

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING

June 20, 2022

7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Vice President Mr. Kim Walker, Mr. David Edkin, Mr. Steven Hill, Mrs. Krista McMonigle, and Mr. Justin Teffeteller. Members of the board absent: Mr. Joseph Earnest, Mr. David Messenger, and Mr. Corey Walko.

Members of the administration present: Superintendent Dr. Craig Skaluba, and Business Administrator Mr. Andrew Seese.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There was 1 in-person participant.

REVIEW AND APPROVAL OF MINUTES

Mrs. McMonigle moved to approve the minutes of the [May 16, 2022 Regular Public Meeting](#) of the Muncy School District Board of Directors. Mr. Edkin seconded the motion and it passed unanimously.

INFORMATION AND VISITORS' PRESENTATIONS

Dr. Skaluba provided a review of the current Health and Safety Plan and Mr. Seese provided a 22/23 General Fund Budget presentation. Mr. Troutman provided a review of the 22/23 insurance coverages and cost. The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertain any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary.

OLD BUSINESS

A. General Fund Budget

Motion to approve [Final Muncy School District 2022-2023 General Fund Budget](#) and the [related tax](#) and [budget resolutions](#). (Copied in Minutes)

Mr. Walker moved to approve item A. Mr. Edkin seconded the motion and it passed unanimously.

NEW BUSINESS

A. Financial Reports

Motion to approve May 2022 Financial Reports (Copied in Minutes):

1. [Treasurer's Report](#)
2. [General Fund](#)
3. [Food Service Report](#)
4. [Student Activities Fund](#)

B. 2022-2023 Fee Structure

Motion to approve the following 2022-23 fee structures:

1. Behind the Wheel Driver’s Education Participation Fee - \$0.00
2. Athletic Participation Fee – \$0.00
3. Muncy home athletic event fees for students currently enrolled in Muncy School District
 - a. \$0.00 with current student identification card
 - b. \$2.00 without current student identification card

C. Agreements/Proposals

Motion to approve the following Proposals and Agreements (Copied in Minutes):

<u>Vendor</u>	<u>Goods/Services/Fees</u>
Susquehanna Transit	3-year Renewal Pupil Transportation/1.1 X state formula
Penn Link	2022-23 User Agreement/\$50 per year per account
PSBA	All Access Membership + AR/\$10,334.86*
Edmentum	3-year Study Island Renewal/\$25,102.50
Remind	3-year Communications System Renewal/\$15,580.95
Get More Math	3-year Virtual Math Learning Tool Renewal/\$25,570.00
NWEA	3-year MAP Renewal/\$24,375.00
BLaST 17	2022-2023 Special Education Services/\$291,493.16
BLaST 17	2022-2023 IDEA Pass-Through Agreement/\$185,453.79
BLaST 17	2022-2023 Technology Services Agreement/\$85.00 an hour
CSIU	Computer Service Rates 2022-2023/\$11,871.00
Heidi Roupp	2022-2023 Sub. Interpreter for ASL/PSE/\$40.00/hour
Cori Gresh	2022-2023 Sub. Interpreter for ASL/PSE/\$45.00/hour
Sarah Travepiece	2022-2023 Interpreter for ASL/PSE Contracts \$43.50/hour
Interpretek	2022-2023 Sub. Interpreter for ASL/PSE/\$68.00/hour
Eastern School of Nursing	2022-2023 Cooperative School Nurse Practicum Affiliation Agreement
West Branch D & A Commission	2022-2023 Letter of Agreement
Trafera (NCPA Contract # 01-43)	35 Lenovo 500e Chromebooks / \$14,735.00
Smart Solutions Technology L.P.	10 SMART Boards / \$48,170.00 (PEPPM # 528897-243)
ESS Northeast	2022-2023 School Year Addendum
	<ul style="list-style-type: none"> • Full Day Sub Pay Rate \$125/Discounted Bill Rate \$166.13 • Building Based Sub Rate \$125/Discounted Bill Rate \$166.13 • Long Term Sub Rate \$125/Discounted Bill Rate \$166.13** • Supplemental Sub Hours \$20/Discounted Bill Rate \$26.58 • Hourly Sub Paraprofessional \$10/Discounted Bill Rate \$13.29 • Hourly Sub Secretary \$10/Discounted Bill Rate \$13.29

