

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING

August 15, 2022
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Vice President Mr. Kim Walker, Mr. Joseph Earnest, Mr. David Edkin, Mr. Steven Hill, Mr. David Messenger, Mrs. Krista McMonigle, Mr. Justin Teffeteller, and Mr. Corey Walko. Members of the board absent:

Members of the administration present: Superintendent Dr. Craig Skaluba, Business Administrator Mr. Andrew Seese, Elementary Principal Mr. Steven Haddon, and Special Education Coordinator Mrs. April Farrell.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There was one in-person participants.

REVIEW AND APPROVAL OF MINUTES

Mrs. McMonigle moved to approve the minutes of the [July 18, 2022 Regular Public Meeting](#) of the Muncy School District Board of Directors. Mr. Walker seconded the motion and it passed unanimously.

INFORMATION AND VISITORS' PRESENTATIONS

The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertain any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary. There were two changes: the addition of Mrs. Stephanie Hamilton to food service and Mrs. Jennifer Noviello to a volunteer coach, motion approved both unanimously.

OLD BUSINESS

A. Policies and Procedures

Motion to approve the second reading and final approval of the following policies:

[Policy 218 – Student Discipline \(REVISED\)](#)

[Policy 220 – Student Expression/Dissemination of Materials \(REVISED\)](#)

[Policy 227 – Controlled Substances/Paraphernalia \(REVISED\)](#)

[Policy 237 – Electronic Device \(REVISED\)](#)

[Policy 808 – Food Services \(REVISED\)](#)

[Policy 913 – Non-school Organizations/Groups/Individuals \(REVISED\)](#)

Muncy School District's Multi-Hazard Emergency Operations Plan (REVISED)

Mr. Hill moved to approve items A. Mr. Messenger seconded the motion and it passed unanimously.

NEW BUSINESS

A. Financial Reports

Motion to approve July 2022 Financial Reports (Copied in Minutes):

1. [Treasurer's Report](#)
2. [Capital Project](#)
3. [General Fund](#)
4. [Student Activities Fund](#)
5. [Food Service Report](#)

B. Agreements/Proposals

Motion to approve the following Proposals and Agreements (Copied in Minutes):

<u>Vendor</u>	<u>Goods/Services/Fees</u>
Bayada Home Health Care, Inc.	2022-2023 Substitute Nursing Services / \$45.00 per hour
Choose Love	Self-Care Workshop for Educators (HS) / \$3,500.00 + exp.
Choose Love	Self-Care Workshop for Educators (ES) / \$3,500.00 + exp.
P & J Corp	HS Chiller Service Agreement / \$1,992.00
P & J Corp	ES Chiller Service Agreement / \$1,992.00
Kidswork Therapy Services	OT/PT/SLP - \$50.00 per month + \$80.00 per hour (\$20.00 per hour of travel; \$200.00 for requested Ind Eval)
Muncy Borough	School Resource Officer / \$46.47 - \$55.00 FT / \$26.10 - \$30.00 PT
Dr. Marcus Myers	Vision Screening / Not to Exceed \$500.00
SHMG	School Physician Services / \$350.00 per month / \$60.00 per varsity football game*
Happy Numbers	Digital Math Subscription / \$2,175.00
Savaas Learning Company LLC	SuccessMaker Reading MOU
Warrior Run School District	Educational Services / \$ 35,609 annual cost/\$34,364 annual cost

*Pending review by solicitor.

C. Assessment Appeals

Motion to approve appeal assessments based on recent sale prices of the parcels listed.
(Copied in Minutes)

D. Meal Prices for 2022-2023

Motion to approve the following meal prices effective with the 2022-2023 school year.

<u>Meals</u>	<u>21-22</u>	<u>22-23</u>
Breakfast	\$1.55	\$2.00
Milk	\$0.55	\$0.55
Adult Lunch	\$3.95	\$4.00
Lunch-Elem	\$2.85	\$3.10
Lunch-H/S	\$3.00	\$3.25

Mr. Walker moved to approve items A through D. Mr. Hill seconded the motion and it passed unanimously.

