

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
**REGULAR PUBLIC MEETING**

July 20, 2020  
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Ward L. Myers Elementary School Cafetorium, 125 New Street, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Mr. Joseph Earnest, Mr. David Edkin, Mr. David Frederick, Mr. Steven Hill, and Mr. Kim Walker. Mrs. Sarah Woodward arrived at 7:09 pm.  
Member of the board absent: Mrs. Carla Auten and Vice President Ms. Lisa Sleboda.

Members of the administration present: Superintendent Dr. Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Dr. Kimberly Hamilton, Business Administrator Mr. Andrew Seese, Elementary Principal Mrs. Billie Jo Grohol, Special Education Coordinator Mrs. April Farrell and Athletic Director Mr. Curt Chilson.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There was 1 visitor.

## **REVIEW AND APPROVAL OF MINUTES**

Mr. Walker moved to approve the minutes of the June 22, 2020 Regular Public Meeting of the Muncy School District Board of Directors. Mr. Hill seconded the motion and it passed with five yes votes and one abstention. Mr. Edkin abstained.

## **INFORMATION AND VISITORS' PRESENTATIONS**

The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertained any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary.

## **NEW BUSINESS**

### **A. Financial Reports (Copied in Minutes)**

June 2020 Financial Reports:

1. Treasurer's Report
2. Capital Projects Fund
3. General Fund
4. Food Service Report
5. Student Activities

### **B. Proposals and Agreements (Copied in Minutes)**

<u>Vendor/Party</u>	<u>Services/Terms/Fees</u>
Knight Educational Services LLC	Emergency Preparedness / \$200.00 per session
Justice Works, Inc.	1-year renewal Alt Ed Serv. \$78-86 per seat per day*
Pennsylvania School Boards Association	Annual Membership Dues / \$9,465.38
Industrial Appraisal Company	Fixed Assets Reports / \$470.00
Johnson Controls	1-year Chiller Planned Service /\$3,440
NRG Controls North	1-year HVAC Service Hours Agreement /\$19,700

**B. Proposals and Agreements - Continued (Copied in Minutes)**

<u>Vendor/Party</u>	<u>Services/Terms/Fees</u>
Mansfield University	Student Teaching Agreement 2020-2025
Security Voice/One Call Now	Annual Renewal \$1,714.80
Warrior Run Area School District	Special Education Services / \$25,198
Bayada Home Health Care, Inc.	RN or LPN services \$50.00 / hour
AT & T	Hotspot Purchase / 100 devices/\$20 per month/24 months
ESS Substitute Paraprofessional Rate	From \$8.00 per hour to \$9.00 per hour
*Pending solicitor review	

**C. Project Change Orders (Copied in Minutes)**

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
Utility Building Existing Fixtures/Devices	COR-23-Electrical	\$4,239.47*
Condensate Pumps C111 & C117	COR-24-Electrical	\$803.67*
Gym Light Switch Covers	COR-25-Electrical	\$528.49*

\*Denotes use of construction contingency funds to cover costs.

**D. Health and Safety Plan (Copied in Minutes)**

Mrs. Wood recommended the approval of Muncy School District’s Health and Safety Plan. \*  
 \*As amended by the Muncy School District Board of Education at the beginning of the meeting.

**E. Meal Prices for 2020-2021**

Meal prices effective with the 2020-2021 school year.

<u>Meals</u>	<u>19-20</u>	<u>20-21</u>
Breakfast	\$1.45	\$1.55
Milk	\$0.55	\$0.55
Adult Lunch	\$3.50	\$3.95
Lunch-Elem	\$2.65	\$2.85
Lunch-H/S	\$2.80	\$3.00

**F. Cafeteria Bad Debt Reimbursement**

Recommendations for paying cafeteria bad debt through the general fund in the amount of \$7611.29.

**G. Resolution**

Mr. Hill recommended the approval of the school district’s resolution to declare the COVID-19 pandemic as an emergency within the meaning of Section 520.1 of the Public School Code Pandemic.

## H. Donation

Donation of assorted school supplies from Ernie and Tiffany Delp with the approximate value of \$30.

## I. Flexible Instructional Days (FID)

Mr. Edkin recommended approval for administration to submit a Flexible Instructional Day (FID) application to the Pennsylvania Department of Education for the 2020-2021 school year. \*

\*If approved by PDE, the FID application would be good for the 2020-2021 and 2021-2022 school years.

### Motions for Items A through I:

Motion by Mr. Hill, second by Mr. Edkin: Items A, B, E, F, G, H, I - Passed Unanimously

Motion by Mrs. Woodward, seconded by Mr. Earnest: Item C – 4 Yes Votes, 2 No Votes from Mr. Walker and Mr. Frederick and 1 Abstention from Mr. Edkin (Motion Failed)

Motion by Mr. Hill, second by Mr. Earnest: Item D – 6 Yes Votes and 1 No Vote from Mr. Edkin

## PERSONNEL (Copied in Minutes)

### A. Board

Mr. Edkin recommended appointing Carla Auten as the PSBA Board Member voting delegate for the 2020 PSBA/PASBO Virtual School Leadership Conference.

### B. Professional

Approval of the appointment of the following faculty to the position of Department Chair:

<u>Name</u>	<u>Effective</u>	<u>Classification</u>
Brad Watkins – Math	20-21	X
Jennifer Gotshall – English	20-21	X
Beth Baker – Social Studies	20-21	X
Robin Peterman – Science	20-21	X
Mark Kreisher – Unified Arts	20-21	X

Appointment of Michael Weber, Position: Dean of Students, effective: 2020-2021 school year, rate of Pay: \$5,500

Payment for a pre-approved on-line courses taught by a certified content area staff member as follows:  
\$1,500 – 1-5 students                      \$2,400 – 6-10 students

Pay professional staff at the homebound rate using federal funds (Title II / Title IV) for participation in professional development activities.

