

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
**REGULAR PUBLIC MEETING**

November 16, 2020

7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Vice President Ms. Lisa Sleboda, Mrs. Carla Auten, Mr. Joseph Earnest, Mr. David Edkin, Mr. David Frederick, Mr. Steven Hill, Mr. Kim Walker and Mrs. Sarah Woodward.

Members of the administration present: Superintendent Dr. Craig Skaluba, Assistant to the Superintendent for Curriculum and Instruction Dr. Kimberly Hamilton, Business Administrator Mr. Andrew Seese, High School Principal Mr. Timothy Welliver, Special Education Coordinator Mrs. April Farrell, and Technology Specialist Chris Frey.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were 56 Zoom participants.

## **REVIEW AND APPROVAL OF MINUTES**

Mr. Hill moved to approve the minutes of the October 12, 2020 Committee of the Whole Meeting and the October 19, 2020 Regular Public Meeting of the Muncy School District Board of Directors. Mr. Walker seconded the motion and it passed unanimously.

## **INFORMATION AND VISITORS' PRESENTATIONS**

The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertain any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary.

## **NEW BUSINESS**

### **A. Financial Reports (Copied in Minutes)**

Motion to approve the following September 2020 Financial Reports:

1. [Treasurer's Report](#)
2. [Capital Projects](#)
3. [General Fund](#)
4. [Food Service Report](#)
5. [Student Activity Fund](#)

### **B. Proposals and Agreements**

Motion to approve the following proposals and agreements:

#### Vendor

Building Use Agreement/OPT  
Williamsport Chamber of Commerce  
Fitness Headquarters (COSTARS 014-121)

#### Goods/Services/Fees

Elementary Conference Room / Monthly Meetings  
Membership Dues/\$275.00  
Leg Ext./Curl Machine / Cable Machine  
Attachments / \$6,030.00\*

B. Proposals and Agreements (continued)

<u>Vendor</u>	<u>Goods/Services/Fees</u>
Firefly (NCPA Contract # 01-43/COSTARS)	200 HP Touchscreen Chromebooks / \$72,780.00**
Firefly (NCPA Contract # 01-43/COSTARS)	300 HP Chromebooks / \$86,370.00**
Firefly (NCPA Contract # 01-43/COSTARS)	25 Lenovo Chromebooks / \$10,322.50**
Firefly (NCPA Contract # 01-43/COSTARS)	15 HP Laptops / \$11,685.00**
Smile Pennsylvania (The Mobile Dentists)	Memorandum of Understanding
BLAST IU17	IDEA-Section 619 Pass Through Use of Funds Agreement / (\$348.00)
ESS	Long-Term Substitute Supplemental Hourly Rate Agreement / Pay Rate: \$20.00 / Bill Rate \$26.78 an hour as needed
ESS	PIMS Consultant Agreement / Pay Rate: \$21.63 an hour / Bill Rate \$28.96 an hour as needed

\* Denotes use of construction funds to cover costs.  
\*\* Denotes use of Federal Cares Funding designated to the District by the Office of the Lycoming County Commissioners.

C. Out of State Field Trip Revision

Motion to approve the following [revised out-of-state field trip request](#):

Indians Abroad

Destination: Austria, Germany and Switzerland

Dates: ~~June 2021~~ June/July 2022

Cost: No Cost to District

Original Board Approval Date: October 21, 2019

D. Policies and Procedures

Motion to approve the first reading of the following policies:

1. [Policy 006.1 - Attendance at Meetings Via Electronic Communications](#)
2. [Policy 103 – Discrimination/Title IX Sexual Harassment Affecting Students](#)
3. [Policy 104 – Discrimination/Title IX Sexual Harassment Affecting Staff](#)
4. [Policy 111 – Lesson Plans](#)
5. [Policy 113.1 – Discipline of Students with Disabilities](#)
6. [Policy 113.2 – Behavior Support](#)
7. [Policy 113.4 – Confidentiality of Special Education Student Information](#)
8. [Policy 122 – Extracurricular Activities](#)
9. [Policy 123 – Interscholastic Athletics](#)
10. [Policy 123.2 – Sudden Cardiac Arrest](#)
11. [Policy 203 – Immunizations and Communicable Diseases](#)
12. [Policy 209 – Health Examinations/Screenings](#)

- D. Policies and Procedures (continued)
13. [Policy 235 - Students Rights and Responsibilities](#)
  14. [Policy 247 – Hazing](#)
  15. [Policy 249 – Bullying/Cyberbullying](#)
  16. [Policy 252 – Dating Violence](#)
  17. [Policy 309.1 – Telework](#)
  18. [Policy 314 – Physical Examination](#)
  19. [Policy 317.1 – Educator Misconduct](#)
  20. [Policy 318 – Attendance and Tardiness](#)
  21. [Policy 331 – Job Related Expenses](#)
  22. [Policy 332 – Working Periods](#)
  23. [Policy 334 – Sick Leave](#)
  24. [Policy 340 – Responsibility for Student Welfare](#)
  25. [Policy 626 – Federal Fiscal Compliance](#)
  26. [Policy 705 – Facilities and Workplace Safety](#)
  27. [Policy 803 – School Calendar](#)
  28. [Policy 824 – Maintaining Professional Adult/Student Boundaries](#)
  29. [Policy 904 – Public Attendance at School Events](#)
  30. [Policy 907 – School Visitors](#)

Ms. Sleboda moved to approve items A through D. Mr. Hill seconded the motion and they passed unanimously.

