

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING
WARD L. MYERS ELEMENTARY SCHOOL CAFETORIUM
July 20, 2020
7:00 PM

AGENDA

School Board Meeting Limitation Notice Due to Governor's Order:

We received notification at 2:15 p.m. this afternoon (Thursday, July 16th) that the Pennsylvania Department of Education (PDE) has confirmed that school board meetings do fall under the governor's orders, meaning they cannot exceed a total of 25 people.

Unfortunately, based on this information, we anticipate only having the capacity to allow 10 members from the public into Monday's meeting.

Individuals who would like to listen to the entire meeting and / or participate in the public input portion at the beginning of the meeting by phone should follow the directions below.

- Between 6:50 p.m. and 7:00 p.m., dial the phone number 570-323-8566
- After you hear the announcement, wait for the BEEP and then enter the conference ID - **10005**
- After you hear the prompt, enter the passcode – **12345**
- Record your first name, last name and area of residence (**Muncy Borough, Muncy Township, Muncy Creek Township**) and Press #
- Once you have entered into the conference call, please mute your phone in an effort to avoid interrupting the meeting. If interested in providing public input by phone, please unmute your phone at the proper time to announce your name, area of residence and your public input.

Individuals interested in providing public input only may e-mail public input to Linda Kneedler at lkneedler@muncysd.org by 3:00 p.m. on Monday, July 20th. Please include name, address and phone number in the e-mail with your public input. Individuals who submit public input in this manner will have public input read by the Board Secretary, Mr. Andrew Seese, when public is invited to comment. The District may follow-up in relation to individual inquiries by e-mail or phone or include information related to repeated inquiries in the next community update.

We will also post the health and safety plan as soon as feasible on Tuesday and provide a link to the plan in next week's letter with the opportunity to provide feedback through the survey link that will be included in next week's letter.

As always, thanks for your flexibility, cooperation and support.

Please keep in mind the important steps listed below in accordance with the Center for Disease Control (CDC) and the Pennsylvania Department of Health.

- If you are sick or have a fever, stay at home.
- Maintain a distance of at least six (6) feet from other individuals
- If unable to consistently maintain a distance of at least six (6) feet from other individuals, wear a mask in accordance with the recent order issued by the PA Secretary of Health.
- Cover coughs or sneezes with a sleeve or elbow.
- Wash hands with soap and water for at least 20 seconds as frequently as possible, or use hand sanitizer if soap and water are not available.

I. CALL TO ORDER Mr. Johnson

II. ROLL CALL Mr. Seese

	Present	Absent	Late
Mrs. Carla Auten	_____	_____	_____
Mr. Joseph Earnest	_____	_____	_____
Mr. David Edkin	_____	_____	_____
Mr. David Frederick	_____	_____	_____
Mr. Steven Hill	_____	_____	_____
Mr. Scott Johnson	_____	_____	_____
Ms. Lisa Sleboda	_____	_____	_____
Mr. Kim Walker	_____	_____	_____
Mrs. Sarah Woodward	_____	_____	_____
 TOTAL	 _____	 _____	 _____

III. FLAG SALUTE Mr. Johnson

IV. REVIEW AND APPROVAL OF MINUTES Mr. Johnson

May I have a motion to approve the minutes of the June 22, 2020 Regular Public Meeting of the Muncy School District Board of Directors?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

V. INFORMATION AND VISITORS' PRESENTATIONS

A. The public is invited to address the Board at this time in accordance with Muncy School District's established public input procedures. Mr. Johnson

1. **Public Input Only** – Individuals interested in providing public input only may e-mail public input to Linda Kneedler at lkneedler@muncysd.org by 3:00 p.m. on Monday, July 20th. Please include name, address and phone number in the e-mail with your public input. Individuals who submit public input in this manner will have public input read by the Board Secretary, Mr. Andrew Seese, when public is invited to comment. The District may follow-up

in relation to individual inquiries by e-mail or phone or include information related to repeated inquiries in the next community update.

2. **Public Participation** – Individuals who would like to listen to the entire meeting and / or participate in the public input portion at the beginning of the meeting by phone should follow the directions below.

