

**MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR PUBLIC MEETING  
WARD L. MYERS ELEMENTARY SCHOOL CAFETORIUM  
July 15, 2019  
7:00 PM**

**AGENDA**

**I. CALL TO ORDER** Mr. McLean

**II. ANNOUNCEMENT OF EXECUTIVE SESSION BEFORE MEETING FOR PERSONNEL** Mr. McLean

**III. ROLL CALL** Mr. Seese

	Present	Absent	Late
Mary Bennardi	_____	_____	_____
Connie Coyner	_____	_____	_____
Ty Fry	_____	_____	_____
Scott McLean	_____	_____	_____
Rhondel Moyle	_____	_____	_____
Lisa Sleboda	_____	_____	_____
Robert Titman	_____	_____	_____
Kim Walker	_____	_____	_____
Sarah Woodward	_____	_____	_____
 TOTAL	 _____	 _____	 _____

**IV. FLAG SALUTE** Mr. McLean

**V. REVIEW AND APPROVAL OF MINUTES** Mr. McLean

May I have a motion to approve the minutes of the June 24, 2019 Regular Public Meeting of the Muncy School District Board of Directors?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**VI. INFORMATION AND VISITORS' PRESENTATIONS**

- A. The public is invited to address the Board at this time in accordance with Muncy School District's established public input procedures. Mr. McLean
- B. The Chair will entertain any requests for listed agenda item changes. Mr. McLean
- C. Please submit abstention memorandums to the Board Secretary at this time. Mr. McLean

**VII. OLD BUSINESS**

A. Policies and Procedures Dr. Skaluba

Administration recommends the approval of the first reading of the following policies.

1. Policy 805 – Emergency Preparedness – REVISED
2. Policy 814 – Copyright Material – REVISED

May I have a motion to approve this recommendation? Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**VIII. NEW BUSINESS**

A. Financial Reports Mr. Seese

Administration recommends approval of the June 2019 Financial Reports. **(See Financial Reports)**

1. Treasurer’s Report
2. General Fund
3. Capital Projects Fund
4. Food Service Report
5. Student Activities Fund

May I have a motion to approve these reports? Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

B. Agreements Mr. Seese

Administration recommends approval of the following agreements:  
**(See Special Reports)**

Vendor/Party

Penn State University  
Knight Educational Services LLC  
Keystone Stem Education Alliance  
S & P Global Ratings Engagement Letter

PDE 2019-2020 AEDY Application  
Hillis-Carnes Engineering Associates  
Pennsylvania School Boards Association  
Industrial Appraisal Company  
BLaST Intermediate Unit 17  
Mansfield University  
Justice Works, Inc.

Svcs./Terms/Fees

Penn Link Services / \$50.00 per year  
Emergency Preparedness / \$200.00 per session  
PA Targeted SMART Grant Lodging / \$350.00 per person  
Credit Rating Services / \$15,000 plus applicable value-added, sale, use and similar taxes.  
Alternative Educational Services / \$400.00 per year per site  
Material Testing Services / \$11,872.88 from 6/1 to 6/30  
Annual Membership Dues / \$9,465.38  
Fixed Assets Reports / \$455.00  
Technology Services Agreement / \$75.00 per hour  
Memorandum of Understanding for Early Start Program (ESP)  
1 year renewal Alt Ed Serv. \$78 - \$86 per seat per day

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

C. Assessment Appeals

Mr. Seese

Administration recommends approval to appeal assessments based on recent sale prices of the parcels listed. **(See Special Reports)**

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

D. Project Change Orders

Dr. Skaluba

Administration recommends approval of the following Muncy Jr/Sr High School Additions/Renovations Project change orders: **(See Special Reports)**

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
Hot Water Piping Rerouting (2 <sup>nd</sup> Floor)	COR-2 HVAC	\$9,265.00*
Casework Deletion (D202/D203)	COR-4 GC	\$(4,150.00)
Prism Response, LLC	COR-1 based on EAA COS	\$12,707 from \$3,985** Additional \$2,408 if OT is necessary

\*Denotes use of construction contingency funds to cover costs.

