

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
**REGULAR PUBLIC MEETING**

April 15, 2024  
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Vice President Mr. Kim Walker, Mr. Joseph Earnest, Mr. Steven Hill, Mr. David Messenger, Mr. Justin Teffeteller, and Mr. Corey Walko. Members of the board absent: Mr. David Edkin, and Mrs. Krista McMonigle

Members of the administration present: Superintendent Dr. Craig Skaluba, Business Administrator Mr. Andrew Seese, High School Principal Mr. Timothy Welliver, and Special Education Coordinator Mrs. April Farrell. Members of the administration absent: Elementary Principal Mr. Steven Haddon.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There was one in-person participant.

## **REVIEW AND APPROVAL OF MINUTES**

Mr. Hill moved to approve the minutes of the [March 11, 2024 Buildings and Grounds Committee Meeting](#), the [March 11, 2024 Committee of the Whole Meeting](#) and the [March 18, 2024 Regular Public Meeting](#) of the Muncy School District Board of Directors. Mr. Teffeteller seconded the motion and it passed unanimously.

## **INFORMATION AND VISITORS' PRESENTATIONS**

Mr. Seese gave a budget presentation. The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertained any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary. There was a request to move Trauma Informed plan to Other A. to be voted on separately outside of grouped agenda items. There were no submissions of abstention memorandums to the Board Secretary.

## **OLD BUSINESS**

### **A. Policies and Procedures**

Motion to approve second reading and final approval of the following policies:  
(Copied in Minutes)

1. [Policy 200](#) Enrollment of Students (REVISED)
2. [Policy 202](#) Eligibility of Non-Resident Students (REVISED)
3. [Policy 217](#) Graduation (REVISED)
4. [Policy 254](#) Educational Opportunity for Military Children (NEW)
5. [Policy 810](#) Transportation (REVISED)
6. [Policy 815](#) Acceptable Use of Internet, Computers and Network Resources (REVISED)

7. [Policy 903](#) Public Comment in Board Meetings (REVISED)

Muncy School District  
Board of School Directors  
Regular Monthly Public Meeting  
April 15, 2024  
Page 2

**Mr. Walker moved to approve items listed above in Item A. Mr. Teffeteller seconded the motion and it passed unanimously.**

## **NEW BUSINESS**

### **A. Financial Reports**

Motion to approve March 2024 Financial Reports (Copied in Minutes):

1. [Treasurer's Report](#)
2. [Special Fund](#)
3. [General Fund](#)
4. [Food Service Report](#)
5. [Student Activities Fund](#)

### **B. Agreements**

Motion to approve the following agreements/proposals: (Copied in Minutes)

<u>Vendor</u>	<u>Services/Amount</u>
Commonwealth of Pennsylvania <a href="#">Agreement</a> / \$0.00	<a href="#">Cybersecurity Grant Consent</a>
ESS Daily Bill Rate	<a href="#">Substitute Nurse Addendum</a> / \$300.15
Pennsylvania School Board Association (PSBA) \$11,649.35	<a href="#">All-Access Membership + AR</a> /
MacMillan Publishers (MPS)	<a href="#">AP Statistics Textbooks</a> / \$3,259.94
BLaST IU 17	<a href="#">Darts Software Agreement</a> / \$2,500.00 per year + \$175.00 per user
Studies Weekly	<a href="#">Elem. Social Studies Curricular Resources</a> / 6yr. subscription service / \$27,732.02

### **C. Single Audit Package**

Motion to approve the [Muncy School District Single Audit Package](#) for the fiscal year ending June 30, 2023. (Copied in Minutes)

### **D. Class of 2024**

Motion to approve graduation and receipt of Muncy High School diplomas for the members of the Class of 2024, pending completion of state and local requirements. (Copied in Minutes)

**E. Lycoming Career & Technology Center**

Motion to approve the [2024-2025 Lycoming Career & Technology Center Budget](#)  
(Copied in Minutes)

**F. Extracurricular Stipends**

Mr. Johnson recommends approval of the extra-curricular committee recommendations for the period July 1, 2024 to June 30, 2026, as per the CBA between the Muncy School District and the Muncy Education Association.

