

**MUNCY SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC MEETING**

WARD L. MYERS ELEMENTARY SCHOOL CAFETORIUM
November 18, 2019
7:00 PM

AGENDA

I. CALL TO ORDER Mr. McLean

II. ROLL CALL Mr. Seese

	<u>Present</u>	<u>Absent</u>	<u>Late</u>
Dr. Mary Bennardi	_____	_____	_____
Mr. David Frederick	_____	_____	_____
Mr. Ty Fry	_____	_____	_____
Mr. Scott McLean	_____	_____	_____
Mrs. Rhondel Moyle	_____	_____	_____
Ms. Lisa Sleboda	_____	_____	_____
Mr. Robert Titman	_____	_____	_____
Mr. Kim Walker	_____	_____	_____
Mrs. Sarah Woodward	_____	_____	_____
TOTAL	_____	_____	_____

III. FLAG SALUTE Mr. McLean

IV. REVIEW AND APPROVAL OF MINUTES Mr. McLean

May I have a motion to approve the minutes of the October 14, 2019 Committee of the Whole Meeting and the October 21, 2019 Regular Public Meeting of the Muncy School District Board of Directors?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

V. INFORMATION AND VISITORS' PRESENTATIONS

- A. The public is invited to address the Board at this time in accordance with Muncy School District's Public Input Procedures.
Mr. McLean
- B. The Chair will entertain any requests for listed agenda item changes.
Mr. McLean
- C. Please submit abstention memorandums to the Board Secretary at this time.
Mr. McLean
- D. Presentation by Gary Poffenberger, President of Tanner Furniture.
Dr. Skaluba

VI. OLD BUSINESS

A. Policies and Procedures

Dr. Skaluba

Administration recommends second reading and final approval of the following policies:

1. Policy 004 – Membership (Revised)
2. Policy 006 – Meetings (Revised)
3. Policy 103 – Nondiscrimination/Discriminatory Harassment – School & Classroom Practices (Revised)
4. Policy 103.1 – Nondiscrimination – Qualified Students with Disabilities (Revised)
5. Policy 104 – Nondiscrimination/Discriminatory Harassment - Employment Practices (Revised)
6. Policy 108 – Adoption of Textbooks (Revised)
7. Policy 150 – Comparability of Services (Revised)
8. Policy 201 – Admission of Students (Revised)
9. Policy 204 – Attendance (Revised)
10. Policy 208 – Withdrawal from School (Revised)
11. Policy 209 – Health Examinations / Screenings (Revised)
12. Policy 210.1 – Possessions/Administration of Asthma Inhalers/Epinephrine Auto-Injectors (Revised)
13. Policy 220 – Student Expression/Distribution and Posting of Materials
14. Policy 222 – Tobacco / Nicotine (Revised)
15. Policy 239 – Foreign Exchange Students (Revised)
16. Policy 246 – Wellness (Revised)
17. Policy 247 – Hazing (Revised)
18. Policy 249 – Bullying/Cyberbullying (Revised)
19. Policy 311 – Reduction of Staff (Revised)
20. Policy 323 – Tobacco/Nicotine (Revised)
21. Policy 333 – Professional Development (Revised)
22. Policy 335 – Family and Medical Leaves (Revised)
23. Policy 626 – Procurement Procedure Attachment (Revised)
24. Policy 705 – Facilities and Workplace Safety (Revised)
25. Policy 707 – Use of School Facilities (Revised)
26. Policy 709 – Building Security (Revised)
27. Policy 805 – Emergency Preparedness and Response (Revised)
28. Policy 805.1 – Relations with Law Enforcement Agencies (Revised)
29. Policy 805.2 – School Security Personnel (Revised)
30. Policy 808 – Food Services (Revised)
31. Policy 904 – Public Attendance at School Events (Revised)
32. Policy 913 – Non-school Organizations/Groups/Individuals (Revised)
33. Muncy School District’s Multi-Hazard Emergency Operations Plan (Revised)

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

VII. NEW BUSINESS

A. Financial Reports

Mr. Seese

Administration recommends approval of the October 2019 Financial Reports.
(See Financial Reports Section)

- 1. Treasurer’s Report
- 2. Capital Projects
- 3. General Fund
- 4. Food Service Report
- 5. Student Activity Fund

May I have a motion to approve these reports?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

B. Proposals and Agreements

Mr. Seese

Administration recommends approval of the following agreements:
(See Special Reports Section)

Vendor/Provider/Client

Goods/Services/Fees

Earth Networks, Inc.

Weather Station Hosting Agreement/\$0 per year

Warrior Run School District

Contracted Professional Services/\$23,004

Tanner Furniture (COSTARS 035-025)

Media Center & Classroom Furniture/not to exceed \$137,000.00*

Fitness Headquarters (COSTARS 014-121)

Weight Room Equipment/\$52,785.00**

Fitness Headquarters (COSTARS 014-121)

Cardiovascular Equipment/\$23,993.00***

Discovery Benefits

FSA Plan Administrator/\$4.25 per person per month

Cotner Chiropractic

Volunteer Chiropractic Services for Fall Student Athletes/\$0

* Denotes use of construction funds to cover costs.

** Denotes use of Waldron Memorial Funds at the First Community Foundation Partnership of Pennsylvania to cover entire cost.

*** Denotes use of Waldron Memorial Funds at the First Community Foundation Partnership of Pennsylvania to cover partial cost. Remaining costs are anticipated to be covered through donations.

