification</u>
<b><u>Girls Basketball</u></b>			
Varsity Ass't Coach	Alyssa Rogers*	Winter 2016	II
<b><u>Girls Softball</u></b>			
Jr. High Head Coach	Kevin Miller	Fall 2016	V
Jr. High Ass't. Coach	Jeff Gyurina	Fall 2016	VII
Volunteer	Craig Skaluba	Fall 2016	--
<b><u>Girls Tennis</u></b>			
Volunteer	Lisa Meyer	Fall 2016	--
<b><u>Wrestling</u></b>			
Varsity Ass't. Coach	Ron Hembury	Winter 2016-17	II
Elementary Coordinator	Patrick Sparks	Winter 2016-17	VI
Junior High Head Coach	Brian Vollman	Winter 2016-17	III
Junior High Ass't. Coach	Scott White	Winter 2016-17	V

\*Pending receipt of clearances

Ms. Moyle seconded the motion. The motion passed with five "yes" votes and one "no" vote. Mr. Titman voted "no".

The Board heard the following administrative reports:

Assistant to Superintendent for C & I-Dr. Hamilton  
Business Administrator – Mr. Edkin  
Superintendent – Dr. Skaluba

The Board heard the following delegate reports:

Lycoming Career & Technology Center –Ms. Moyle

Mr. McLean announced that an executive session for personnel will take place after tonight's meeting.

There being no further business, Mr. Reis moved to adjourn the meeting at 7:23 p.m.  
Mr. Fry seconded the motion and it passed unanimously.

Respectfully submitted,

DAVID J. EDKIN, Board Secretary