\*\*Denotes use of additional construction cost funds.

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

E. Handbook Approvals

Dr. Skaluba

Administration recommends approval of the following for the 2019-2020 school year: **(See Special Reports)**

1. Muncy Jr./Sr. High School Club and Activities Handbook
2. Muncy Jr./Sr. High School Faculty Handbook
3. Teacher Equity Plan

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

F. Out-of-State Field Trip

Dr. Skaluba

Administration recommends approval of the following out-of-state field trip request: **(See Special Reports)**

Indians Abroad

Destination: Guatemala

Dates: July 2020 (14-day high school volunteer / cultural immersion trip)

Cost: No Cost to District

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

G. Personnel **(See Special Reports)**

**PROFESSIONAL**

Dr. Skaluba

1. Administration recommends approval of the appointment of the following faculty to the position of Department Chair:

<u>Name</u>	<u>Effective</u>	<u>Classification</u>
Gary Smith – Math	19-20	X
Jennifer Gotshall – English	19-20	X
Beth Baker – Social Studies	19-20	X
Robin Peterman – Science	19-20	X
Mark Kreisher – Unified Arts	19-20	X

2. Administration recommends approval of the following appointments:

- a. Michael Weber  
Position: Dean of Students  
Effective: 2019-2020 school year  
Rate of Pay: \$5,500
- b. Bradley Watkins  
Position: Hallway Monitor  
Rate of Pay: Per quarter hour/day (CBA rate)  
Effective: September 3, 2019 through the end of the 2019-20 school year

- c. Brooke Walters  
Position: Hallway Monitor Substitute  
Rate of Pay: Per quarter hour/day (CBA rate)  
Effective: September 3, 2019 through the end of the 2019-20 school year
  - d. Bryan Waltz  
Position: Hallway Monitor Substitute  
Rate of Pay: Per quarter hour/day (CBA rate)  
Effective: September 3, 2019 through the end of the 2019-20 school year
3. Administration recommends approval of payment for a pre-approved on-line course taught by a certified content area staff member as follows:
    - \$1,500 – 1-5 students
    - \$2,400 – 6-10 students
  4. Administration recommends approval to pay professional staff at the homebound Rate using federal funds (Title II / Title IV) for participation in professional development activities.
  5. Administration recommends approval of Lindsay Maxwell’s movement request for Master’s Degree + 30 on the negotiated salary scale.
  6. Administration recommends approval to pay Eric Mitcheltree and Scott White at the homebound rate for instructing the following summer courses:
    1. Terrestrial Field Studies – June 10<sup>th</sup> through June 25<sup>th</sup>
    2. Aquatic Field Studies – July 15<sup>th</sup> through July 30<sup>th</sup>
  7. Administration recommends approval of the following practice driving instructor for 2019-20:
    - Jonathan Bennett
    - Rate of Pay: Homebound rate per hour, as needed

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

8. Administration recommends approval of the following appointment:
  - Name: Karina Fry\*
  - Position: Elementary Teacher
  - Effective: 2019-2020 school year
  - Rate of Pay: Bach Step I

\*Pending receipt of required hiring documentation

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**ATHLETICS**

Dr. Skaluba

- Administration recommends approval of the following appointments for Fall 2019:

