

**MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR PUBLIC MEETING  
MUNCY JUNIOR/SENIOR HIGH SCHOOL LIBRARY  
May 13, 2019  
7:00 PM**

**AGENDA**

**I. CALL TO ORDER** Mr. McLean

**II. ROLL CALL** Mr. Edkin

	Present	Absent	Late
Mary Bennardi	_____	_____	_____
Connie Coyner	_____	_____	_____
Ty Fry	_____	_____	_____
Scott McLean	_____	_____	_____
Rhondel Moyle	_____	_____	_____
Lisa Sleboda	_____	_____	_____
Robert Titman	_____	_____	_____
Kim Walker	_____	_____	_____
Sarah Woodward	_____	_____	_____
 TOTAL	 _____	 _____	 _____

**III. FLAG SALUTE** Mr. McLean

**IV. REVIEW AND APPROVAL OF MINUTES** Mr. McLean

May I have a motion to approve the minutes of the April 15, 2019 Regular Public Meeting of the Muncy School District Board of Directors?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**V. INFORMATION AND VISITORS' PRESENTATIONS**

- |  |                |
|--|----------------|
| A. The public is invited to address the Board at this time in accordance with Muncy School District's established public input procedures. | Mr. McLean     |
| B. The Chair will entertain any requests for listed agenda item changes.   | Mr. McLean     |
| C. Please submit abstention memorandums to the Board Secretary at this time.   | Mr. McLean     |
| D. Future Business Leaders of America (FBLA) Update  | Mrs. Zimmerman |
| E. Bond Update   | Ms. Bear       |

- F. Academic Update Mr. Welliver
- Grading Scale
  - Weighted Courses
  - Graduation Requirements

**VI. NEW BUSINESS**

- A. Adoption of the 2019-2020 Budget Mr. Edkin

Administration recommends adoption of the proposed final 2019-2020 Muncy School District General Fund Budget, including the following tax rates: **(See PDE- 2028)**

	Current	Proposed 2019-2020
Real Estate	15.98 mills	16.72 mills
Earned Income	1.25%	1.25%
Real Estate Transfer	.5%	.5%
Local Services	\$5.00	\$5.00

May I have a motion to approve this recommendation? Mr. McLean

Motion:

Second:

Discussion:

Vote:	Yes	No	Absent	Abstain
Mary Bennardi	_____	_____	_____	_____
Connie Coyner	_____	_____	_____	_____
Ty Fry	_____	_____	_____	_____
Scott McLean	_____	_____	_____	_____
Rhondel Moyle	_____	_____	_____	_____
Lisa Sleboda	_____	_____	_____	_____
Robert Titman	_____	_____	_____	_____
Kim Walker	_____	_____	_____	_____
Sarah Woodward	_____	_____	_____	_____
 TOTAL	 _____	 _____	 _____	 _____

- B. Financial Reports Mr. Edkin

Administration recommends approval of the April 2019 Financial Reports. **(See Financial Reports)**

1. Treasurer's Report
2. General Fund
3. Capital Projects Fund
4. Food Service Report
5. Student Activities Fund

May I have a motion to approve these reports? Mr. McLean  
Motion:  
Second:  
Discussion:  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

C. Proposals and Agreements Mr. Edkin

Administration recommends approval of the following agreements/proposals: **(See Special Reports)**

<u>Vendor</u>	<u>Services/Amount</u>
New Story	Special Education Svcs./ \$360 per day from 4/1 to 4/11/19
Piper Jaffrey Engagement Letter*	General Obligation Bonds Underwriter Services
Selective Insurance Group	Builder's Risk Insurance/\$18,768 annual for project duration
Infocon Corp	2019 Tax Processing Svcs.(Printing/Postage/Mailing)/+/- \$1,700

\*Pending Solicitor Review

May I have a motion to approve these recommendations? Mr. McLean  
Motion:  
Second:  
Discussion:  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