- Between 6:50 p.m. and 7:00 p.m., dial the phone number 570-323-8566
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- | | | |
|----|---|-------------|
| B. | The Chair will entertain any requests for listed agenda item changes. | Mr. Johnson |
| C. | Please submit abstention memorandums to the Board Secretary at this time. | Mr. Johnson |
| D. | Please request items to be voted on separately outside of grouped agenda items. | Mr. Johnson |
| E. | Review of Muncy School District’s Health and Safety Plan | Dr. Skaluba |
| F. | Review of Muncy School District’s Athletics Health and Safety Plan | Mr. Chilson |

VI. NEW BUSINESS

A. Financial Reports

Administration recommends approval of the June 2020 Financial Reports. **(See Financial Reports)**

1. Treasurer’s Report
2. General Fund
3. Capital Projects Fund
4. Food Service Report
5. Student Activities Fund

B. Agreements

Administration recommends approval of the following agreements: **(See Special Reports)**

<u>Vendor/Party</u>	<u>Svcs./Terms/Fees</u>
Knight Educational Services LLC	Emergency Preparedness / \$200.00 per session
Justice Works, Inc.	1-year renewal Alt Ed Serv. \$78-86 per seat per day*
Pennsylvania School Boards Association	Annual Membership Dues / \$9,465.38
Industrial Appraisal Company	Fixed Assets Reports / \$470.00
Johnson Controls	1-year Chiller Planned Service /\$3,440

NRG Controls North	1-year HVAC Service Hours Agreement /\$19,700
Mansfield University	Student Teaching Agreement 2020-2025
Security Voice/One Call Now	Annual Renewal \$1,714.80
Warrior Run Area School District	Special Education Services / \$25,198
Bayada Home Health Care, Inc.	RN or LPN services \$50.00 / hour
AT & T	Hotspot Purchase / TBD
ESS Substitute Paraprofessional Rate	From \$8.00 per hour to \$9.00 per hour

*Pending solicitor review

C. Project Change Orders

Administration recommends approval of the following Muncy Jr/Sr High School Additions/Renovations Project change orders: **(See Special Reports)**

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
Utility Building Existing Fixtures/Devices	COR-23-Electrical	\$4,239.47*
Condensate Pumps C111 & C117	COR-24-Electrical	\$803.67*
Gym Light Switch Covers	COR-25-Electrical	\$528.49*

*Denotes use of construction contingency funds to cover costs.

D. Health and Safety Plan

_____ recommends approval of Muncy School District’s Health and Safety Plan.*

*As amended by the Muncy School District Board of Education at the beginning of the meeting.

E. Meal Prices for 2020-2021

Administration recommends approval of the following meal prices effective with the 2020-2021 school year.

<u>Meals</u>	<u>19-20</u>	<u>20-21</u>
Breakfast	\$1.45	\$1.55
Milk	\$0.55	\$0.55
Adult Lunch	\$3.50	\$3.95
Lunch-Elem	\$2.65	\$2.85
Lunch-H/S	\$2.80	\$3.00

F. Cafeteria Bad Debt Reimbursement

Administration recommends paying cafeteria bad debt through the general fund in the amount of \$7611.29.

G. Resolution

_____ recommends approval of the school district’s resolution to declare the COVID-19 pandemic as an emergency within the meaning of Section 520.1 of the Public School Code Pandemic.

H. Donation

Administration recommends approval of a donation of assorted school supplies from Ernie and Tiffany Delp with the approximate value of \$30.

I. Flexible Instructional Days (FID)

_____ recommends approval for administration to submit a Flexible Instructional Day (FID) application to the Pennsylvania Department of Education for the 2020-2021 school year.*

*If approved by PDE, the FID application would be good for the 2020-2021 and 2021-2022 school years.

May I have a motion to approve the recommendations as listed above in Items A through I under New Business? Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

VII. PERSONNEL (See Special Reports)

A. Board

_____ recommends appointing Carla Auten as the PSBA Board Member voting delegate for the 2020 PSBA/PASBO Virtual School Leadership Conference.

B. Professional

1. Administration recommends approval of the appointment of the following faculty to the position of Department Chair:

<u>Name</u>	<u>Effective</u>	<u>Classification</u>
Brad Watkins – Math	20-21	X
Jennifer Gotshall – English	20-21	X
Beth Baker – Social Studies	20-21	X
Robin Peterman – Science	20-21	X
Mark Kreisher – Unified Arts	20-21	X

2. Administration recommends approval of the following appointments:

Michael Weber
Position: Dean of Students
Effective: 2020-2021 school year
Rate of Pay: \$5,500

3. Administration recommends approval of payment for a pre-approved on-line courses taught by a certified content area staff member as follows:

\$1,500 – 1-5 students \$2,400 – 6-10 students

4. Administration recommends approval to pay professional staff at the homebound rate using federal funds (Title II / Title IV) for participation in professional development activities.
5. Administration recommends acceptance of the following resignations:

Name: Walter Heath
 Position: Elementary Teacher
 Effective: July 7, 2020

Name: Karina Fry*
 Position: Elementary Teacher
 Effective: July 24, 2020

*Pending hiring at another school district's board meeting to be held on July 23, 2020.