<u>Name</u>	<u>Position</u>	<u>Season</u>	<u>Classification</u>
Sue Hetrick	Game Manager	2019-2020	per season rate
Woody Fry	Game Manager	2019-2020	per season rate
Katie Sick	Game Manager	2019-2020	per season rate
Mark Evans	Game Manager	2019=2020	per season rate
Dave Brink	Game Worker	2019-2020	per season rate
John Brink	Game Worker	2019-2020	per season rate
Roger Campbell	Game Worker	2019-2020	per season rate
Mackenzie Frederick	Game Worker	2019-2020	per season rate
Nancy Hatches	Game Worker	2019-2020	per season rate
Sue Hetrick	Game Worker	2019-2020	per season rate
John Lamoreaux	Game Worker	2019-2020	per season rate
Melissa O'Neill	Game Worker	2019-2020	per season rate
Katie Sick	Game Worker	2019-2020	per season rate
Charlie Snyder	Game Worker	2019-2020	per season rate
Jodie Moyer	Game Worker	2019-2020	per season rate
Armando Sassano	Game Worker	2019-2020	per season rate
Bill Frantz	Elem. Intramural Basketball (Boys)	2019-2020	VI
Raychelle Ulmer	Volunteer JH Girls Softball Coach	Fall 2019	-----
Bob Titman	Volunteer Soccer Coach	Fall 2019	-----
Jason Gresh	Volunteer Boys Soccer Coach	Fall 2019	_____
John Karichner	Volunteer Girls Soccer Coach	Fall 2019	_____

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**EXTRA-CURRICULAR**

Dr. Skaluba

- 1. Administration recommends approval of the following appointments for the 2019-2020 school year:

<u>Position</u>	<u>Name</u>	<u>Classification</u>
Art Club	Beth Crissman	X
Band/Marching Band	Mike Buck	I
Band Assistant Director	Sarah Zalonis	VII
Band Color Guard Instructor	Amanda Hogan	VIII
Band Volunteer Drill Instructor	Jesica Kerstetter	Volunteer
Band Volunteer Percussion Instructor	Tyler Girven	Volunteer
Battle of the Books	Matt Alexander/Dawn Gresh	X
Blue Arrowhead	Rae- Ellah Biddle	Volunteer
Chess Club	Bryan Waltz	Volunteer
Christian Club	Madalyn Confer/Katie Sick	Volunteer
Diversity Club	Jeanne Rogan/Nicole Edwards	Volunteer
Elementary Stage Director	Heather Diehl	V
Elementary Stage Assistant Director	Kristine Rosario	VIII
FBLA	Heather Zimmerman/Jason Gresh	VI/X
Foreign Language Club	Brooke Walters	Volunteer
High School Fall Play Director	Melissa Wertman	VIII
Indians Abroad Travel Club	Shawn McCahan	Volunteer
Junior Class	Shawn McCahan/Mike Davis	VIII/IX
M Club	Brooke Walters/Mike Davis	X
Morning Intramurals	Jon Bennett/Katie Sick	.5 of X
National Honor Society	Robin Peterman	VII
Odyssey of the Mind Head Advisor	Stephanie Trimble	VIII
Odyssey of the Mind Coach	Kristine Rosario	X
Outdoor Club	Jon Bennett	Volunteer
SADD	Courtney Ebner	Volunteer
Science Club	Robin Peterman	Volunteer
Senior Class	Beth Baker/Jason Gresh	VII/IX
Sophomore Class	Jennifer Gotshall/Brad Watkins	VIII/IX
Speech/Debate Club	Mike Davis	Volunteer
Spring Musical Directors	Heather Diehl/Amanda Hogan	VI
Student Administrative Council	Tim Welliver	
Student Council	Beth Crissman	VIII
Technology and Computer Club	Mark Kreisher	VIII
Weight Training Club	Ken Hampe	Volunteer
Yearbook	Heidi Russell	VIII

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

- H. Committee Report

Dr. Skaluba

- I. Administrative Reports

- 1. Business Administrator
- 2. Superintendent

Mr. Seese  
Dr. Skaluba

J. Delegate Reports

1. BLaST IU #17
2. Lycoming Career & Technology Center
3. PA School Boards Association

Mr. McLean  
Ms. Moyle  
Mr. McLean

IX. ANNOUNCEMENT OF EXECUTIVE SESSION FOR PERSONNEL

Mr. McLean

X. ADJOURNMENT

Mr. McLean

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

Time: \_\_\_\_\_ PM