

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING

August 17, 2020
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Vice President Ms. Lisa Sleboda, Mrs. Carla Auten, Mr. Joseph Earnest, Mr. David Edkin, Mr. David Frederick, Mr. Steven Hill, Mr. Kim Walker and Mrs. Sarah Woodward.

Members of the administration present: Superintendent Dr. Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Dr. Kimberly Hamilton, Business Administrator Mr. Andrew Seese, High School Principal Mr. Timothy Welliver, Elementary Principal Mrs. Billie Jo Grohol, Special Education Coordinator Mrs. April Farrell, Athletic Director Mr. Curt Chilson and Buildings and Grounds Supervisor Mr. Jerry Knier.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were 90 Zoom participants.

REVIEW AND APPROVAL OF MINUTES

Mr. Walker moved to approve the minutes of the July 20, 2020 Regular Public Meeting of the Muncy School District Board of Directors. Mr. Hill seconded the motion and it passed unanimously. As amended to include names of votes.

INFORMATION AND VISITORS' PRESENTATIONS

Athletic Committee announced wrestling coach interviews. An announcement of an executive session was held prior to meeting. The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertain any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary. LCCPASR Educational Grant was presented by Mrs. Auten. Dr. Skaluba discussed updates to the Health & Safety Plan and Mr. Chilson to Athletics Health & Safety Plan.

OLD BUSINESS

A. Project Change Orders

Ms. Sleboda moved to approve the following Muncy Jr/Sr High School additions/renovations project change orders:

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
Utility Building Existing Fixtures/Devices	COR-23-Electrical**	\$4,239.47*
Gym Light Switch Covers	COR-24-Electrical**	\$528.49*
Condensate Pumps C111 & C117	COR-25-Electrical**	\$803.67*

*Denotes use of construction contingency funds to cover costs. **Pending architect's final guidance as to whether or not Plan Con I Approval is necessary for exceeding \$300,000.00 in use of contingency.

Mr. Earnest seconded the motion. The motion was denied with one yes by Mr. Earnest, seven no votes, and one abstention by Mr. Edkin. (Copied in Minutes)

NEW BUSINESS

A. Financial Reports for July 2020 (Copied in Minutes)

Motion to approve the following:

1. [Treasurer's Report](#)
2. [Capital Projects](#)
3. [General Fund](#)
4. [Student Activities Fund](#)
5. [Food Service Report](#)

B. Agreements (Copied in Minutes)

Motion to approve the following:

Vendor/Provider

[Lycoming-Clinton Joinder Board](#)

[Fox Rothschild LLP](#)

[Immaculata University](#)

[G.H. Harris](#)

[ESS](#)

Services/Fees

Letter of Agreement – Student Assistance Program

Required Title IX Compliance Trainings / \$2,500.00

Building Use Request for STEM Endorsement Classes

Fee Schedule for Debt Collection

Long-Term Substitute Agreement for 2020-2021

Sarah Zalonis / \$252.16 Pay Rate / \$337.64 Bill Rate

C. Project Change Orders (Copied in Minutes)

Motion to approve the following:

Contract

Reference ID#

Amount

[Condensate Drains](#)

COR-08-Plumbing**

\$4,810.43*

[Power to ECUH in Stair A1](#)

COR-26-Electrical**

\$1,141.81*

[Administrative Door Access](#)

COR-27-Electrical**

\$5,491.00*

[Existing CWS Leaks T & M +](#)

COR-15-HVAC**

\$9,770.00*

*Denotes use of construction contingency funds to cover costs. **Pending architect's final guidance as to whether or not Plan Con I Approval is necessary for exceeding \$300,000.00 in use of contingency.

+The change order for Existing CWS Leaks T & M was removed from the vote.

D. Assessment Appeals

Motion to approve appeal assessments based on recent sale prices of the parcels listed. (Copied in Minutes)

E. Title IX Interim Resolution

Motion to approve Interim Resolution addressing the Title IX requirements as listed below:

1. Effective August 14, 2020, and until the School Board adopts a comprehensive Policy, Muncy School District shall comply with and implement all requirements to the Title IX regulations;

E. Title IX Interim Resolution – continued

2. Any existing policies or practices that are inconsistent with or in violation of any of the requirements, terms or conditions of the Title IX regulations are hereby superseded effective August 14, 2020;
3. The Superintendent hereby has the following power and authority regarding Title IX:
 - a. To designate one or more Title IX Coordinators;
 - b. To designate one or more investigators under Title IX;
 - c. To designate an initial decision maker(s) and an appeal decision maker(s) under Title IX;
 - d. To designate a facilitator;
 - e. To establish supportive measures as required by Title IX;
 - f. To make arrangements for and provide required training;
 - g. To amend the Student Code of Conduct as required by Title IX;
 - h. To adopt and/or amend the Employee Code of Conduct as required by Title IX;
 - i. To ensure that all notices are provided;
 - j. To ensure that all postings to the website are posted; and
 - k. To adopt Administrative Regulations that will ensure compliance with Title IX.

