

**MUNCY SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MONTHLY PUBLIC MEETING**

July 15, 2019  
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Ward L. Myers Elementary School Cafetorium, 125 New Street, Muncy, Pennsylvania 17756.

Member of the board present: President Scott McLean, Ty Fry, Rhondel Moyle, Robert Titman, Kim Walker and Sarah Woodward. Mary Bennardi, Connie Coyner and Vice President Lisa Sleboda were absent.

Members of the administration present: Superintendent Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Kimberly Hamilton, Business Administrator Andrew Seese, High School Principal Timothy Welliver, and Special Education Coordinator April Farrell.

President McLean called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were eleven visitors.

## **REVIEW AND APPROVAL OF MINUTES**

Mr. Walker moved to approve the minutes of the June 24, 2019 Regular Public Meeting of the Muncy School District Board of Directors. Mr. Fry seconded the motion and it passed unanimously.

## **INFORMATION AND VISITORS' PRESENTATIONS**

The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertain any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary.

## **OLD BUSINESS**

Mr. Fry moved to approve the first reading of the following policies.

1. Policy 805 – Emergency Preparedness – REVISED
2. Policy 814 – Copyright Material – REVISED

Mrs. Woodward seconded the motion and it passed unanimously.

## **NEW BUSINESS**

### Financial Reports

Mrs. Moyle moved to approve the following June 2019 Financial Reports:

1. Treasurer's Report
2. Capital Projects Fund
3. General Fund
4. Food Service Report
5. Student Activities

Mr. Walker seconded the motion and it passed unanimously. (Copied in Minutes)

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### Proposals and Agreements

Mrs. Woodward moved to approve the following proposals and agreements.

<u>Vendor</u>	<u>Goods/Services/Fees</u>
Penn State University	Penn Link Services / \$50.00 per year
Knight Educational Services LLC	Emergency Preparedness / \$200.00 per session
Keystone Stem Education Alliance	PA Targeted SMART Grant Lodging / \$350.00 per person
S & P Global Ratings Engagement Letter	Credit Rating Services / \$15,000 plus applicable value-added, sale, use and similar taxes.
PDE 2019-2020 AEDY Application	Alternative Educational Services / \$400.00 per year per site
Hillis-Carnes Engineering Associates	Material Testing Services / \$11,872.88 from 6/1 to 6/30
Pennsylvania School Boards Association	Annual Membership Dues / \$9,465.38
Industrial Appraisal Company	Fixed Assets Reports / \$455.00
BLaST Intermediate Unit 17	Technology Services Agreement / \$75.00 per hour
Mansfield University	Memorandum of Understanding for Early Start Program (ESP)
Justice Works, Inc.	1 year renewal Alt Ed Serv. \$78 - \$86 per seat per day

Mrs. Moyle seconded the motion and it passed unanimously. (Copied in Minutes)

### Assessment Appeals

Mr. Fry moved to approve the appeal assessments based on recent sale prices of the parcels listed. Mrs. Woodward seconded the motion and it passed unanimously. (Copied in Minutes)

### Project Change Orders

Mrs. Woodward moved to approve the following Muncy Jr/Sr High School Additions/Renovations

Project change orders:

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
Hot Water Piping Rerouting (2nd Floor)	COR-2 HVAC	\$9,265.00*
Casework Deletion (D202/D203)	COR-4 GC	\$(4,150.00)
Prism Response, LLC	COR-1 based on EAA COS	\$ 12,707 from \$3,985* Additional \$2,408 if OT is necessary

Mr. Fry seconded the motion and it passed unanimously. (Copied in Minutes)

### Handbook Approvals

Mr. Walker moved to approve the following for the 2019-2020 school year:

1. Muncy Jr./Sr. High School Club and Activities Handbook
2. Muncy Jr./Sr. High School Faculty Handbook
3. Teacher Equity Plan

Mrs. Moyle seconded the motion and it passed unanimously. (Copied in Minutes)

### Out of State Field Trip

The out of state field trip to Guatemala was tabled from agenda to be addressed at a future meeting.

## NEW BUSINESS (continued)

### Personnel

#### **PROFESSIONAL (Copies in Minutes)**

Mr. Walker moved to approve the following faculty to the position of Department Chair:

<u>Name</u>	<u>Effective</u>	<u>Classification</u>
Gary Smith – Math	2019-20	X
Jennifer Gotshall – English	2019-20	X
Beth Baker – Social Studies	1019-20	X
Robin Peterman – Science	2019-20	X
Mark Kreisher – Unified Arts	2019-20	X

The following appointments:

Michael Weber

Position: Dean of Students

Effective: 2019-2020 school year

Rate of Pay: \$5,500

Bradley Watkins

Position: Hallway Monitor

Rate of Pay: Per quarter hour/day (CBA rate)

Effective: September 3, 2019 through the end of the 2019-20 school year

Brooke Walters

Position: Hallway Monitor Substitute

Rate of Pay: Per quarter hour/day (CBA rate)

Effective: September 3, 2019 through the end of the 2019-20 school year

Bryan Waltz

Position: Hallway Monitor Substitute

Rate of Pay: Per quarter hour/day (CBA rate)

Effective: September 3, 2019 through the end of the 2019-20 school year

Payment for a pre-approved on-line course taught by a certified content area staff member as follows:  
\$1,500 for 1-5 students and \$2,400 for 6-10 students

Pay professional staff at the homebound Rate using federal funds (Title II / Title IV) for participation in professional development activities.

