

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING

March 16, 2020

7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Ward L. Myers Elementary School Cafetorium, 125 New Street, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Mrs. Carla Auten (by phone), Mr. Joseph Earnest, Mr. David Edkin, Mr. David Frederick, Mr. Steven Hill, and Mrs. Sarah Woodward (by phone).
Members of the board absent: Vice President Ms. Lisa Sleboda and Mr. Kim Walker.

Members of the administration present: Superintendent Dr. Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Dr. Kimberly Hamilton, Business Administrator Mr. Andrew Seese, High School Principal Mr. Timothy Welliver, Elementary Principal Mrs. Billie Jo Grohol, and Special Education Coordinator Mrs. April Farrell.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were no visitors.

REVIEW AND APPROVAL OF MINUTES

Mr. Hill moved to approve the minutes of the February 10, 2020 Committee of the Whole Meeting and the February 17, 2020 Regular Public Meeting of the Muncy School District Board of Directors. Mr. Frederick seconded the motion and it passed unanimously.

INFORMATION AND VISITORS' PRESENTATIONS

The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertain any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary.

OLD BUSINESS

Calendars

Mrs. Auten moved to approve the second reading and final approval of the 2020-2021 Muncy School District Academic Calendar and 2020-2021 School Board Meeting Calendar. Mr. Edkin seconded the motion and it passed unanimously. (Copied in Minutes)

Policies

Mrs. Woodward moved to approve the second reading and final approval of the revision of policy 233 – Suspension and Expulsion. Mr. Frederick seconded the motion and it passed unanimously.

NEW BUSINESS

Financial Reports

Mr. Edkin moved to approve the following February 2020 Financial Reports:

1. Treasurer’s Report
2. Capital Projects Fund
3. General Fund
4. Food Service Report
5. Student Activities

Mr. Frederick seconded the motion and it passed unanimously. (Copied in Minutes)

Proposals and Agreements

Mr. Hill moved to approve the following proposals and agreements:

<u>Vendor</u>	<u>Goods/Services/Fees</u>
Direct Energy Business	6/4/20 Renewal-Electrical Supply
Marco	Copier Lease / \$2,815.68 per month / 60 Month Term
APP-TECHS (PEPPM # 528897-166)	Surveillance Cameras for New Addition / \$11,313.47*
CXTEC (COSTARS # 003-261)	Internet Switches for New Addition / \$13,949.10
FireFly (COSTARS #003-385)	60 Laptops & Carts for New Inst. Spaces / \$50,295.98**
Apple	Apple IMac Laptop / \$2,098.00**
Foreman Architect Engineers	Security Entrance Design Fee Proposal / \$8,900.00***
ESS Northeast, LLC	Building Based Substitute Addendum / \$110.00 per day****
Raptor	School Visitor Management System / \$5,940.00 / 3yrs*
ALiCE Training Institute	Emergency Preparedness System / \$7,550.00 / 3yrs*
Hernance Machine Company	Laguna Bandsaw / \$2,098.00 minus \$1,350 for trade-in items = \$748.00 total
Pennsylvania College of Technology	Advanced Manufacturing Pre-Apprenticeship Agreement for Training Services from August 2020 to June 2021
APP-TECHS (PEPPM # 528897-166)	Surveillance Cameras for New Addition Contract / \$6,134.42

*Costs covered by PCCD Safety and Security Grant Funds. **Costs covered by construction funds. ***Costs for design fees to be covered by Additional Fees Category budgeted in construction funds. **** Pending solicitor approval.

Mr. Frederick seconded the motion and it passed with six yes votes and one abstention by Mr. Edkin. (Copied in Minutes)

Project Change Orders

Mr. Hill moved to approve the following Muncy Jr./Sr. High School Addition/Renovations Project change orders:

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
Additional Steel at Opening	COR #20 – General Contractor	\$6,995.63
Sim Cards for Elevators	COR #16 – General Contractor	(\$4,051.00)
Security Surveillance	COR #13 – Electrical Contractor	(\$6,577.43)

Mr. Earnest seconded the motion and it passed with six yes votes and one abstention by Mr. Edkin. (Copied in Minutes)

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Senior Scholarships

Mrs. Auten moved to approve revisions of the criteria for the Diehl French Scholarship and the Vandine Chemistry Award. \$568.01 from the Fannie Rachel Wood Brown Fund Award for a graduating high school senior. Mr. Frederick seconded the motion and it passed unanimously. (Copied in Minutes)

Homebound Instruction

Mr. Edkin moved to approve homebound instruction for a Muncy Junior/Senior High School student in accordance with the provisions of Board Policy #117. Mr. Hill seconded the motion and it passed unanimously.

Professional Development

Mrs. Auten moved to approve out of state professional development conference for:

Employee: Robin Peterman

Name: AP Summer Institute AP Chemistry

Location: Lewes, DE – Cape Henlopen High School

Date(s) of Conference – July 28, 2020 through July 31, 2020

Estimated Costs - \$2,500.00

Mr. Hill seconded the motion and it passed unanimously. (Copied in Minutes)

Professional Development Grant

Mr. Frederick moved to approve the ACS-Hach Professional Development Grant for \$1,500 for continuing education in AP Chemistry instruction. Mr. Edkin seconded the motion and it passed unanimously. (Copied in Minutes)

Donations

Mr. Edkin moved to approve assorted Elementary School Supplies and Clothing received from Pennsdale United Methodist Church, estimated value of \$200. Mr. Hill seconded the motion and it passed unanimously.