C. *Classified*

1. Administration recommends acceptance of the following resignation:

Name: Carrie Younkin-Kepner
 Position: Paraprofessional
 Effective: July 13, 2020

D. *Athletics*

1. Administration recommends acceptance of the following resignation:

Name: Royce Eyer
 Position: Head Varsity Wrestling Coach
 Effective: July 7, 2020

2. Administration recommends approval of the following appointments:

<u>Name</u>	<u>Position</u>	<u>Season</u>	<u>Classification</u>
Sue Hetrick	Game Manager	2020-2021	per season rate
Katie Sick	Game Manager	2020-2021	per season rate
Mark Evans	Game Manager	2020-2021	per season rate
Dave Brink	Game Worker	2020-2021	per season rate
John Brink	Game Worker	2020-2021	per season rate
Chris Ebner	Game Worker	2020-2021	per season rate
Mark Evans	Game Worker	2020-2021	per season rate
Nancy Hatches	Game Worker	2020-2021	per season rate
Sue Hetrick	Game Worker	2020-2021	per season rate
Melissa O'Neill	Game Worker	2020-2021	per season rate
Katie Sick	Game Worker	2020-2021	per season rate
Charlie Snyder	Game Worker	2020-2021	per season rate
Jodie Moyer	Game Worker	2020-2021	per season rate
Ken Hampe	Weight Room Supervisor	2020-2021	per season rate
Rae-Ellah Biddle	Weight Room Supervisor	2020-2021	per season rate
Sean Tetreault	Weight Room Supervisor	2020-2021	per season rate
Dale Michael	Weight Room Supervisor	2020-2021	per season rate

Athletics (continued)

<u>Name</u>	<u>Position</u>	<u>Season</u>	<u>Classification</u>
Brad Watkins	Weight Room Supervisor	2020-2021	per season rate
Sue Hetrick	Weight Room Supervisor	2020-2021	per season rate
Corey Palmatier	Weight Room Supervisor	2020-2021	per season rate
Katie Sick	Weight Room Supervisor	2020-2021	per season rate
John Brink	Asst. Varsity Boys Basketball Coach	Winter 2020	.5 of II
Alyssa Wagner	Asst. Varsity Girls Basketball Coach	Winter 2020	.5 of II
Beth Kelleher	Asst. Varsity Girls Basketball Coach	Winter 2020	.5 of II

3. Administration recommends approval of an update to Muncy School District's Athletics Health and Safety Plan.

E. *Extra-Curricular*

1. Administration recommends approval of the following appointments for the 2020-2021 school year:

<u>Position</u>	<u>Name</u>	<u>Classification</u>
Band/Marching Band	Mike Buck	I
Band Assistant Director	Sarah Zalonis	VII
Band Color Guard Instructor	Amanda Hogan	VIII
Band Volunteer Drill Instructor	Jesica Kerstetter	Volunteer
Band Volunteer Percussion Instructor	Tyler Girven	Volunteer
High School Fall Play Director	Melissa Wertman	VIII
High School Fall Play Volunteer	Malik Wertman	-----

May I have a motion to approve the recommendations as listed above in Items A through E under Personnel? Mr. Johnson

Motion:
Second:
Discussion:
Vote: Yes _____ No _____

VIII. OTHER

- A. Administration recommends approval of the following appointments:

<u>Name</u>	<u>Position</u>	<u>Season</u>	<u>Classification</u>
Jason Gresh	Weight Room Supervisor	2020-2021	per season rate
Mackenzie Frederick	Game Worker	2020-2021	per season rate

May I have a motion to approve the recommendations as listed above in Item A under Other? Mr. Johnson

Motion:
Second:
Discussion:
Vote: Yes _____ No _____

IX. COMMITTEE REPORT

Dr. Skaluba

X. ADMINISTRATIVE REPORTS

1. Business Administrator
2. Superintendent

Mr. Seese
Dr. Skaluba

XI. DELEGATE REPORTS

1. BLaST IU #17
2. Lycoming Career & Technology Center
3. PA School Boards Association

Mr. Johnson
Mr. Walker
Mrs. Auten

XII. ANNOUNCEMENT OF EXECUTIVE SESSION

Mr. Johnson

XIII. ADJOURNMENT

Mr. Johnson

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

Time: _____ PM