

**MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR PUBLIC MEETING  
MUNCY JR./SR. HIGH SCHOOL  
LIBRARY/MEDIA CENTER IN THE ADDITION  
May 16, 2022  
7:00 PM**

For the purpose of school building safety and maintaining Board minutes, all visitors attending Board meetings are required to register their attendance on a sign-in sheet that shall be provided for that purpose.

Please do not attend the meeting if you become sick with COVID-19 symptoms, test positive for COVID-19, are exposed to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19 or if you traveled to areas recommended for self-quarantine so we can all work together to best meet the needs of our students and families. If you attend the meeting and experience any of the previously mentioned items, please inform the school district as soon as possible.

**I. CALL TO ORDER** **Mr. Johnson**

**II. ROLL CALL** **Mr. Seese**

	<u>Present</u>	<u>Absent</u>	<u>Late</u>
Mr. Joseph Earnest	_____	_____	_____
Mr. David Edkin	_____	_____	_____
Mr. Steven Hill	_____	_____	_____
Mr. Scott Johnson	_____	_____	_____
Mrs. Krista McMonigle	_____	_____	_____
Mr. David Messenger	_____	_____	_____
Mr. Justin Teffeteller	_____	_____	_____
Mr. Kim Walker	_____	_____	_____
Mr. Corey Walko	_____	_____	_____
TOTAL	_____	_____	_____

**III. FLAG SALUTE** **Mr. Johnson**

**IV. REVIEW AND APPROVAL OF MINUTES** **Mr. Johnson**

May I have a motion to approve the minutes of the [April 18, 2022 Regular Public Meeting](#) of the Muncy School District Board of Directors?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**V. VISITORS PRESENTATIONS/PUBLIC COMMENTS**

- A. Announcement of Executive Session Prior to the Meeting. **Mr. Johnson**
- B. The Chair will entertain any requests for listed agenda item changes. **Mr. Johnson**
- C. Please submit abstention memorandums to the Board Secretary at this time. **Mr. Johnson**
- D. Please request items to be voted on separately outside of grouped agenda items. **Mr. Johnson**
- E. FBLA presentation related to national competition. **Mrs. Zimmerman**
- F. 2022-2023 Budget Presentation. **Mr. Seese**
- G. The public is invited to address the Board at this time in accordance with [Muncy School District’s established public input procedures](#). **Mr. Johnson**

**VI. OLD BUSINESS**

**Dr. Skaluba**

**A. Policies**

Administration recommends second reading and final approval of the following policies:

- 1. [Policy 610 – Purchases Subject to Bid / Quotation](#)
- 2. [Policy 611 – Purchases Budgeted](#)
- 3. [Policy 626 – Procurement Procedure Attachment](#)

May I have a motion to approve the recommendations in Item A?

**Mr. Johnson**

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**VII. NEW BUSINESS**

**Dr. Skaluba**

**A. Adoption of the 2022-2023 Proposed Final Budget**

Administration recommends adoption of the proposed final 2022-2023 Muncy School District General Fund Budget, including the following tax rates: [\(See PDE- 2028\)](#)

	<u>Current</u>	<u>Proposed 2022-2023</u>
Real Estate	16.72 mills	16.72 mills
Earned Income	1.25%	1.25%
Real Estate Transfer	.5%	.5%
Local Services	\$5.00	\$5.00

**B. Financial Reports**

Administration recommends approval of the April 2022 Financial Reports. **(See Financial Reports)**

- 1. [Treasurer’s Report](#)
- 2. [General Fund](#)
- 3. [Food Service Report](#)
- 4. [Student Activities Fund](#)

**C. Proposals and Agreements**

Administration recommends approval of the following agreements/proposals:  
**(See Special Reports)**