Lindsay Maxwell's movement request for Master's Degree + 30 on the negotiated salary scale.  
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Personnel (continued)

**PROFESSIONAL**

Pay Eric Mitcheltree and Scott White at the homebound rate for instructing the following summer courses: Terrestrial Field Studies – June 10th through June 25<sup>th</sup> and Aquatic Field Studies – July 15th through July 30th

Jonathan Bennett as practice driving instructor for 2019-20 at the homebound rate of Pay, as needed. Mrs. Moyle seconded the motion and it passed unanimously.

Mr. Titman moved to approve Karina Fry as Elementary Teacher, effective starting the 2019-2020 school year at the Bachelors Step 1 rate of pay. Pending receipt of required hiring documentation. Mrs. Moyle seconded the motion and it passed with five yes votes, zero no votes and one abstention by Mr. Fry.

**ATHLETICS**

Mr. Titman moved to approve the following appointments:

<u>Name</u>	<u>Position</u>	<u>Season</u>	<u>Classification</u>
Sue Hetrick	Game Manager	2019-2020	per season rate
Woody Fry	Game Manager	2019-2020	per season rate
Katie Sick	Game Manager	2019-2020	per season rate
Mark Evans	Game Manager	2019=2020	per season rate
Dave Brink	Game Worker	2019-2020	per season rate
John Brink	Game Worker	2019-2020	per season rate
Roger Campbell	Game Worker	2019-2020	per season rate
Mackenzie Frederick	Game Worker	2019-2020	per season rate
Nancy Hatches	Game Worker	2019-2020	per season rate
Sue Hetrick	Game Worker	2019-2020	per season rate
John Lamoreaux	Game Worker	2019-2020	per season rate
Melissa O’Neill	Game Worker	2019-2020	per season rate
Katie Sick	Game Worker	2019-2020	per season rate
Charlie Snyder	Game Worker	2019-2020	per season rate
Jodie Moyer	Game Worker	2019-2020	per season rate
Armando Sassano	Game Worker	2019-2020	per season rate
Bill Frantz	Elem. Intramural Basketball (Boys)	2019-2020	VI
Raychelle Ulmer	Volunteer JH Girls Softball Coach	Fall 2019	-----
Bob Titman	Volunteer Soccer Coach	Fall 2019	-----
Jason Gresh	Volunteer Boys Soccer Coach	Fall 2019	_____
John Karichner	Volunteer Girls Soccer Coach	Fall 2019	_____

Mr. Walker seconded the motion and it passed with five yes votes, zero no votes and one abstention by Mr. Titman.

**EXTRA-CURRICULAR**

Mrs. Woodward moved to approve the following appointments for the 2019-20 school year:

<u>Position</u>	<u>Name</u>	<u>Classification</u>
Art Club	Beth Crissman	X
Band/Marching Band	Mike Buck	I

**Personnel (continued)**

**EXTRA-CURRICULAR**

<u>Position</u>	<u>Name</u>	<u>Classification</u>
Band Assistant Director	Sarah Zalonis	VII
Band Color Guard Instructor	Amanda Hogan	VIII
Band Volunteer Drill Instructor	Jesica Kerstetter	Volunteer
Band Volunteer Percussion Instructor	Tyler Girven	Volunteer
Battle of the Books	Matt Alexander/Dawn Gresh	X
Blue Arrowhead	Rae- Ellah Biddle	Volunteer
Chess Club	Bryan Waltz	Volunteer
Christian Club	Madalyn Confer/Katie Sick	Volunteer
Diversity Club	Jeanne Rogan/Nicole Edwards	Volunteer
Elementary Stage Director	Heather Diehl	V
Elementary Stage Assistant Director	Kristine Rosario	VIII
FBLA	Heather Zimmerman/Jason Gresh	VI/X
Foreign Language Club	Brooke Walters	Volunteer
High School Fall Play Director	Melissa Wertman	VIII
Indians Abroad Travel Club	Shawn McCahan	Volunteer
Junior Class	Shawn McCahan/Mike Davis	VIII/IX
M Club	Brooke Walters/Mike Davis	X
Morning Intramurals	Jon Bennett/Katie Sick	.5 of X
National Honor Society	Robin Peterman	VII
Odyssey of the Mind Head Advisor	Stephanie Trimble	VIII
Odyssey of the Mind Coach	Kristine Rosario	X
Outdoor Club	Jon Bennett	Volunteer
SADD	Courtney Ebner	Volunteer
Science Club	Robin Peterman	Volunteer
Senior Class	Beth Baker/Jason Gresh	VII/IX
Sophomore Class	Jennifer Gotshall/Brad Watkins	VIII/IX
Speech/Debate Club	Mike Davis	Volunteer
Spring Musical Directors	Heather Diehl/Amanda Hogan	VI
Student Administrative Council	Tim Welliver	
Student Council	Beth Crissman	VIII
Technology and Computer Club	Mark Kreisher	VIII
Weight Training Club	Ken Hampe	Volunteer
Yearbook	Heidi Russell	VIII

Mr. Fry seconded the motion and it passed unanimously.

**Committee Reports**

The board heard committee reports from Dr. Skaluba.

**Administration Reports**

Superintendent Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Kimberly Hamilton, High School Principal Tim Welliver, Special Education Coordinator April Farrell, and Business Administrator Andrew Seese presented reports to the board.

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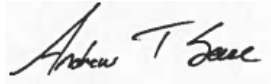
Delegate Reports

Mr. McLean gave a report on BLAST IU#17.

**ANNOUNCEMENT OF EXECUTIVE SESSION**

President McLean announced that an executive session for personnel would be held after the meeting. There being no further business, Mr. Titman moved to adjourn the meeting at 7:19 p.m. Mrs. Moyle seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T Seese". The signature is written in a cursive style with a large initial 'A' and 'S'.

Andrew Seese, Board Secretary