D. 2019-2020 Appointments Mr. Edkin

Administration recommends approval of the following appointments:  
**(See Special Reports)**

- |                                 |  |
|---------------------------------|--|
| • Insurance Broker of Record    | Pfeiffer-Naginey Insurance, Inc.   |
| • Local Services Tax Collectors | Muncy Borough Treasurer; Muncy Creek Township Secretary                                    |
| • Real Estate Tax Collector     | Muncy School District Business Office  |
| • Earned Income Tax Collector   | WASD Municipal & School Earned Income Tax Office   |
| • School Solicitor              | McCormick Law Firm   |
| • School Dentist                | Bennardi, Barberio P.C.  |
| • School Physician              | Muncy Family Practice  |
| • Independent Auditor           | Margaret McCluskey CPA LLC   |
| • Newspapers                    | Muncy Luminary<br>East Lycoming Shopper & News<br>Williamsport Sun Gazette                 |
| • Designated Depositories       | Muncy Bank & Trust Company<br>M&T Bank<br>PA School District Liquid Asset Fund<br>FNB Bank |

May I have a motion to approve these recommendations? Mr. McLean  
Motion:  
Second:  
Discussion:  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

E. Project Change Orders Dr. Skaluba

Administration recommends approval of the following Muncy Jr/Sr High School Additions/Renovations Project change orders: **(See Special Reports)**

<u>Contract</u>	<u>#</u>	<u>Amount</u>
Electrical	COR #1	\$6,445.21
Electrical	COR #2	\$15,999.09*
General	COR #1	(\$1,291.92)

\*Pending Construction Manager & Architect Review

May I have a motion to approve this recommendation? Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

F. Homebound Instruction Dr. Skaluba

Administration recommends approval for homebound instruction for three Muncy Junior / Senior High School students in accordance with the provisions of Board Policy #117. **(See Special Reports)**

May I have a motion to approve this recommendation? Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

G. Textbook Dr. Skaluba

Administration recommends the approval of the following Business Education textbook:

K12 MindTap: Century 21 Accounting: General Journal, 11<sup>th</sup> edition, grades 9-12

May I have a motion to approve this recommendation? Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

H. Policies and Procedures Dr. Skaluba

Administration recommends first reading of the following 800 and 900 policies: **(See Special Reports)**

1. Policy 800 – Records Management – NEW
2. Policy 801 – Public Records – REVISED

3. Policy 802 – School Organization – REVISED
4. Policy 803 – School Calendar - REVISED
5. Policy 804 – School Day – REVISED
6. Policy 805 – Emergency Preparedness – REVISED
7. Policy 805.1 – Relations with Law Enforcement Agencies – NEW
8. Policy 806 – Child Abuse – REVISED
9. Policy 807 – Opening Exercises / Flag Displays – REVISED
10. Policy 808 – Food Service – REVISED
11. Policy 810 – Transportation – REVISED
12. Policy 810.1 – Drug / Alcohol Testing – Covered Drivers – NEW
13. Policy 810.2 – Transportation – Video / Audio Recording – REVISED
14. Policy 811 – Bonding – REVISED
15. Policy 812 – Property Insurance – REVISED
16. Policy 813 – Other Insurance – REVISED
17. Policy 814 – Copyright Material – REVISED
18. Policy 815 – Acceptable Use of Internet, Computers and Network Resources – REVIEWED
19. Policy 816 – Use of Surveillance Cameras – REVIEWED
20. Policy 818 – Contracted Services Personnel – REVISED
21. Policy 819 – Suicide Awareness, Prevention, and Response – REVISED
22. Policy 822 – Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR) NEW
23. Policy 824 – Maintaining Professional / Adult Boundaries – REVIEWED
24. Policy 826 – Privacy of Health Information – DELETED
25. Policy 827 – Conflict of Interest – REVIEWED
26. Policy 828 – Fraud – NEW
27. Policy 830 – Breach of Computerized Personal Information – REVISED
28. Policy 901 – Public Relations Objectives – REVISED
29. Policy 902 – Publications Program – REVISED
30. Policy 903 – Public Participation in Board Meetings - REVISED
31. Policy 904 – Public Attendance at School Events – REVISED
32. Policy 905 – Citizens Advisory Committee – REVISED
33. Policy 906 – Public Complaints – REVISED
34. Policy 907 – School Visitors – REVISED
35. Policy 908 – Relations with Parents / Guardians – REVISED
36. Policy 909 – Municipal Government Relations – REVISED
37. Policy 910 - Community Engagement - NEW
38. Policy 911 - News Media Relations- REVISED
39. Policy 912 – Relations with Educational Institutions – REVISED
40. Policy 913 – Non-school Organizations / Groups / Individuals – REVISED
41. Policy 914 – Relations with Intermediate Unit – REVISED
42. Policy 915 – Adult / Parent Support Groups – REVISED
43. Policy 917 – Parental / Family Involvement – NEW
44. Policy 919 – District / School Report Cards - DELETED