F. Handbook Approvals (Copied in Minutes)

Motion to approve the following for the 2020-2021 school year:

1. [Muncy Jr./Sr. High School Student Handbook](#)
2. Muncy Jr./Sr. High School Faculty Handbook
3. [Muncy Jr./Sr. High School Club and Activity Handbook](#)
4. [Muncy Jr. / Sr. High School Student Athlete Handbook](#)
5. Muncy Jr. / Sr. High School Coach Athletic Handbook
6. [Myers Elementary School Student Handbook](#)
7. Myers Elementary School Faculty Handbook

G. Bus Drivers (Copied in Minutes)

Motion to approve bus drivers for the 2020-2021 school year.

H. Donation

Motion to approve a donation from Mr. Ernie and Mrs. Tiffany Delp of a flute and drums, valued at approximately \$1,500.

Ms. Sleboda moved to approve items A, B, D, E, F, G and H. Mr. Edkin seconded the motion and they passed unanimously. A motion by Mr. Johnson was made to table item C and Mr. Walker seconded the motion. There were two yes votes (Mr. Johnson and Mr. Walker) and six no votes. Mr. Edkin abstained. The motion did not pass. A motion was made to approve item C by Mrs. Auten. Mr. Earnest seconded the motion and it passed with a vote of six yes votes, two no votes (Mr. Johnson and Mr. Walker) and one abstention by Mr. Edkin. The change order for Existing CWS Leaks T & M was removed from the vote.

I. School Health & Safety Plan Updates

Mr. Walker recommended the approval of updates to Muncy School District’s Health & Safety Plan. Mr. Hill moved to approve the recommendation. Mr. Walker seconded the motion and it passed unanimously.

PERSONNEL (Copies in Minutes)

A. Professional

1. Motion to approve the following assignments effective August 31, 2020 through the end of the 2020-21 school year:

<u>Position</u>	<u>Name</u>	<u>Classification</u>
HS Hallway Monitor	Bradley Watkins	Per quarter hour/day (CBA rate)
HS Hallway Monitor – Sub.	Brooke Walters	Per quarter hour/day (CBA rate)
HS Hallway Monitor – Sub.	Bryan Waltz	Per quarter hour/day (CBA rate)
HS Hallway Monitor – Sub.	Brian Leach	Per quarter hour/day (CBA rate)
ES Hallway Monitor	Matt Alexander	Per quarter hour/day (CBA rate)
ES Hallway Monitor	Kelli Gresh	Per quarter hour/day (CBA rate)
ES Hallway Monitor	Kristi Alexander	Per quarter hour/day (CBA rate)
ES Hallway Monitor	Robin Curl	Per quarter hour/day (CBA rate)
ES Hallway Monitor	Karen Worth	Per quarter hour/day (CBA rate)
ES Hallway Monitor	Marcie Wallis	Per quarter hour/day (CBA rate)
ES Hallway Monitor (addition)	Kristine Rosario	Per quarter hour/day (CBA rate)

2. Approval of unpaid leave for employee #138 for October 29 and October 30, 2020.
3. Approval of payment at the current homebound rate for the following individuals who helped plan and develop Muncy School District’s Health and Safety Plan.
 - a. Erik Berthold
 - b. Mike Buck
 - c. Jean Daniels
 - d. Jay Drumheller
 - e. Steve Haddon
 - f. Mark Kreisher
 - g. Jeanne Rogan

B. Classified

1. Motion to approve the acceptance of Cindy Knier’s resignation.
2. Motion to approve the following appointments for the 2020-2021 school year:
 - a. Name: Tiffany Boyles*, Position: Paraprofessional
Hourly Rate: \$9.63 per hour
Start Date: August 27, 2020

B. Classified - continued

2. Motion to approve the following appointments for the 2020-2021 school year:
 - b. Name: Elizabeth Lohr*, Position: Paraprofessional
 Hourly Rate: \$9.63 per hour
 Start Date: August 27, 2020

*Pending receipt of hiring documentation.

3. Motion to approve additional hours for Mrs. Connie Baysore at her current hourly rate as approved by administration.

C. Athletics

Motion to approve the following appointments:

<u>Position</u>	<u>Name</u>	<u>Effective</u>	<u>Classification</u>
Game Manager	Woody Fry	2020-2021	per season rate
Game Worker	Roger Campbell	2020-2021	per season rate
Game Worker	John Lamoreaux	2020-2021	per season rate
Assistant Football Coach	Matthew Meyer	Fall 2020	IV
Head Varsity Wrestling Coach	Brian Vollman	Winter 2020	I
Weight Room Coordinator	Ken Hampe	2020-2021	VIII per season
Girls Basketball Volunteer	Kassidi Lenhart	Winter 2020	Volunteer
Head Jr. High Girls Basketball Coach	Madalyn Confer	Winter 2020	III
Head Jr. High Boys Basketball Coach	Dan Merk	Winter 2020	III
Assistant Jr. High Boys Basketball	Patrick Nork	Winter 2020	V
Elem. Boys Basketball Coordinator	William Frantz	2020-2021	VI
Elem. Girls Basketball Coordinator	Melissa O'Neil	2020-2021	VI
Boys Soccer Volunteer	Peter Ruhl	Fall 2020	----