PERSONNEL

A. Professional

1. Motion to approve the following appointments:
Michael Weber
Position: Dean of Students
Effective: 2022-2023 school year
Rate of Pay: \$5,500
2. Motion to approve payment at the current homebound instructional rate for teachers assigned by administration to high school supervisory duties throughout the 2022-2023 school year.
3. Motion to approve payment at the current homebound instructional rate for teachers assigned by administration to elementary supervisory duties throughout the 2022-2023 school year.
4. Motion to approve the Board's Negotiation Committee recommendation to approve the Agreement between the Muncy School District and the Muncy Education Association for the period of July 1, 2022 to June 30, 2026. (Copied in Minutes)

B. Classified

1. Motion to approve the following resignation:
 - a. Name: Audry Robbins
Position: Custodian
Effective: August 4, 2022
 - b. Name: Jessica Bartlow
Position: Paraprofessional
Effective: July 27, 2022
 - c. Name: Barbara Hughes (Retirement)
Position: Payroll Clerk
Effective: November 4, 2022
 - d. Name: Wendy Watts
Position: Paraprofessional
Effective: August 16, 2022

B. Classified (continued)

2. Motion on approve the following transfer:
Name: Katie McGuire
From: PIMS and Student Information Coordinator
To: Secretary to the High School Principal
Effective: August 16, 2022

3. Motion to acceptance the following appointments:
 - a. Name: Kelly Rishel
Position: Elementary School Cafeteria Worker - 3.5 hours per day
Rate of Pay: \$12.00 per hour
Effective: August 16, 2022

 - b. Name: Nichole Rader
Position: High School General Office Secretary
Rate of Pay: \$12.00 per hour
Effective: Upon Receipt of Required Hiring Documentation

 - c. Name: Stephanie Hamilton
Position: Cafeteria Substitute
Rate of Pay: \$10.00 per hour
Effective: Upon Receipt of Required Hiring Documentation

4. Motion to approve to pay classified staff at their current hourly rate using federal funds (Title II / Title IV)/ESSER) for professional development and supervised instruction as approved on an as needed basis by administration throughout the 2022-2023 school year.

5. Motion to approve supplementary payment of classified staff at their current hourly rate for professional development and supervised instruction as approved on an as needed basis by administration throughout the 2022-2023 school year.

6. Motion to approve of the following job descriptions:
[Executive Assistant to the Superintendent](#)
[Secretary to the High School Principal](#)
[High School General Office Secretary](#)

B. Classified (continued)

7. Mrs. McMonigle recommended to approve payment in lieu of vacation in accordance with the provisions of [Board Policy #337](#) and the current classified handbook as follows:
 (Copied in Minutes)
- a. Employee #631 – 11 days @ \$147.11 per diem rate for a total of \$1,618.22
 - b. Employee #1273 – 6 days @ \$131.92 per diem rate for a total of \$791.53

C. Transportation

Motion to approve list of bus drivers for the 2022-2023 school year. (Copied in Minutes)

D. Athletics

Motion to approve the following appointments:

<u>Position</u>	<u>Name</u>	<u>Effective</u>	<u>Classification</u>
Football Coach Volunteer	Zach Burrows	Fall 2022	----
Cheerleading Coach Volunteer	Jessica Wertman*	Fall 2022	----
Varsity Baseball Coach	Chris Persing	Spring 2023	II
Varsity Softball Coach	Craig Weaver	Spring 2023	II
Varsity Boys Tennis Coach	Joanne Reeves	Spring 2023	II
Asst. Varsity Girls Basketball	Olivia Erb	Winter 2022	II
Elem. Boys Basketball Volunteer	Jennifer Noviello	2022-2023	----
Elem. Girls Basketball Coord.	Melissa O'Neil	2022-2023	VI
Wrestling Coach Volunteer	Kane Snyder	2022-2023	----
Wrestling Coach Volunteer	Steve Swank	2022-2023	----

*Pending receipt of district required documentation.