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

- I. Scholarship Dr. Skaluba
- Administration recommends approval of the Kenneth F. Fry Scholarship Award, in accordance with the provisions of Board Policy 702A, and the draft guidelines established for the scholarship award. **(See Special Reports)**
- May I have a motion to approve this recommendation? Mr. McLean  
 Motion:  
 Second:  
 Discussion:  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_
- J. Class of 2019 Dr. Skaluba
- Administration recommends approval of graduation and receipt of Muncy High School diplomas for the following members of the Class of 2019, pending completion of state and local requirements:
1. Joel Michael Shilling
  2. Belitta Westenberg
- May I have a motion to approve this recommendation? Mr. McLean  
 Motion:  
 Second:  
 Discussion:  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_
- K. Personnel **(See Special Reports)** Dr. Skaluba
- SCHOOL BOARD
1. \_\_\_\_\_ recommends adoption of the proposed 2019-2020 School Board meeting schedule.
- May I have a motion to approve this recommendation? Mr. McLean  
 Motion:  
 Second:  
 Discussion:  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_
2. Election of Board Treasurer Mr. McLean
- I will accept nominations for the position of Board Treasurer for 2019-2020:
- \_\_\_\_\_ nominates Patty Woodruff to serve as Board Treasurer.  
*Board Member*
- Are there any other nominations? Mr. McLean

If there are no further nominations, I will accept a motion to close nominations:

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

(If there is more than one nomination, an election takes place.)

3. Announcement of Board Treasurer

Mr. McLean

4. Resolution

Mr. McLean

\_\_\_\_\_ recommends approval of a resolution supporting  
*Board Member*  
statewide cyber charter school funding reform.

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

5. Resolution

Mr. McLean

\_\_\_\_\_ recommends approval of a resolution supporting  
*Board Member*  
Senate Bill 34 and House Bill 526 for school districts providing their own  
cyber learning programs.

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

6. PSBA Voting Delegate

Mr. McLean

\_\_\_\_\_ recommends appointing \_\_\_\_\_ as the PSBA  
*Board Member*  
voting delegate for the 2019 PASA/PSBA School Leadership Conference.

Motion: May I have a motion to approve this recommendation?

Mr. McLean

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

- Administration recommends appointment of the following Title I staff for 2019-20 (funded through federal Title I allocation):

**ELEMENTARY (REGULAR TERM)**

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Consolidated Grant Coordinator/Liaison	Kim Hamilton	242 hours / CBA Homebound Rate
Parent/Community Coordinator	Faith Leonard	104 hours / CBA Homebound Rate