*\$2,480.00 covered by Title Funds

**Increases \$25.00 for each additional marking period in the same long-term substitute position.

D. 2021-2022 Appointments

Motion to approve the following appointments (Copied in Minutes):

- Local Services Tax Collectors Muncy Borough Treasurer; Muncy Creek Township Secretary
- Real Estate Tax Collector Muncy School District Business Office
- Earned Income Tax Collector WASD Municipal & School Earned Income Tax Office
- School Solicitor McCormick Law Firm
- School Dentist Smile Pennsylvania (The Mobile Dentists)
- Independent Auditor Richard B. Snodgrass & Co.
- Newspapers Muncy Luminary
East Lycoming Shopper & News
Williamsport Sun Gazette
- Designated Depositories Muncy Bank & Trust Company
M&T Bank
PA School District Liquid Asset Fund
Fulton Bank

E. Insurance

Motion to approve the following [insurance coverage renewals](#) for July 1, 2022. (Copied in Minutes)

F. Homestead/Farmstead Resolution

Motion to approve the [Homestead/Farmstead Resolution for the 2022-2023](#) fiscal year. (Copied in Minutes)

G. 2022-2023 Resolution

Mrs. McMonigle moved to recommended the approval of the school [district's resolution to declare the COVID-19 pandemic as an emergency](#) within the meaning of Section 520.1 of the Public School Code Pandemic. (Copied in Minutes)

H. 2022-2023 Emergency Instructional Time Template

Mr. Hill moved to recommended the approval of the [2022-2023 Emergency Instructional Time Template](#). (Copied in Minutes)

I. Contribution

Mr. Teffeteller moved to recommended approval of a [\\$3,000.00 contribution to the Muncy Pool Association](#).

Mr. Hill moved to approve items A through I. Mrs. McMonigle seconded the motion and it passed unanimously.

PERSONNEL

A. School Board

The Board's Negotiations Committee moved to continue under the Agreement between the Muncy School District and the Muncy Education Association for the period of July 1, 2021 through June 30, 2022 until a new agreement is finalized between the parties.

B. Administration

1. Mr. Edkin moved to recommend the payment in lieu of vacation in accordance with the provisions of [Board Policy #337](#) and current administrative contracts as follows: (Copied in Minutes)
 - a. Employee #294 – 10 days @ 477.17 per diem rate for a total of \$4,771.70
 - b. Employee # 1140 – 10 days @ 354.93 per diem rate for a total of \$3,549.30
 - c. Employee #1110 – 10 days @ 538.46 per diem rate for a total of \$5,384.60
 - d. Employee # 872 – 10 days @ 450.50 per diem rate for a total of \$4,505.00
 - e. Employee #1241 – 10 days @ 304.55 per diem rate for a total of \$3,045.50
 - f. Employee # 459 – 4.25 days @ 219.23 per diem rate for a total of \$931.73
 - g. Employee # 264 – 10 days @ 240.63 per diem rate for a total of \$2,406.30
 - h. Employee # 183 – 10 days @ 238.38 per diem rate for a total of \$2,383.80

C. Professional

1. Motion to approve the following appointments: (Copied in Minutes)
 - a. Name: Erik Berthold
Position: Muncy School District's Online Learning Academy Coordinator
Rate: 200 hours/CBA Homebound Rate
Effective: 2022-23 School Year
 - b. Name: Danielle Hugar
Position: Secondary Math Teacher
Effective: Beginning of 2022-2023 School Year
Salary: Step 11 (M30)
2. Motion to approve of the following practice driving instructor for 2022-23:
 - a. Jonathan Bennett – Rate of Pay: Homebound rate per hour, as needed
3. Motion to approve the following Title I staff for 2022-23 appointments (funded through federal Title I allocation):