<u>Vendor</u>	<u>Services/Amount</u>
CXTEC (PEPPM # 528262-009)	<a href="#">Network Juniper Switches</a> /\$50,576
Susquehanna Transit	<a href="#">3-year Renewal Pupil Transportation/1.1 X state formula</a>
Infocon Corporation	<a href="#">2022 Tax Processing Service (Printing/Postage/Mailing)</a> +/--\$1,750
Keystone College	<a href="#">2022-2023 Dual Enrollment Agreement</a>
BLaST IU 17	<a href="#">2022-2023 eQUIP Online Learning Services MOU</a> /\$620 - \$700 per course for grades 6-12/\$3,200 per year tuition for K-5 students
BLaST IU 17	<a href="#">2022-23 DaRTS Software Agreement</a> /\$2,500 per year plus \$175 per user
Siemens Industry Inc.	<a href="#">3-year Elementary School Fire Monitoring Service</a> /\$440/\$450/\$460
Siemens Industry Inc.	<a href="#">3-year HS Emergency Telephone Monitoring Service</a> / \$350/\$360/\$370
Richard P. Snodgrass & Co.	<a href="#">3-year Auditing Services</a> /year 1 \$20,000/year 2 \$18,000 to \$20,000/ year 3 \$18,000

**D. 2022 Muncy Community Action Program (CAP) Contribution**

\_\_\_\_\_ recommends approval of a contribution in the amount of  
[\\$6,550.00 to the Muncy Community Action Program \(CAP\)](#). **(See Special Reports)**

**E. Out of State Field Trip**

Administration recommends approval of the following out-of-state field trip request:  
**(See Special Reports)**

[Muncy Sr. High School FBLA – National Leadership Conference](#)

Destination: Chicago, IL

Dates: June 28 – July 2, 2022

Cost to District: \$1,711.55

**F. Donation**

Administration recommends approval of the following donation of \$2,694.00 towards two microphones to be used for music technology from Mrs. Carla LaRose.

May I have a motion to approve the recommendations in Items A through F?

**Mr. Johnson**

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

A. School Board

1. Election of Board Treasurer

I will accept nominations for the position of Board Treasurer for 2022-2023:

\_\_\_\_\_ nominates Robert Houseknecht to serve as Board Treasurer.  
*Board Member*

Are there any other nominations?

If there are no further nominations, I will accept a motion to close nominations:

Mr. Johnson

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

(If there is more than one nomination, an election takes place.)

Announcement of Board Treasurer

Mr. Johnson

B. Professional

1. Administration recommends the following appointment:

- a. Name: Wendy Ripley\*  
Position: School Psychologist  
Effective: Beginning of the 2022-2023 School Year  
Salary: M15 S14

\*Pending district required hiring documentation.

2. Administration recommends approval of the following individuals as substitute teachers for the Elementary Summer Program:

- a. James Williams
- b. Courtney Taylor

\*Amy Houseknecht to be paid at established supplemental hourly rate through contract with ESS.

3. Administration recommends approval of child rearing leave for the following individual:

- a. Courtney Taylor  
Effective: August 22<sup>nd</sup> through January 17<sup>th</sup>\*

\*Start Date May Vary

4. Administration recommends appointment of the following Title I staff for 2022-23 (funded through federal Title I allocation):

**ELEMENTARY (REGULAR TERM)**

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Consolidated Grant Coordinator/Liaison	Kim Hamilton	242 hours/CBA Homebound Rate
Parent/Community Coordinator	Faith Leonard	104 hours/CBA Homebound Rate

**EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS**

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Kim Price	CBA Homebound Rate
Teacher	Maura Sleboda	CBA Homebound Rate
Teacher	John Tewksbury	CBA Homebound Rate
Teacher	Rae Pitchford	CBA Homebound Rate
Teacher	Anne Johnson	CBA Homebound Rate
Teacher	Jesica Kerstetter	CBA Homebound Rate
Teacher	Amanda Hogan	CBA Homebound Rate
Teacher	Amy Rosenbaum	CBA Homebound Rate
Teacher	Kristi Alexander	CBA Homebound Rate
Teacher	Kristy Rosario	CBA Homebound Rate
Teacher	Megan Morgan	CBA Homebound Rate
Teacher	Kristen Fry	CBA Homebound Rate
Teacher	Stacy Williams	CBA Homebound Rate
Teacher	Faith Leonard	CBA Homebound Rate
Teacher	Matthew Alexander	CBA Homebound Rate
Teacher	Zach Wallace	CBA Homebound Rate
Teacher	Karen Worth	CBA Homebound Rate
Teacher	Sherry Doebler	CBA Homebound Rate
Tutor	Joelyn Neidig	Applicable hourly rate
Tutor	Meg Hoffman	Applicable hourly rate