2019-2020 School Calendar

Mr. Frederick recommended providing administration with the authority to make adjustments to the 2019-2020 school calendar, as necessary, in response to future guidance provided by state officials. Mr. Hill moved to approve the recommendation. Mr. Earnest seconded the motion and it passed unanimously.

Aquatic Field Studies

Mr. Earnest moved to approve the following studies:

Name: Summer Science Program Aquatic Field Studies

Dates: July 13th through July 31st

Cost: \$125.00 per student and includes transportation to and from field study locations. Mrs. Woodward seconded the motion and it passed unanimously. (Copied in Minutes)

Charter School Resolution

Mr. Edkin recommended the approval of The Resolution Calling for Charter School Funding Reform by the Board of Directors for Muncy School District. Mr. Frederick moved to approve. Mr. Hill seconded the motion and it passed unanimously. (Copied in Minutes)

Personnel

Classified

Mr. Frederick moved to approve the following:

- Deduct days: employee #1237 for February 25, 2020, employee #1145 for March 11, 2020 and employee #1245 for 1/2 day March 9, 2020.
- The appointment of Dawn Gresh to Elementary General Office Secretary, hourly rate of \$14.65 per hour, effective March 17, 2020.
- The appointment of Beth Wright to the Custodial Substitute list, hourly rate of \$9.00 per hour, effective March 17, 2020.

Mr. Edkin seconded the motion and it passed unanimously. (Copied in Minutes)

Professional

Mr. Hill moved to approve to pay Eric Mitcheltree and Scott White at the homebound rate for instructing the summer course in Aquatic Field Studies from July 13th through July 31st. Mr. Edkin seconded the motion and it passed unanimously.

Athletics

Mr. Frederick moved to approve the following appointments:

<u>Position/Sport</u>	<u>Name</u>	<u>Season</u>	<u>Classification</u>
1st Varsity Assistant Football	Phil Aiken	Fall	II
Varsity Assistant Football	Mike Weber	Fall	IV
Varsity Assistant Football	Corey Palmatier	Fall	IV
Head Jr. High Football	Brad Watkins	Fall	III
Jr. High Assistant Football	Jay Drumheller	Fall	IV
Jr. High Assistant Football	Mike Diehl	Fall	IV
Football Volunteer	Dale Michael	Fall	-----
Football Volunteer	Mathew Meyer	Fall	-----
Jr. High Football Cheerleading	Nicole Meyer	Fall	VII
Field Hockey Volunteer	Charity Good	Fall	-----
Varsity Assistant Boys Soccer	Armando Sassano	Fall	V
Boys Soccer Volunteer	Bob Titman	Fall	-----
Boys Soccer Volunteer	Jason Gresh	Fall	-----
Boys Soccer Volunteer	Madalyn Confer	Fall	-----
Varsity Assistant Girls Soccer	Madalyn Confer	Fall	.5 of V
Girls Soccer Volunteer	Armando Sassano	Fall	-----
Girls Soccer Volunteer	John Karichner	Fall	-----
Varsity Assistant Girls Soccer	Bob Titman	Fall	.5 of V
Varsity Assistant Girls Tennis	Lisa Meyer	Fall	V

Mr. Hill seconded the motion and it passed unanimously.

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Personnel (continued)

Athletics (continued)

Mrs. Auten moved to approve the appointment of Courtney Taylor as Assistant Field Hockey Coach for the fall 2020 season at the pay classification of V. Mr. Edkin seconded the motion and it passed with six yes votes and one abstention by Mr. Frederick.

Policy First Reading and Final Approval

Mr. Earnest moved to approve the first reading and final approval without the need of a second reading for the following school district policy 006.1 Attendance at Meetings Via Electronic Communications — Revision. Mr. Hill seconded the motion and it passed unanimously.

Committee Reports

Dr. Skaluba announced that the next board meeting is April 20, 2020.

Administration Reports

Student Report from Charles Schmitt was given by Dr. Skaluba

Dr. Skaluba reported on: Teacher Dress Down Day donations and thankful for positive faculty and staff reaction and willingness to adapt to COVID-19 school closure.

Dr. Hamilton reported on: Updates on COVID-19 closure related to faculty.

Mrs. Farrell reported on: Special Education update related to closure and acknowledged staffs positive reaction to closure.

Mr. Welliver reported on: High School Office update and 2020-2021 Student Schedules.

Mrs. Grohol reported on: Food Service during COVID-19 school closure and Student Council accomplishments.

Mr. Seese reported on: Mr. Jerry Knier and Mr. Tom Kuntz for weekend reaction to COVID-19 school closure.

Delegate Reports

Mr. Johnson gave a report to the Board regarding BLAST IU #17 on adaptive equipment information.

Mr. Hill gave a report to the Board regarding the Lycoming Career & Technology Center regarding simulator purchase and USA competitions participation.

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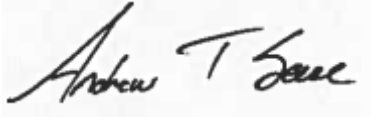
Delegate Reports (continued)

Mrs. Auten gave a report on the PA School Boards Association spring legal roundup, sectional meeting, advocacy day all going to virtual platforms.

ANNOUNCEMENT OF EXECUTIVE SESSION

President Johnson announced that an executive session for legal and personnel related to COVID-19 matters would be held after the meeting. There being no further business, Mr. Edkin moved to adjourn the meeting at 7:39 p.m. Mr. Frederick seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T Seese". The signature is written in a cursive style with a large initial 'A' and 'S'.

Andrew Seese, Board Secretary