ELEMENTARY (REGULAR TERM)

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Consolidated Grant Coordinator/Liaison	Kim Hamilton	242 hours/CBA Homebound Rate
Parent/Community Coordinator	Faith Leonard	104 hours/CBA Homebound Rate

D. Classified

1. Motion to approve the following 2022-2023 salaries/wages. (Copied in Minutes)

2. Motion to approve the following deduct days:
 - a. Employee # 1237 – 5/20/22
 - b. Employee # 286 – 5/10/22 through end of year
 - c. Employee # 270 – 5/20/22
 - d. Employee # 1196 – 5/20/22
 - e. Employee # 1296 – 5/20 and 5/24/22 through end of year
 - f. Employee # 1280 – 5/10, 5/17, 5/23 and 5/24/22
 - g. Employee # 1145 – 5/13, 5/18, 5/19, 5/20 and 5/23/22 through end of year
 - h. Employee # 1261 – 5/25 and 6/1/22

3. Motion to approve the following stipend:
 Name: Linda Kneedler
 Stipend: \$3,000.00 for ESSER Reporting/Auditing Requirements
 Effective: 2022-23 School Year Only

4. Motion to approve the following paraprofessionals to be paid at their established hourly rate for up to 54 hours for the Elementary Summer Program.
 - a. Patrice McNichol

E. Athletic

1. Motion to approve the following appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Jason Gresh	Head Varsity Boys Basketball	2022-23	I
Craig Weaver	Head Varsity Girls Basketball	2022-23	I
Patrick Sparks	Head Varsity Wrestling	2022-23	I
Jonathan Weaver	Head Jr. High Softball	2022-23	V

F. Extra-Curricular

1. Administration recommends approval of the following appointments for 2022-2023:

<u>Name</u>	<u>Position</u>	<u>Classification</u>
Michael Buck	Band/Marching Band Director	I
Sarah Zalonis	Assist. Band Director	VII
Jessica Kerstetter	Color Guard Instructor	VIII
Tyler Girven	Percussion Volunteer	-----
Melissa Buck	Band Volunteer	-----
Carla LaRose	Band Volunteer	-----
Stacey Girven	Band Volunteer	-----
Greg Girven	Band Volunteer	-----
Angelina LaRose	Band Volunteer	-----

Mr. Hill moved to approve items A through F. Mr. Edkin seconded the motion and it passed unanimously.

COMMITTEE REPORTS

The board heard committee report from Dr. Skaluba. Next board meeting will be held on July 18th.

ADMINISTRATION REPORTS

Dr. Skaluba reported on: Update on the Special Education Audit, school physician update and the Emergency Plan review.

Mr. Seese reported on: Updates on Capital Projects, [Federal Funding](#) and [Grant Content Report](#) Elementary and Secondary School Emergency Relief Fund (ESSER FUND)

DELEGATE REPORTS

Mr. Johnson gave a report to the board regarding BLAST IU #17 – Update on SRO and that 2022/23 focus will be on addressing student mental health.

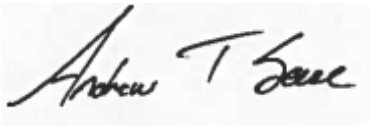
Mr. Seese reported for Mr. Messenger to the board regarding the Lycoming Career & Technology Center – New instructors, superintendent and increase in student enrollment.

Mr. Edkin gave a report on the PA School Boards Association – PSBA three-week budget campaign.

ANNOUNCEMENT OF EXECUTIVE SESSION

President Johnson announced that an executive session for personnel and legal topics would be held after the meeting. There being no further business, Mr. Walker moved to adjourn the meeting at 8:07p.m. Mr. Edkin seconded the motion and it passed unanimously.

Respectfully submitted,



Andrew Seese, Board Secretary