D. Extra-Curricular

Motion to approve the following appointments for the 2020-2021 school year:

<u>Position</u>	<u>Name</u>	<u>Classification</u>
Art Club	Beth Crissman	X
Battle of the Books	Matt Alexander/Dawn Gresh	X
Blue Arrowhead	Rae- Allah Biddle	Volunteer
Christian Club	Madalyn Confer/Katie Sick	Volunteer
Diversity Club	Jeanne Rogan	Volunteer
Elementary Stage Director	Heather Diehl	V
Elementary Stage Assistant Director	Kristine Rosario	VIII
Foreign Language Club	Brooke Walters	Volunteer
Indians Abroad Travel Club	Shawn McCahan	Volunteer
Junior Class	Shawn McCahan/Brad Watkins	VIII/IX
M Club	Brooke Walters/Mike Davis	X

D. Extra-Curricular – continued

<u>Position</u>	<u>Name</u>	<u>Classification</u>
Morning Intramurals	Jon Bennett/Katie Sick	.5 of X
National Honor Society	Robin Peterman	VII
Odyssey of the Mind Coordinator	Stephanie Trimble	VIII
Odyssey of the Mind Coach	Kristine Rosario	X
Odyssey of the Mind Coach	Violette Ganoë	Volunteer
Outdoor Club	Jon Bennett	Volunteer
SADD	Courtney Taylor	Volunteer
Science Club	Robin Peterman	Volunteer
Senior Class	Beth Baker/Mike Davis	VII/IX
Sophomore Class	Jennifer Gotshall/Kindra Brelsford	VIII/IX
Speech/Debate Club	Mike Davis	Volunteer
Spring Musical Directors	Heather Diehl/Amanda Hogan	VI
Student Administrative Council	Tim Welliver	Volunteer
Student Council	Beth Crissman	VIII
Technology and Computer Club	Mark Kreisher/Joanna Kreisher	VIII
Weight Training Club	Ken Hampe	Volunteer
Yearbook	Heidi Russell	VIII

Mr. Edkin moved to approve items A through D. Mr. Hill seconded the motion and they passed unanimously

E. Extra-Curricular

Motion to approve the following appointments for the 2020-2021 school year:

<u>Position</u>	<u>Name</u>	<u>Classification</u>
FBLA	Heather Zimmerman/Jason Gresh	VI/X

Mr. Edkin moved to approve item E. Mr. Hill seconded the motion and it passed with eight yes votes and one abstention by Mr. Frederick.

F. Athletics Health & Safety Plan

Mr. Hill recommended to approve updates to the Muncy School District’s Athletic Health & Safety Plan.

Mr. Frederick moved to approve item F. Mr. Earnest seconded the motion and it passed unanimously.

Committee Reports

Starting in October school board meeting will be scheduled two meetings per month until April.

Administration Reports

Dr. Skaluba reported on: Thanking Steve Haddon and his efforts in his new role, to all related to efforts on the safe reopening of school and to the Technology Department for organizing the Chromebook distribution.

Administration Reports – continued

Dr. Hamilton reported on: Teachers working hard to prepare to return to their classroom. There has been very positive feedback from teachers.

Mr. Seese reported on: Thanked the Buildings and Grounds staff for their efforts to have building ready for the beginning of the school year.

Mr. Welliver reported on: Cafeteria alternative seating in the gym. Option #2 students helped with 6' distancing. Thanked staff and faculty.

Mr. Chilson reported on: Two-week delay start of fall sports.

Mrs. Grohol reported on: Thanked teachers and provided update on kindergarten.

Mrs. Farrell report on: Meeting with Special Education families and teachers.

Delegate Reports

Mr. Johnson gave a report to the board regarding BLAST IU #17 – no report at this time.

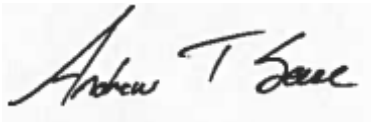
Mr. Walker gave a report to the board regarding the Lycoming Career & Technology Center – no report at this time.

Mrs. Auten gave a report on the PA School Boards Association – she is following PSBA updates virtually.

ADJOURNMENT

There being no further business, Mr. Edkin moved to adjourn the meeting at 9:42 p.m. Mr. Frederick seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T Seese". The signature is written in a cursive style with a large initial 'A'.

Andrew Seese, Board Secretary