**G. Comprehensive Planning Steering Committee**

Motion to approve using the Act 48 committee as the comprehensive planning steering committee in which stakeholder groups approve corresponding stakeholder groups as follows:

- Muncy Education Association (MEA) approves teachers participating on the Act 48 Committee
- Muncy School District's Board of Education approves board members participating on the Act 48 Committee
- Muncy School District's Administration approves administrators participating on the Act 48 Committee

**I. High School Dean of Students Job Description**

Motion to approve updates to the high school's [Dean of Students job description](#).

**J. Public School Facility Improvement Grant Request Resolution**

Motion to approve the [Resolution to file for the Public School Facility Improvement Grant Fund](#) grant request, not to exceed \$2,000,000.00 from the Commonwealth Financing Authority, including the authorization of issuance of a 25%, not to exceed \$500,000.00, committed local match from internal operating funds or bond funds.

**K. Flood Property Buyout Opposition Resolution**

Mr. Walker recommends the approval of the [Resolution](#) stating the district's opposition to any flood property buyouts under current or future consideration by Muncy Borough Council.

**Mr. Messenger moved to approve items A through K, with item H removed. Mr. Earnest seconded the motion and it passed unanimously.**

Muncy School District  
Board of School Directors  
Regular Monthly Public Meeting  
April 15, 2024  
Page 4

## **PERSONNEL**

### **A. Classified**

1. Motion to approve of the following deduct days:
  - a. Employee # 1237 for March 20, 2024
  - b. Employee # 1251 for March 20-22, 25-28, and 4/3-4/5, 2024
  - c. Employee # 1145 for March 20 and 21, 2024
  - d. Employee # 1302 for March 11-15, and 19, 2024
  - e. Employee # 1145 for March 27 and 28, 2024.
  
2. Motion to approve of the following retirement:
  - a. Name: Patrice McNichol  
Position: Paraprofessional  
Effective: March 30, 2024

### **B. Athletics**

1. Motion to approve of the following coaching appointments:

<u>Name</u>	<u>Coaching Position</u>	<u>Effective</u>	<u>Classification</u>
Todd Modispaw	Volunteer Girls Soccer	Spring 2024	-----
  
2. Motion to approve Muncy Jr. / Sr. High School's Unified Special Olympics BOCCE team to participate in interscholastic competition beginning with the 2024-2025 school year.

### **C. Transportation**

1. Motion to approve the following appointment:

Name:	Melanie Saltsgiver
Position:	Van Driver / Aide
Effective:	Upon Receipt of Hiring Documentation

**Mr. Walker moved to approve items A through C. Mr. Hill seconded the motion and it passed unanimously.**

## **Other**

### **A. Trauma Informed Approach Plan**

1. Motion to approve the district's Trauma Informed Approach Plan based on Pennsylvania Commission on Crime and Delinquency's (PCCD's) Model Trauma Informed Approach Plan for the purpose of securing opportunities for grant funding.  
(Copied in Minutes)

**Mr. Hill moved to table items A. Mr. Teffeteller seconded the motion and it passed unanimously.**

## **ADMINISTRATION REPORTS**

**Dr. Skaluba reported on:** The May Board meeting will be May 13<sup>th</sup>, 2024. Also, reported on the Spring Musical Play dates.

**Mr. Seese reported on:** No report given.

**Mr. Welliver reported on:** No report given.

**Mrs. Farrell reported on:** No report given.

## **DELEGATE REPORTS**

**Mr. Johnson gave a report to the board regarding BLaST IU #17 – No report given.**

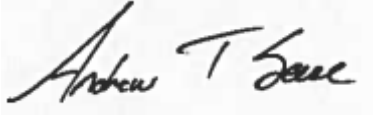
**Mr. Messenger gave a report to the board regarding the Lycoming Career & Technology Center – No report given.**

**Mr. Edkin gave a report on the PA School Boards Association – No report given**

## **ANNOUNCEMENT OF EXECUTIVE SESSION**

President Johnson announced that an executive session for personnel and legal topics would be held after the meeting. There being no further business, Mr. Walker moved to adjourn the meeting at 8:52 p.m. Mr. Hill seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T Seese". The signature is written in a cursive style with a large initial 'A' and a distinct 'T'.

Andrew Seese, Board Secretary