**EXTENDED DAY PROGRAM and/or COMMUNITY EVENTS (2019-2020)**

<u>Position</u>	<u>Name</u>	<u>Salary/Wage</u>
Teacher	Maura Sleboda	CBA Homebound Rate
Teacher	John Tewksbury	CBA Homebound Rate
Teacher	Rae Pitchford	CBA Homebound Rate
Teacher	Anne Johnson	CBA Homebound Rate
Teacher	Jessica Kerstetter	CBA Homebound Rate
Teacher	Amanda Hogan	CBA Homebound Rate
Teacher	Amy Rosenbaum	CBA Homebound Rate
Teacher	Kristi Alexander	CBA Homebound Rate
Teacher	Kristy Rosario	CBA Homebound Rate
Teacher	Chris Dauber	CBA Homebound Rate
Teacher	Megan Morgan	CBA Homebound Rate
Teacher	Kristen Fry	CBA Homebound Rate
Teacher	Stacy Williams	CBA Homebound Rate
Teacher	Marcie Fisher	CBA Homebound Rate
Teacher	Tammie Hartland	CBA Homebound Rate
Teacher	Faith Leonard	CBA Homebound Rate
Teacher	Matthew Alexander	CBA Homebound Rate
Teacher	Walt Heath	CBA Homebound Rate
Teacher	Zach Wallace	CBA Homebound Rate
Teacher	Karen Worth	CBA Homebound Rate
Teacher	Sherri Doebler	CBA Homebound Rate
Tutor	Joelyn Neidig	Applicable hourly rate
Tutor	Meg Hoffman	Applicable hourly rate
Paraprofessional	Dawn Gresh	Applicable hourly rate

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

- Administration recommends approval of the following substitute classified staff:

John Watkins – Custodial\*  
 Dennis Wertman - Custodial  
 Kristina Davis - Custodial  
 Tammy Laidacker - Custodial  
 Ericka Miller - Custodial  
 Brandon Hill - Custodial



Teresa Hall - Custodial  
Danielle Caporale - Custodial  
Mike Bartlow - Custodial  
Tiffany Boyles – Custodial

\*Pending receipt of district required hiring documentation

May I have a motion to approve these recommendations? Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

2. Administration recommends approval of the following summer nursing hours for Connie Baysore at her approved hourly rate:

Dates: July 8, 2019 through August 1, 2019

Hours: 8:30 a.m. – 11:30 a.m. – ESY

Hours: 11:30 a.m. – 1:30 p.m. – Administrative Functions

Hours 1:30 p.m. – 3:00 p.m. July 29<sup>th</sup>, July 30<sup>th</sup>, July 31<sup>st</sup>, August 1<sup>st</sup>

May I have a motion to approve these recommendations? Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

3. Administration recommends approval of the following employee additional deduct days.

Employee #1234 for April 5<sup>th</sup>, April 16<sup>th</sup> and May 2<sup>nd</sup>, 2019

Employee #1145 for May 1, 2019

May I have a motion to approve these recommendations? Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

4. Administration recommends approval of paraprofessional Renee Shearer for participation in the kindergarten readiness program at her current board approved hourly wage.

May I have a motion to approve these recommendations? Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

ATHLETIC

Dr. Skaluba

1. Administration recommends approval of the following officials fees for the next four years (PIAA approved May 9, 2019):