Resignations of the following:

Name: Walter Heath

Position: Elementary Teacher

Effective: July 7, 2020

Name: Karina Fry\*

Position: Elementary Teacher

Effective: July 24, 2020

\*Pending hiring at another school district’s board meeting to be held on July 23, 2020.

**C. Classified**

Resignation of the following:  
Name: Carrie Younkin-Kepner  
Position: Paraprofessional  
Effective: July 13, 2020

**D. Athletics**

Item 1

Resignation of the following:  
Name: Royce Eyer  
Position: Head Varsity Wrestling Coach  
Effective: July 7, 2020

Item 2

Appointments:

<u>Name</u>	<u>Position</u>	<u>Season</u>	<u>Classification</u>
Sue Hetrick	Game Manager	2020-2021	per season rate
Katie Sick	Game Manager	2020-2021	per season rate
Mark Evans	Game Manager	2020-2021	per season rate
Dave Brink	Game Worker	2020-2021	per season rate
John Brink	Game Worker	2020-2021	per season rate
Chris Ebner	Game Worker	2020-2021	per season rate
Mark Evans	Game Worker	2020-2021	per season rate
Nancy Hatches	Game Worker	2020-2021	per season rate
Sue Hetrick	Game Worker	2020-2021	per season rate
Melissa O'Neill	Game Worker	2020-2021	per season rate
Katie Sick	Game Worker	2020-2021	per season rate
Charlie Snyder	Game Worker	2020-2021	per season rate
Jodie Moyer	Game Worker	2020-2021	per season rate
Ken Hampe	Weight Room Supervisor	2020-2021	per season rate
Rae-Ellah Biddle	Weight Room Supervisor	2020-2021	per season rate
Sean Tetreault	Weight Room Supervisor	2020-2021	per season rate
Dale Michael	Weight Room Supervisor	2020-2021	per season rate
Brad Watkins	Weight Room Supervisor	2020-2021	per season rate
Sue Hetrick	Weight Room Supervisor	2020-2021	per season rate
Corey Palmatier	Weight Room Supervisor	2020-2021	per season rate
Katie Sick	Weight Room Supervisor	2020-2021	per season rate
John Brink	Asst. Varsity Boys Basketball Coach	Winter 2020	.5 of II
Alyssa Wagner	Asst. Varsity Girls Basketball Coach	Winter 2020	.5 of II
Beth Kelleher	Asst. Varsity Girls Basketball Coach	Winter 2020	.5 of II

## D. Athletics (Continued)

Item 3

Update to Muncy School District's Athletics Health and Safety Plan. \*

\*As amended by the Muncy School Board of Education at the beginning of the meeting.

## E. Extra-Curricular

Appointments for the 2020-2021 school year:

<u>Position</u>	<u>Name</u>	<u>Classification</u>
Band/Marching Band	Mike Buck	I
Band Assistant Director	Sarah Zalonis	VII
Band Color Guard Instructor	Amanda Hogan	VIII
Band Volunteer Drill Instructor	Jesica Kerstetter	Volunteer
Band Volunteer Percussion Instructor	Tyler Girven	Volunteer
High School Fall Play Director	Melissa Wertman	VIII
High School Fall Play Volunteer	Malik Wertman	-----

### Motions for Items A through E:

Motion by Mr. Walker, second by Mr. Hill: Items A, B, C, D(1,2), E – Passed Unanimously

Motion by Mr. Earnest, second by Mr. Hill: Item D(3) – Passed Unanimously

## OTHER

### A. Athletics

Appointments for the 2020-2021 school year:

<u>Name</u>	<u>Position</u>	<u>Season</u>	<u>Classification</u>
Jason Gresh	Weight Room Supervisor	2020-2021	per season rate
Mackenzie Frederick	Game Worker	2020-2021	per season rate

### Motions for Item A:

Motion by Mr. Walker, second by Mr. Edkin: Item A – Passed with 6 Yes Votes and 1 Abstention from Mr. Frederick.

## Committee Reports

The board heard reports on the following updates: Elevator Inspection, Auction and Security Entrance

## Administration Reports

**Dr. Skaluba reported on:** Thanked all the members of the Pandemic Team for their efforts.

**Dr. Hamilton reported on:** Summer Virtual Workshops

**Mr. Chilson reported on:** Use of new addition/feedback has been all positive.

**Mrs. Grohol reported on:** Virtual Field Day, 6<sup>th</sup> grade Recognition drive through, thank you to Buildings and Grounds for new paint at the elementary school, One Tribe Muncy Pride Logo, and Summer Professional Development.

Muncy School District

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### **Administration Reports (Continued)**

**Mr. Farrell reported on:** Courtney Taylor Special Education Internship, Zoom Google Classroom and update on two Paraprofessional positions.

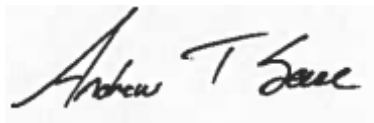
### **Delegate Reports**

Mr. Walker gave a report to the board regarding the Lycoming Career & Technology Center – Health and Safety Plan Update

### **ANNOUNCEMENT OF EXECUTIVE SESSION**

President Johnson announced that an executive session for legal and personnel would be held after the meeting. There being no further business, Mr. Walker moved to adjourn the meeting at 9:45 p.m. Mrs. Woodward seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T Seese". The signature is written in a cursive style with a large initial 'A'.

Andrew Seese, Board Secretary