**C. Classified**

1. Administration recommends approval of the following paraprofessionals to be paid at their established hourly rate for up to 54 hours for the Elementary Summer Program.
  - a. Sonya Johnson
  - b. Betsy Dieterle
2. Administration recommends payment at the current board approved hourly wage for paraprofessionals assigned by administration to elementary summer school supervisory duties.
3. Administration recommends approval of the following resignations. **(See Special Reports)**
  - a. Name: Sophia Budd  
Position: Food Service  
Effective: April 14, 2022

4. Administration recommends payment at the current board approved hourly wage for the following employee to assist with technology maintenance efforts during the summer:
  - a. Heather Peters
 

\*Nichole Radar to be paid at established supplemental hourly rate through contract with ESS.
  
5. Administration recommends approval of the following appointment. **(See Special Reports)**
  - a. Name: Anita Smith  
 Position: Food Service Substitute  
 Rate: \$10.00 per hour  
 Effective: Upon Receipt of District Required Hiring Documentation
  
6. Administration recommends approval of the following deduct days:
  - a. Employee # 1211 – 4/13, 2022
  - b. Employee # 1251 – 4/19 and 4/27-5/1, 2022
  - c. Employee # 1145 – 4/11-22 and 4/25-5/6, 2022
  - d. Employee # 1280 – 4/22, 5/5 and 5/6, 2022
  - e. Employee # 1237 – 4/19, 4/20, 2022
  - f. Employee # 1261 – 4/19, 4/20, 2022
  
7. Administration recommends approval of the following substitute classified staff:
  - a. Karla Grunden – Custodial
  - b. Ann Bieber - Custodial

**D. Athletic**

1. Administration recommends approval of the following coaching appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
Phil Aiken	Weight Room Supervisor	2022-23	Per Season Rate
Ben Murray	Assistant Jr. High Football	Fall 2022	IV
Tiffany Boyles	Junior High Cheerleading Head Coach	Fall 2022	VII

May I have a motion to approve the recommendations as listed above in Items A through D?

**Mr. Johnson**

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**IX. OTHER**

**A. Proposals and Agreements**

Administration recommends approval of the following agreements/proposals:  
**(See Special Reports)**

<u>Vendor</u>	<u>Services/Amount</u>
Port Elevator Inc.	<a href="#">Elementary Elevator Service / \$1,824.00</a>
Port Elevator Inc.	<a href="#">High School Elevator Service / \$2,100.00</a>

May I have a motion to approve the recommendations as listed above in item A?

**Mr. Johnson**

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**B. Professional**

1. Administration recommends approval of the following individuals as substitute teachers for the Elementary Summer Program:
  - a. Crystal Edkin
2. Administration recommends payment at the current homebound instructional rate for teachers assigned by administration to elementary summer school supervisory duties.

May I have a motion to approve the recommendations as listed above in item B?

**Mr. Johnson**

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**X. COMMITTEE REPORTS**

**Dr. Skaluba**

**XI. ADMINISTRATIVE REPORTS**

1. Business Administrator
2. Superintendent

**Mr. Seese  
Dr. Skaluba**

**XII. DELEGATE REPORTS**

1. BLaST IU #17
2. Lycoming Career & Technology Center
3. PA School Boards Association

**Mr. Johnson  
Mr. Messenger  
Mr. Edkin**

**XIII. ANNOUNCEMENT OF EXECUTIVE SESSION AFTER ADJOURNMENT**

**Mr. Johnson**

**XIV. ADJOURNMENT**

**Mr. Johnson**

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_