

**MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR PUBLIC MEETING  
MUNCY JR./SR. HIGH SCHOOL  
LIBRARY/MEDIA CENTER IN THE ADDITION  
December 14, 2020  
7:00 PM**

School Board Meeting Limitation Notice Due to Governor’s Order: We received notification yesterday afternoon that indoor gatherings are not to exceed a total of 10 people. Unfortunately, based on this information we are unable to have members of the public attend Monday’s meeting. Please use the Zoom registration link below if you would like to register to participate virtually in this meeting.

**I. CALL TO ORDER** **Mr. Johnson**

**II. ROLL CALL** **Mr. Seese**

	<u>Present</u>	<u>Absent</u>	<u>Late</u>
Mrs. Carla Auten	_____	_____	_____
Mr. Joseph Earnest	_____	_____	_____
Mr. David Edkin	_____	_____	_____
Mr. David Frederick	_____	_____	_____
Mr. Steven Hill	_____	_____	_____
Mr. Scott Johnson	_____	_____	_____
Ms. Lisa Sleboda	_____	_____	_____
Mr. Kim Walker	_____	_____	_____
Mrs. Sarah Woodward	_____	_____	_____
 TOTAL	 _____	 _____	 _____

**III. FLAG SALUTE** **Mr. Johnson**

**IV. REVIEW AND APPROVAL OF MINUTES** **Mr. Johnson**

May I have a motion to approve the minutes of the November 9, 2020 Committee of the Whole Meeting and the November 16, 2020 Regular Public Meeting of the Muncy School District Board of Directors?

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**V. VISITORS PRESENTATIONS/PUBLIC COMMENTS**

- |   |                    |
|---|--------------------|
| A. The Chair will entertain any requests for listed agenda item changes.  | <b>Mr. Johnson</b> |
| B. Please submit abstention memorandums to the Board Secretary at this time.  | <b>Mr. Johnson</b> |
| C. Please request items to be voted on separately outside of grouped agenda items.  | <b>Mr. Johnson</b> |
| D. Muncy Education Association (MEA) Representative   | <b>Mr. Haddon</b>  |
| E. Health and Safety Plan Updates   | <b>Dr. Skaluba</b> |
| The public is invited to address the Board at this time in accordance with Muncy School District’s established public input procedures. | <b>Mr. Johnson</b> |

1. **Public Input Only** – Individuals interested in providing public input only may e-mail public input to Linda Kneedler at [lkneedler@muncysd.org](mailto:lkneedler@muncysd.org) by 3:00 p.m. on Monday, December 14th. Please include name, address and phone number in the e-mail with your public input. Individuals who submit public input in this manner will have public input read by the Board Secretary, Mr. Andrew Seese, when public is invited to comment. The District may follow-up in relation to individual inquiries by e-mail or phone or include information related to repeated inquiries in the next community update.
2. **Public Participation** – Individuals who would like to listen to the entire meeting and / or participate in the public input portion at the beginning of the meeting may register using the Zoom Webinar Registration Link below. During registration, you will be asked for your first name, last name, physical address and e-mail address. You will be asked to enter your e-mail address twice for confirmation purposes. Once your registration is completed, you will be e-mailed directions on how to join the meeting through your device of preference or by phone.

Register in advance for this webinar using the following registration link:

[https://zoom.us/webinar/register/WN\\_hBlkWnASSLWYDegOVU7zqQ](https://zoom.us/webinar/register/WN_hBlkWnASSLWYDegOVU7zqQ)

## VI. OLD BUSINESS

### A. Policies and Procedures

Administration recommends the second reading and final approval of the following policies:

1. [Policy 006.1 - Attendance at Meetings Via Electronic Communications](#)
2. [Policy 103 – Discrimination/Title IX Sexual Harassment Affecting Students](#)
3. [Policy 104 – Discrimination/Title IX Sexual Harassment Affecting Staff](#)
4. [Policy 111 – Lesson Plans](#)
5. [Policy 113.1 – Discipline of Students with Disabilities](#)
6. [Policy 113.2 – Behavior Support](#)
7. [Policy 113.4 – Confidentiality of Special Education Student Information](#)
8. [Policy 122 – Extracurricular Activities](#)
9. [Policy 123 – Interscholastic Athletics](#)
10. [Policy 123.2 – Sudden Cardiac Arrest](#)
11. [Policy 203 – Immunizations and Communicable Diseases](#)
12. [Policy 209 – Health Examinations/Screenings](#)
13. [Policy 235 - Students Rights and Responsibilities](#)
14. [Policy 247 – Hazing](#)
15. [Policy 249 – Bullying/Cyberbullying](#)
16. [Policy 252 – Dating Violence](#)
17. [Policy 309.1 – Telework](#)
18. [Policy 314 – Physical Examination](#)
19. [Policy 317.1 – Educator Misconduct](#)
20. [Policy 318 – Attendance and Tardiness](#)
21. [Policy 331 – Job Related Expenses](#)
22. [Policy 332 – Working Periods](#)
23. [Policy 334 – Sick Leave](#)
24. [Policy 340 – Responsibility for Student Welfare](#)
25. [Policy 626 – Federal Fiscal Compliance](#)
26. [Policy 705 – Facilities and Workplace Safety](#)
27. [Policy 803 – School Calendar](#)
28. [Policy 824 – Maintaining Professional Adult/Student Boundaries](#)