<u>SPORT/LEVEL</u>	<u>Games</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>
Baseball/Varsity	1	\$84	\$84	\$85	\$85
Baseball/Jr. Varsity	1	\$63	\$63	\$64	\$64
Baseball/Jr. High	1	\$47	\$47	\$48	\$48
Baseball/Jr. High	2	\$94	\$94	\$96	\$96
Baseball/Suspended Game		\$10/inning	\$10/inning	\$10/inning	\$10/inning
Basketball/Varsity (2 man)	1	\$79	\$79	\$80	\$80
Basketball/Varsity (3 man)	1	\$73	\$73	\$75	\$75
Basketball/Jr. Varsity	1	\$65	\$65	\$66	\$66
Basketball/Jr. High	1	\$47	\$47	\$48	\$48
Basketball/Jr. High	2	\$68	\$68	\$69	\$69
Basketball/Jr. High (2 man)	3	\$116	\$116	\$118	\$118
Basketball/Jr. High (3 man)	3	\$89	\$89	\$91	\$91
Field Hockey/Varsity	1	\$73	\$73	\$75	\$75
Field Hockey/JV/Varsity	2	\$105	\$105	\$107	\$107
Field Hockey/Jr. Varsity	1	\$53	\$53	\$54	\$54
Field Hockey/Jr. High	1	\$53	\$53	\$54	\$54
Field Hockey/Jr. High	2	\$73	\$73	\$75	\$75
Football/Varsity	1	\$79	\$79	\$80	\$80
Football/Jr. Varsity	1	\$58	\$58	\$59	\$59
Football/Jr. High	1	\$53	\$53	\$54	\$54
Football/Jr. High	2	\$73	\$73	\$75	\$75
Soccer/Varsity (2 man)	1	\$79	\$79	\$80	\$80
Soccer/Jr. Varsity (2 man)	1	\$53	\$53	\$54	\$54
Soccer/JV/V (2 man)	2	\$110	\$110	\$112	\$112
Soccer/Varsity (3 man)	1	\$61	\$61	\$62	\$62
Soccer/JV/V (3 man)	2	\$73	\$73	\$75	\$75
Soccer/Jr. High	1	\$53	\$53	\$54	\$54
Soccer/Jr. High	2	\$73	\$73	\$75	\$75
Softball/Varsity	1	\$79	\$79	\$80	\$80
Softball/Jr. Varsity	1	\$58	\$58	\$59	\$59
Softball/Jr. Varsity/Varsity	2	\$120	\$120	\$123	\$123
Softball/Jr. High	1	\$53	\$53	\$54	\$54
Softball/Suspended Game		\$10/inning	\$10/inning	\$10/inning	\$10/inning
Wrestling/Varsity	1	\$84	\$84	\$85	\$85
Wrestling/Varsity - DD	2	\$115	\$115	\$117	\$117
Wrestling/Jr. High	1	\$58	\$58	\$59	\$59

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

2. Administration recommends approval of the following appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Season</u>	<u>Classification</u>
John Karichner	Head Varsity Boys Soccer	Fall 2019	II
Madalyn Confer	Asst. Girls Soccer	Fall 2019	V
John Brink	Asst. Varsity Boys Basketball	Winter 2019	II (.5)
Jeff Martin	Asst. Varsity Boys Basketball	Winter 2019	II (.5)
Dan Merk	Head Jr. High Boys Basketball	Winter 2019	III
Patrick Nork	Asst. Jr. High Boys Basketball	Winter 2019	V
John Karichner	Boys Basketball Volunteer	Winter 2019	-----
Alyssa Rogers	Asst. Varsity Girls Basketball	Winter 2019	II
Madalyn Confer	Head Jr. High Girls Basketball	Winter 2019	III
Beth Kelleher	Asst. Jr. High Girls Basketball	Winter 2019	V

May I have a motion to approve these recommendations? Mr. McLean  
 Motion:  
 Second:  
 Discussion:  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

L. Committee Reports (As Needed) Dr. Skaluba

M. Administrative Reports

- 1. Business Administrator Mr. Edkin
- 2. Superintendent Dr. Skaluba

N. Delegate Reports

- 1. Lycoming Career & Technology Center Mrs. Moyle
- 2. BLAST IU#17 Mr. McLean
- 3. PA School Boards Association Mr. McLean

**VII. ANNOUNCEMENT OF EXECUTIVE SESSION FOR PERSONNEL** Mr. McLean

**VIII. ADJOURNMENT** Mr. McLean

May I have a motion to adjourn this meeting?  
 Motion:  
 Second:  
 Discussion:  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Time: \_\_\_\_\_ PM