

**MUNCY SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR PUBLIC MEETING**

**MUNCY JUNIOR/SENIOR HIGH SCHOOL  
LIBRARY  
May 15, 2017  
7:00 PM**

**AGENDA**

**I. CALL TO ORDER** Mr. McLean

**II. ROLL CALL** Mr. Edkin

	<u>Present</u>	<u>Absent</u>	<u>Late</u>
Mary Bennardi	_____	_____	_____
Connie Coyner	_____	_____	_____
Ty Fry	_____	_____	_____
Scott McLean	_____	_____	_____
Rhondel Moyle	_____	_____	_____
Justin Reis	_____	_____	_____
Lisa Sleboda	_____	_____	_____
Robert Titman	_____	_____	_____
Sarah Woodward	_____	_____	_____
 TOTAL	 _____	 _____	 _____

**III. FLAG SALUTE** Mr. McLean

**IV. ANNOUNCEMENT OF EXECUTIVE SESSION FOR PERSONNEL** Mr. McLean

Prior to Meeting

**V. REVIEW AND APPROVAL OF MINUTES** Mr. McLean

May I have a motion to approve the minutes of the April 17, 2017 Regular Public Meeting of the Muncy School District Board of Directors?

Motion:  
Second:  
Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**VI. INFORMATION AND VISITORS' PRESENTATIONS**

Mr. McLean

- A. The public is invited to address the Board now on any agenda item.
- B. The Chair will entertain any requests for listed agenda item changes.
- C. Please submit abstention memorandums to the Board Secretary at this time.
- D. Mr. Jason Fink from Lycoming County Chamber of Commerce
- E. Bond Counsel Jens Damgaard from Rhoads & Sinon and Underwriter  
Audrey Bear from Robert Baird & Co.

Mr. McLean  
Mr. McLean  
Mr. McLean  
Dr. Skaluba  
Dr. Skaluba

**VII. OLD BUSINESS**

Policies and Procedures

Dr. Skaluba

A. Administration recommends approval of the second reading and final approval for the following new or revised school district policies:

- 1. 122 – Extracurricular Activities (Revised)
- 2. 123 – Interscholastic Athletics (Revised)
- 3. 123.1 – Concussion Management (Revised)
- 4. 123.2 – Sudden Cardiac Arrest (New)
- 5. 123.3 – Student Activity Fees (Revised)
- 6. 124 – Alternative Instruction Courses (Revised)
- 7. 125 – Community Education (Revised)
- 8. 126 – Class Size (New)
- 9. 127 – Assessment System (Revised)
- 10. 130 – Homework (Revised)
- 11. 136 – Driver’s Education (Revised)
- 12. 137 – Home Education Programs (Revised)
- 13. 137.1 – Extracurricular Participation by Home Education Students (Revised)
- 14. 138 – English as a Second Language / Bilingual Education Program (Revised)
- 15. 140 – Charter Schools (Revised)
- 16. 140.1 – Extracurricular Participation by Charter / Cyber Charter Students (Revised)
- 17. 142 – Migrant Students (Revised)
- 18. 143 – Standards for Persistently Dangerous School (Revised)
- 19. 144 – Standards for Victims of Violent Crimes (Revised)
- 20. 146 – Student Services (Revised)

B. Administration recommends approval of the first reading for the following new or revised school district policies. **(See Special Reports Section)**

- 1. 246 – School Wellness (Review and Revise)
- 2. 249 – Bullying / Cyberbullying (Review)
- 3. 808 – Food Services (Review and Revise)

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**VIII. NEW BUSINESS**

A. Adoption of the 2017-2018 Budget

Mr. Edkin

Administration recommends adoption of the proposed final 2017-18 Muncy School District General Fund Budget, including the following tax rates: **(See PDE- 2028)**

	<u>Current</u>	<u>Proposed 2017-2018</u>
Real Estate	14.75 mills	15.5 mills
Earned Income	1.25%	1.25%
Real Estate Transfer	.5%	.5%
Local Services	\$5.00	\$5.00

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mary Bennardi	_____	_____	_____	_____
Connie Coyner	_____	_____	_____	_____
Ty Fry	_____	_____	_____	_____
Scott McLean	_____	_____	_____	_____
Rhondel Moyle	_____	_____	_____	_____
Justin Reis	_____	_____	_____	_____
Lisa Sleboda	_____	_____	_____	_____
Robert Titman	_____	_____	_____	_____
Sarah Woodward	_____	_____	_____	_____
<b>TOTAL</b>	_____	_____	_____	_____

B. Financial Reports

Mr. Edkin

Administration recommends approval of the April 2017 Financial Reports. **(See Financial Reports Section)**

1. Treasurer’s Report
2. General Fund
3. Student Activities Fund
4. Food Service Report

May I have a motion to approve these reports?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

C. Proposals and Agreements

Mr. Edkin

Administration recommends approval of the following agreements/renewals:  
**(See Special Reports Section)**