29. [Policy 904 – Public Attendance at School Events](#)

30. [Policy 907 – School Visitors](#)

May I have a motion to approve the policies listed above in Item A?

**Mr. Johnson**

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**VII. NEW BUSINESS**

**A. Financial Reports**

Administration recommends approval of the November 2020 Financial Reports.  
**(See Financial Reports Section)**

1. [Treasurer’s Report](#)

2. [Capital Projects](#)

3. [General Fund](#)

4. [Food Service Report](#)

5. [Student Activities](#)

**B. Proposals and Agreements**

Administration recommends approval of the following agreements:  
**(See Special Reports)**

Vendor/Provider/Client  
P&J Mechanical Contractors

Goods/Services/Fees  
[Service Agreement Renewal / \\$1,992.00](#)

**C. Donation**

Administration recommends approval of the donation of [\\$600 for interscholastic academic completion](#) given by the McInroy-Sheffer Peoples Trust. (See Special Reports)

**D. Bus Driver**

Administration recommends the approval of Valerie Stroble as a bus driver for the 2020-2021 school year.

May I have a motion to approve the recommendations as listed above in Items A through D?

**Mr. Johnson**

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**VIII. PERSONNEL (See Special Reports)**

**A. School Board**

**Mr. Johnson**

1. [PSBA Representative and Legislative Chairperson](#)

I will accept nominations for the position of PSBA Representative and Legislative Chairperson for the ensuing year:

\_\_\_\_\_ moves that \_\_\_\_\_  
be nominated to serve as PSBA Representative and Legislative Chairperson for the ensuing year.

Are there any other nominations?

Mr. Johnson

If there are no further nominations, I will accept a motion to close nominations:

Motion:

Second:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

(If there is more than one nomination, an election takes place.)

Vote:	_____	_____	_____	_____
Mr. Joseph Earnest	_____	_____	_____	_____
Mr. David Edkin	_____	_____	_____	_____
Mr. David Frederick	_____	_____	_____	_____
Mr. Steven Hill	_____	_____	_____	_____
Mr. Scott Johnson	_____	_____	_____	_____
Ms. Lisa Sleboda	_____	_____	_____	_____
Mr. Kim Walker	_____	_____	_____	_____
Mrs. Sarah Woodward	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____

2. BLaST Intermediate Unit # 17 Board Representative

I will accept nominations for the position of IU #17 Board Representative for the ensuing year.

Mr. Johnson

\_\_\_\_\_ moves that \_\_\_\_\_  
be nominated as IU #17 Board Representative

Are there any other nominations?

Mr. Johnson

If there are no further nominations, I will accept a motion to close nominations:

Motion:

Second:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

(If there is more than one nomination, an election takes place.)

Vote:	_____	_____	_____	_____
Mr. Joseph Earnest	_____	_____	_____	_____
Mr. David Edkin	_____	_____	_____	_____
Mr. David Frederick	_____	_____	_____	_____
Mr. Steven Hill	_____	_____	_____	_____
Mr. Scott Johnson	_____	_____	_____	_____
Ms. Lisa Sleboda	_____	_____	_____	_____
Mr. Kim Walker	_____	_____	_____	_____
Mrs. Sarah Woodward	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____

3. Lycoming Career and Technology Center (LCTC) Board Representative

I will accept nominations for the position of Lycoming Career and Technology Center (LCTC) Board Representative for the ensuing year.

Mr. Johnson

\_\_\_\_\_ moves that \_\_\_\_\_  
be nominated as LCTC Board Representative for the ensuing year.

Are there any other nominations?

Mr. Johnson

If there are no further nominations, I will accept a motion to close nominations:

Motion:

Second:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

(If there is more than one nomination, an election takes place.)

Vote:	_____	_____	_____	_____
Mr. Joseph Earnest	_____	_____	_____	_____
Mr. David Edkin	_____	_____	_____	_____
Mr. David Frederick	_____	_____	_____	_____
Mr. Steven Hill	_____	_____	_____	_____
Mr. Scott Johnson	_____	_____	_____	_____
Ms. Lisa Sleboda	_____	_____	_____	_____
Mr. Kim Walker	_____	_____	_____	_____
Mrs. Sarah Woodward	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____

4. Lycoming Career and Technology (LCTC) Board Representative Alternate

I will accept nominations for the position of Lycoming Career and Technology Center (LCTC) Board Representative Alternate for the ensuing year.