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

C. Parent Support Group Reimbursement

Mrs. Rhondel Moyle recommends approval of reimbursement for the following concession stand relocation expenses:
(See Special Reports Section)

Muncy Music Association	\$6,000
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May I have a motion to approve this recommendation? Mr. McLean
Motion:
Second:
Discussion:
Vote: Yes _____ No _____

D. Project Change Orders Dr. Skaluba

Administration recommends approval of the following Muncy Jr./Sr. High School Addition/Renovations Project change orders: **(See Special Reports)**

<u>Contract</u>	<u>Reference ID#</u>	<u>Amount</u>
Fire Extinguisher Cabinet Replacement	COR#11-General Contractor	\$158.96
Over-excavation of Unsuitable Soils/Eng. Fill	COR#13-General Contractor	\$10,320.00

May I have a motion to approve these recommendations? Mr. McLean
Motion:
Second:
Discussion:
Vote: Yes _____ No _____

E. Naming of Stage in Muncy Jr./Sr. High School Auditorium

Dr. Mary Bennardi recommends naming the stage in the Muncy Jr./Sr. High School Auditorium the Steele Stage in honor of Mr. Gary Steele and Mrs. Mary Steele.

May I have a motion to approve these recommendations? Mr. McLean
Motion:
Second:
Discussion:
Vote: Yes _____ No _____

F. Instruction Conducted in the Home Dr. Skaluba

Administration recommends approval for instruction to be conducted in the home for a Muncy Junior/Senior High School student.

May I have a motion to approve this recommendation? Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

G. Homebound Dr. Skaluba

Administration recommends approval for homebound instruction for one Muncy Junior/Senior High School student in accordance with the provisions of Board Policy #117. **(See Special Reports Section)**

May I have a motion to approve this recommendation? Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

H. Out of State Field Trip Dr. Skaluba

The Administration recommends approval of the following out-of-state field trip request:

Diversity Club

Location: Corning Museum, Corning, New York

Date: April 18, 2020

Cost: (\$769.90) No cost to district.

May I have a motion to approve these recommendations? Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

I. Personnel **(See Special Reports Section)**

CLASSIFIED

Dr. Skaluba

1. Administration recommends approval of the following appointments:

- a) Elizabeth Harner
Position: Cafeteria Monitor – Substitute
Effective: November 19, 2019
Rate of Pay: \$7.78 per hour

- b) Christine Nau*
 Position: Substitute Cafeteria Worker
 Effective: November 19, 2019
 Rate of Pay: \$9.75 per hour

*Pending receipt of clearances and hiring documentation.

- 2. Administration recommends approval of FMLA leave for employee #1181 beginning December 2, 2019 until on/or about January 2, 2020.

- 3. Administration recommends approval of the following retirement:

Name: Lois Beaver
 Position: Special Education Secretary
 Effective: March 2020*
(See Special Reports Section)

*Official last day to be determined.

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

ATHLETICS

Dr. Skaluba

- 1. Administration recommends approval of the following coaching appointments:

<u>Position</u>	<u>Name</u>	<u>Effective</u>	<u>Classification</u>
Game Worker	Chris Ebner	2019-20	per season rate
Game Worker	Mark Evans	2019-20	per season rate
Elem. Girls Basketball Volunteer	Carrie Younkin	Winter 2019-20	-----
Elem. Girls Basketball Volunteer	Sarah Zalonis	Winter 2019-20	-----
Elem. Girls Basketball Volunteer	Janele McKeta	Winter 2019-20	-----
Elem. Boys Basketball Volunteer	Jaylan Jones	Winter 2019-20	-----
Elem. Boys Basketball Volunteer	Frank Guardini	Winter 2019-20	-----
Elem. Boys Basketball Volunteer	Bill Scott	Winter 2019-20	-----
Elem. Boys Basketball Volunteer	Jennifer Noviello	Winter 2019-20	-----
Boys Basketball Volunteer	John Karichner	Winter 2019-20	-----
Elem. Wrestling Volunteer	Justin Reis	Winter 2019-20	-----
Wrestling Volunteer	Kane Snyder	Winter 2019-20	-----
Wrestling Volunteer	Angelo Barberio	Winter 2019-20	-----
Wrestling Volunteer	John Nixon	Winter 2019-20	-----
Wrestling Volunteer	Ron Hembury	Winter 2019-20	-----
Wrestling Volunteer	Carl Berry	Winter 2019-20	-----
Wrestling Volunteer	Steve Swank	Winter 2019-20	-----

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

2. Administration recommends revisions to the following job description:

Dr. Skaluba

a) Game Manager

3. Administration recommends approval of the following job description at a rate of \$32.00 per event:

a) Event Worker

4. Administration recommends approval of the following appointment changes:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>	<u>Classification</u>
Matt Alexander	Security Guard	Event Worker	11/18/2019	per event rate
Tim Taylor	Security Guard	Event Worker	11/18/2019	per event rate
Glenn Kepner	Security Guard	Event Worker	11/18/2019	per event rate
Craig Kurtz	Security Guard	Event Worker	11/18/2019	per event rate
Timothy Lupold	Security Guard	Event Worker	11/18/2019	per event rate
Lewis Hill	Security Guard	Event Worker	11/18/2019	per event rate

May I have a motion to approve these recommendations?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

EXTRA-CURRICULAR

Dr. Skaluba

1. Administration recommends approval of the appointment of Beth Driscoll as Odyssey of the Mind Volunteer Coach for the 2019-2020 school year:

May I have a motion to approve this recommendation?

Mr. McLean

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

J. Committee Reports

Dr. Skaluba

K. Administration Reports

1. Business Administrator
2. Superintendent

Mr. Seese
Dr. Skaluba

L. Delegate Reports

1. BLaST IU #17
2. Lycoming Career & Technology Center
3. PA School Boards Association

Mr. McLean
Mrs. Moyle
Mr. McLean

VIII. ANNOUNCEMENT OF EXECUTIVE SESSION FOR PERSONNEL

Mr. McLean

IX. ADJOURNMENT

Mr. McLean

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

Time: _____ P.M.