<u>Vendor</u>	<u>Goods/Services/Fees</u>
Steinbacher Enterprises, Inc	Demolition Services/\$10,480
BLaST #17	1- Yr. Renewal Technology Services/\$75 per hour
Direct Energy Business, LLC	3-Yr. Extension Electricity Supply Agreement
New Story	Extended School Yr. Special Education Svcs./ \$350 per day
NWEA	Measures of Academic Progress (K-8) / \$15,700.00

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

D. 2017-2018 Appointments

Mr. Edkin

Administration recommends approval of the following appointments:

- Insurance Broker of Record      Pfeiffer-Nagney Insurance, Inc.
- Delinquent Tax Collectors      Statewide Tax Recovery, Inc.  
(Occupation Assessment, Per Capita) Powell, Rogers and Speaks
- Real Estate Tax Collector      Muncy School District Business Office
- Earned Income Tax Collector      WASD Municipal & School Earned Income Tax Office
- School Solicitor      McCormick Law Firm
- School Dentist      Bennardi, Barberio P.C.
- School Physician      Muncy Family Practice
- Independent Auditor      Rogers Huber & Associates
- Newspapers      Muncy *Luminary*  
East Lycoming *Shopper & News*  
Williamsport *Sun Gazette*
- Designated Depositories      Muncy Bank & Trust Company  
M&T Bank  
PA Local Government Investment Trust  
PA School District Liquid Asset Fund  
FNB Bank

May I have a motion to approve these appointments?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

E. LCTC Budget

Board Member

\_\_\_\_\_ recommends approval of the LYCO CTC proposed  
Board Member  
2017-18 General Fund Budget. **(See Special Reports Section)**

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

F. Resolution

Mr. Edkin

Administration recommends approval of the Resolution to Incur  
Nonelectoral Debt and the related documents for the purpose of funding capital  
projects. **(See Financial Reports)**

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

G. Contribution

\_\_\_\_\_ recommends approval of the annual contribution in  
Member  
the amount of \$6,550 to the Muncy Community Action Program.  
**(See Special Reports section.)**

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

H. Refund

Mr. Edkin

A. Administration recommends approval to refund 2013 & 2014 real estate taxes pursuant to court order on the following parcels: **(See Special Reports Section)**

Target Co. 41-352-114.G                      \$11,878.82

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

I. Homebound

Dr. Skaluba

Administration recommends approval for extending homebound instruction for elementary student #22068 in accordance with the provisions of Board Policy #117 (continued from February 27, 2017 through June 2, 2017).

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

J. Class of 2017

Dr. Skaluba

Administration recommends approval of graduation and receipt of Muncy High School diplomas for the members of the Class of 2017, pending completion of state and local requirements.  
**(See Special Reports Section)**

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

K. Memorandum of Understanding

Dr. Skaluba

Administration recommends approval of the Memorandum of Understanding between Muncy School District and the Muncy Police Department.

**(See Special Reports Section)**

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

L. Out of State Field Trip Request

Dr. Skaluba

Administration recommends approval of the following out-of-state field trip request: **(See Special Reports Section)**

Destination: FBLA National Leadership Conference, Anaheim, California

Dates of Trip: June 28 – July 3, 2017

Cost Estimate: \$3,000.00 per person\*

\*Board to assist with costs not covered by fundraising efforts

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

M. Textbook Approval

Dr. Skaluba

Administration recommends approval of the following textbook to be used during the 2017-18 school year:

**Accounting**

Survey of Accounting

Warren, C.S. (2015) Stamford, CT

Cengage Learning

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**N. Personnel (See Special Reports Section)**

Dr. Skaluba

SCHOOL BOARD

1. Election of Board Treasurer

I will accept nominations for the position of Board Treasurer for 2017-2018: Mr. McLean

\_\_\_\_\_ nominates Patty Woodruff to serve as Board Treasurer.  
(Board Member)

Are there any other nominations?

Mr. McLean

If there are no further nominations, I will accept a motion to close nominations:

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

(If there is more than one nomination, an election takes place.)

2. Announcement of Board Treasurer

Mr. McLean

3. Election of Board Secretary

I will accept nominations for the position of Board Secretary for a four-year term (2017-2018 through 2020-2021): Mr. McLean

\_\_\_\_\_ nominates Dave Edkin to serve as Board Secretary.  
(Board Member)

Are there any other nominations?

Mr. McLean

If there are no further nominations, I will accept a motion to close nominations:

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

(If there is more than one nomination, an election takes place.)