E. Extra-Curricular

Motion to approve the following appointments for the 2022-2023 school year:

<u>Position</u>	<u>Name</u>	<u>Classification</u>
Art Club	Beth Crissman	X
Battle of the Books	Matt Alexander/Dawn Gresh	X/X
Blue Arrowhead	Rae- Ellah Biddle	Volunteer
Christian Club	Madalyn Burrows/Katie Sick	Volunteer
Diversity Club	Jeanne Rogan	Volunteer
Elementary Stage Director	Heather Diehl/Kristine Rosario	VII/VII
English Department Chair	Jen Gotschall	X
High School Fall Play Director	Mike Davis	VI
FBLA	Heather Zimmerman/Jason Gresh	VI/X
Foreign Language Club	Brooke Walters	Volunteer
Indians Abroad Travel Club	Shawn McCahan	Volunteer
Junior Class Advisors	Shawn McCahan/Mike Davis	VIII/IX
M Club	Brooke Walters/Mike Davis	X/X
Math Department Chair	Jason Gresh	X
Morning Intramurals	Jon Bennett/Katie Sick	.5 of X each

E. Extra-Curricular (continued)

<u>Position</u>	<u>Name</u>	<u>Classification</u>
National Honor Society	Robin Peterman	VII
Odyssey of the Mind Head Advisor	Kristy Rosario	VIII
Odyssey of the Mind Volunteer Coach	Violet Ganoe	Volunteer
Outdoor Club	Jon Bennett	Volunteer
SADD	Tiffany Boyles	Volunteer
Science Club	Robin Peterman	Volunteer
Science Department Chair	Robin Peterman	X
Secondary Light and Sound Tech.	Mike Buck	X
Senior Class Advisors	Beth Baker/Kindra Brelsford	VII/IX
Social Studies Department Chair	Beth Baker	X
Sophomore Class Advisors	Jennifer Gotshall/Beth Crissman	VIII/IX
Speech/Debate Club	Mike Davis	Volunteer
Spring Musical Directors	Heather Diehl/Amanda Hogan	V/V
Student Administrative Council	Tim Welliver	Volunteer
Student Council	Beth Crissman	VIII
Technology and Computer Club	Mark Kreisher/Joanna Kreisher	VIII/Volunteer
Unified Arts Department Chair	Mark Kreisher	X
Weight Training Club	Ken Hampe	Volunteer
Yearbook	Heidi Russell	VIII

**The Assistant Band Director Position will now be paid at Classification VI and the Color Guard Instructor Position will now be paid at Classification VII based on the approval of the extracurricular stipend and placements for 2022-2023 at the July board meeting.*

Mr. Hill moved to approve items A through E. Mr. Teffeteller seconded the motion and it passed unanimously.

COMMITTEE REPORTS

The board heard committee report from Dr. Skaluba. Next board meeting will be held on September 19th. October returns to two meetings a month.

ADMINISTRATION REPORTS

Dr. Skaluba reported on: Discussion regarding outdoor basketball court, academic updates as we welcome students and staff back, upcoming events and athletic updates.

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ADMINISTRATION REPORTS

Mr. Seese reported on: Capital projects update, Federal funding update ([Federal Funding Worksheet](#)).

Mr. Haddon reported on: July conference update.

Mrs. Farrell reported on: ESY update.

DELEGATE REPORTS

Mr. Johnson gave a report to the board regarding BLAST IU #17 – Personnel updates.

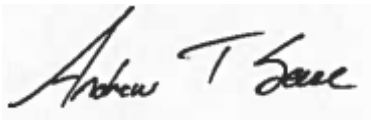
Mr. Messenger gave a report to the board regarding the Lycoming Career & Technology Center – Personnel updates and enrollment updates.

Mr. Edkin gave a report on the PA School Boards Association – No additional COVID guidance for 22/23. We are to follow DOH and CDC guidelines for personnel and safety.

ANNOUNCEMENT OF EXECUTIVE SESSION

President Johnson announced that an executive session for personnel and safety topics would be held after the meeting. There being no further business, Mr. Walker moved to adjourn the meeting at 7:43 p.m. Mr. Edkin seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T Seese". The signature is written in a cursive style with a large initial 'A'.

Andrew Seese, Board Secretary