Mr. Johnson

\_\_\_\_\_ moves that \_\_\_\_\_ be nominated

as LCTC Board Representative Alternate for the ensuing year.

Are there any other nominations?

Mr. Johnson

If there are no further nominations, I will accept a motion to close nominations:

Motion:

Second:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

(If there is more than one nomination, an election takes place.)

Vote:	_____	_____	_____	_____
Mr. Joseph Earnest	_____	_____	_____	_____
Mr. David Edkin	_____	_____	_____	_____
Mr. David Frederick	_____	_____	_____	_____
Mr. Steven Hill	_____	_____	_____	_____
Mr. Scott Johnson	_____	_____	_____	_____
Ms. Lisa Sleboda	_____	_____	_____	_____
Mr. Kim Walker	_____	_____	_____	_____
Mrs. Sarah Woodward	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____

**B. Professional**

Dr. Skaluba

1. Administration recommends approval of the following retirement:

Name: Gary Smith  
Position: Secondary Mathematics Teacher  
Effective Date: June 7, 2021

**C. Classified**

**Dr. Skaluba**

1. Administration recommends approval of the following appointment:

Name: Cristy Bower  
Position: Cafeteria Substitute  
Rate: \$9.75 per hour  
Effective: TBD\*

\* Pending receipt of district required hiring documentation.

2. Administration recommends approval of the following appointment:

Name: Brooke Miller  
Position: Paraprofessional  
Rate: \$9.63 per hour  
Effective: TBD\*

\* Pending receipt of district required hiring documentation.

3. Administration recommends approval of the following pay adjustment due to successful completion of the probationary period:

Name: Nevada Davidson  
Initial Rate: \$11.50 per hour  
New Rate: \$12.00 per hour  
Effective: Monday, December 14, 2020

4. Administration recommends amending the retirement date as indicated below:

Name: Barbara Waltz  
Position: Cafeteria Worker  
Effective Date: December 7, 2020 instead of December 23, 2020

5. Administration recommends approval of the following deduct days:

- a. Employee #1237 for November 19, 20 and 23, December 1 and 2, 2020
- b. Employee #1234 for November 16, 18, 20 and 23, December 1, 2, 3, 4, with return date to be determined.

**D. Athletics**

**Dr. Skaluba**

1. Administration recommends the resignation of Lucas Drick as Assistant Jr. High Wrestling coach.

2. Administration recommends approval of the following appointments:

<u>Position</u>	<u>Name</u>	<u>Effective</u>	<u>Classification</u>
Elem. Wrestling Volunteer	George Walters	Winter 2020-21	-----
Elem. Wrestling Volunteer	Michael Driscoll	Winter 2020-21	-----
Elem. Wrestling Volunteer	Brad Kunkle	Winter 2020-21	-----
Assistant Jr. High Wrestling	John Nixon	Winter 2020-21	V
Gamer Worker	Madalyn Confer	Winter 2020-21	per season rate

May I have a motion to approve the recommendations as listed above in Items B through D?

**Mr. Johnson**

Motion:

Second:

Discussion:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**IX. OTHER**

**A. Board Resolution for Attesting and Ensuring Implementation of Mitigation Efforts**

**Dr. Skaluba**

\_\_\_\_\_ recommends the approval of the [Board Resolution for Attesting and Ensuring Implementation of Mitigation Efforts](#). \*

\*Attestation will be incorporated into the District’s Health and Safety Plan.

May I have a motion to approve the recommendation above in Item A?

**Mr. Johnson**

Motion:

Second:

Discussion:

**B. School Health and Safety Plan Updates**

**Dr. Skaluba**

\_\_\_\_\_ recommends the approval of updates to Muncy School District’s Health and Safety Plan.

May I have a motion to approve the recommendation above in Item B?

**Mr. Johnson**

Motion:

Second:

Discussion:

**X. COMMITTEE REPORTS**

**Dr. Skaluba**

**XI. ADMINISTRATIVE REPORTS**

- A. Business Administrator
- B. Superintendent

**Mr. Seese**  
**Dr. Skaluba**

**XII. DELEGATE REPORTS**

- A. BLaST IU #17
- B. Lycoming Career & Technology Center
- C. PA School Boards Association

**Mr. Johnson**  
**Mr. Walker**  
**Mrs. Auten**

**XIII. ADJOURNMENT**

**Mr. Johnson**

May I have a motion to adjourn this meeting?

Motion:

Second:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

Time: \_\_\_\_\_ P.M.