4. Announcement of Board Secretary Mr. McLean
5. Administration recommends adoption of the proposed 2017-2018 School Board meeting schedule. Dr. Skaluba

May I have a motion to approve this recommendation? Mr. McLean

Motion:  
Second:  
Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

PROFESSIONAL Dr. Skaluba

1. Administration recommends approval of the following assignments:

Name: To Be Determined  
Position: Family and Consumer Science / Emotional and Autistic Support Teacher  
Effective: Beginning with the 2017-2018 school year  
Salary: To Be Determined

2. Administration recommends appointment of the following Title I staff for 2017-18 (funded through federal Title I allocation):

**TITLE 1 STAFF 2017- 2018**  
**ELEMENTARY (REGULAR TERM)**

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Consolidated Grant Coordinator/Liaison	Kim Hamilton	242 hours / CBA Homebound Rate
Parent/Community Coordinator	Faith Leonard	104 hours / CBA Homebound Rate

**EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS (2017-2018)**

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Maura Sleboda	CBA Homebound Rate
Teacher	John Tewksbury	CBA Homebound Rate
Teacher	Rae Pitchford	CBA Homebound Rate
Teacher	Anne Johnson	CBA Homebound Rate
Teacher	Jessica Kerstetter	CBA Homebound Rate
Teacher	Amanda Hogan	CBA Homebound Rate
Teacher	Amy Rosenbaum	CBA Homebound Rate
Teacher	Kristi Alexander	CBA Homebound Rate
Teacher	Kristy Rosario	CBA Homebound Rate
Teacher	Steve Haddon	CBA Homebound Rate
Teacher	Chris Dauber	CBA Homebound Rate
Teacher	Megan Morgan	CBA Homebound Rate
Teacher	Stacy Williams	CBA Homebound Rate
Teacher	Kristen Fry	CBA Homebound Rate
Teacher	Marcie Fisher	CBA Homebound Rate
Teacher	Tammie Hartland	CBA Homebound Rate
Teacher	Faith Leonard	CBA Homebound Rate
Teacher	Bonnie Wisowaty	CBA Homebound Rate

**EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS (2017-2018) (continued)**

<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Salary/Wage</u></b>
Teacher	Matthew Alexander	CBA Homebound Rate
Teacher	Jodi Bohart	CBA Homebound Rate
Teacher	Walt Heath	CBA Homebound Rate
Teacher	Michelle Pick	CBA Homebound Rate
Teacher	Melissa Buck	CBA Homebound Rate
Teacher	Alicia Cummings	CBA Homebound Rate
Teacher	Lauren Marziale	CBA Homebound Rate
Tutor	Joelyn Neidig	Applicable hourly rate
Tutor	Meg Hoffman	Applicable hourly rate

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**CLASSIFIED**

Dr. Skaluba

1. Administration recommends approval of unpaid leave for the following:

Employee #654 – April 28, and May 12, 2017 (½ days) – Sick Time  
Employee #270 – April 19, 2017 & April 28, 2017 – Sick Time

2. Administration recommends approval of the following summer custodial workers at a rate of \$8.50 per hour, as needed:

Allen Hillis – Full Time  
Quinton Kuntz – Full Time  
Mike Bartlow – Part Time  
Seth Shires – Part Time  
Stephanie Hillis – Part Time  
Katherine Schaefer – Part Time

3. Administration recommends approval of the following substitute classified staff:

Terri Strouse - Custodial  
Dennis Wertman – Custodial  
Brandon Hill – Custodial  
Lynn Burkholder – Custodial  
David Messenger – Custodial

4. Administration recommends approval of the following summer nursing hours for Connie Baysore at her approved hourly rate:

Dates: July 10, 2017 through August 3, 2017  
Hours: 8:30 a.m. – 11:30 a.m. – ESY  
Hours: 11:30 a.m. – 1:30 p.m. – Administrative Functions

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

ATHLETICS

Dr. Skaluba

1. Administration recommends approval of the following appointments:

<u>Position</u>	<u>Name</u>	<u>Effective</u>	<u>Classification</u>
<b><u>Boys Basketball</u></b>			
Head Varsity Coach	Jason Gresh	Winter 2017-18	I
Volunteer	Thad Martin	Winter 2017-18	---
<b><u>Girls Basketball</u></b>			
Head Varsity Coach	Ed Rogers	Winter 2017-18	I
<b><u>Wrestling</u></b>			
Head Varsity Coach	Denny Harer	Winter 2017-18	I
<b><u>Cheerleading</u></b>			
Head Varsity Coach	Katie McGuire	Fall 2017	VI

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

O. Committee Reports (As Needed)

Dr. Skaluba

1. Academics
2. Athletics
3. Buildings & Grounds
4. Policy

P. Administration Reports

1. Assistant to Superintendent Curriculum & Instruction
2. Business Administrator
3. Superintendent

Dr. Hamilton  
Mr. Edkin  
Dr. Skaluba

Q. Delegate Reports

1. BLaST IU #17
2. Lycoming Career & Technology Center
3. PA School Boards Association

Ms. Woodward  
Ms. Moyle  
Mr. McLean

**IX. RECOGNITION OF CITIZENS**

Mr. McLean

**X. ANNOUNCEMENT OF EXECUTIVE SESSION FOR PERSONNEL**

Mr. McLean

After Adjournment

**XI. ADJOURNMENT**

Mr. McLean

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

Time: \_\_\_\_\_ PM