## **PERSONNEL**

- A. Administration
- Ms. Sleboda recommended and a motion was made to approve the payment in lieu of vacation for employee #532 in accordance with the provisions of Board Policy #337 at per diem rate of \$172.42 for up to 18.75 vacation days.
- B. Professional
1. Motion to approve Rob Wallis' request for movement on the negotiated salary scale from M to M15.
  2. Motion to approve the assignment of Jesica Kerstetter as Elementary School Hallway Monitor (substitute), per quarter hour/day (CBA rate) through the end of the 2020-21 school year.
  3. Motion to approve payment of staff using Title IV funds for activities involving digital communication, hybrid learning, and instructional technology. Payment for professional staff would be at the homebound rate and support/clerical staff at their appropriate hourly rate.

C. Classified

Motion to approve the assignment of Kristina Eck, Cafeteria Worker at the rate of \$10.00 per hour, effective date to be determined pending receipt of district required hiring documentation.

D. Athletics

Motion to approve the following coaching appointments:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Classification</u>
Jeff Martin	Varsity Assistant Boys Basketball	Winter 2020	.5 of II
Jeff Martin	Boys Jr. High Basketball Volunteer	Winter 2020	-----
Jeff Martin	Girls Jr. High/Varsity Basketball Volunteer	Winter 2020	-----
Noah Rymcza	Girls Jr. High/Varsity Basketball Volunteer	Winter 2020	-----
Noah Rymcza	Boys Jr. High/Varsity Basketball Volunteer	Winter 2020	-----
John Karichner	Boys Jr. High/Varsity Basketball Volunteer	Winter 2020	-----
John Karichner	Girls Jr. High/Varsity Basketball Volunteer	Winter 2020	-----
John Brink	Girls Jr. High/Varsity Basketball Volunteer	Winter 2020	-----
John Brink	Boys Jr. High Basketball Volunteer	Winter 2020	-----
Dan Merk	Girls Jr. High/Varsity Basketball Volunteer	Winter 2020	-----
Dan Merk	Boys Varsity Basketball Volunteer	Winter 2020	-----
Patrick Nork	Girls Jr. High/Varsity Basketball Volunteer	Winter 2020	-----
Patrick Nork	Boys Varsity Boys Basketball Volunteer	Winter 2020	-----
Kyle Daugherty	Girls Varsity Basketball Volunteer	Winter 2020	-----
Kyle Daugherty	Boys Jr. High/Varsity Basketball Volunteer	Winter 2020	-----
Alyssa Wagner	Girls Jr. High Basketball Volunteer	Winter 2020	-----
Alyssa Wagner	Boys Jr. High/Varsity Basketball Volunteer	Winter 2020	-----
Madalyn Confer	Girls Varsity Basketball Volunteer	Winter 2020	-----
Madalyn Confer	Boys Jr. High/Varsity Basketball Volunteer	Winter 2020	-----
Beth Kelleher	Girls Jr. High Basketball Volunteer	Winter 2020	-----
Beth Kelleher	Boys Jr. High/Varsity Basketball Volunteer	Winter 2020	-----
Kassidi Lenhart	Girls Jr. High/Varsity Basketball Volunteer	Winter 2020	-----
Kassidi Lenhart	Boys Jr. High/Varsity Basketball Volunteer	Winter 2020	-----
Jason Gresh	Girls Jr. High/Varsity Basketball Volunteer	Winter 2020	-----
Jason Gresh	Boys Jr. High Basketball Volunteer	Winter 2020	-----
Brian Vollman	Jr. High Wrestling Volunteer	Winter 2020	-----
Patrick Sparks	Jr. High Wrestling Volunteer	Winter 2020	-----
Nicholas Buckle	Varsity Wrestling Volunteer	Winter 2020	-----
Brian McCormick	Jr. High Wrestling Volunteer	Winter 2020	-----
Steve Swank	Jr. High Wrestling Volunteer	Winter 2020	-----
John Nixon	Jr. High Wrestling Volunteer	Winter 2020	-----
Lucas Drick	Varsity Wrestling Volunteer	Winter 2020	-----
Kane Snyder	Elementary Wrestling Volunteer	Winter 2020	-----
Jason Charles	Elementary Wrestling Volunteer	Winter 2020	-----
Ron Hembury	Jr. High/Varsity Wrestling Volunteer	Winter 2020	-----
Kelli Gresh	Game Worker	2020-2021	per season rate

- E. Extra-Curricular  
Motion to approve the appointment of Lisa Dostick as Volunteer OM Coach for the 2020-2021 School year.

Mrs. Auten moved to approve items A through E. Mr. Walker seconded the motion and they passed unanimously.

## OTHER

- A. School Health and Safety Plan Updates  
Mrs. Woodward recommended the approve of the updates to Muncy School District’s Health and Safety Plan. Mr. Frederick moved to approve the recommendation. Mrs. Auten seconded the motion and it passed unanimously.
- B. District Goals for 2020-2021  
Mrs. Auten recommended to approve the Muncy School District’s [goals for the 2020-2021 school year](#). Mrs. Woodward moved to approve the recommendation. Mr. Frederick seconded the motion and it passed unanimously.
- C. Athletic  
Motion to approve the following coaching appointments:
- | <u>Name</u> | <u>Position</u>                            | <u>Effective</u> | <u>Classification</u> |
|-------------|--|------------------|-----------------------|
| Ed Rogers   | Girls Jr. High Basketball Volunteer        | Winter 2020      | -----                 |
| Ed Rogers   | Boys Jr. High/Varsity Basketball Volunteer | Winter 2020      | -----                 |
- Ms. Sleboda moved to approve the motion. Mrs. Woodward seconded the motion and it passed with eight yes votes and one no vote from Mr. Walker.

## COMMITTEE REPORTS

Upcoming board meeting dates: December 7th and the meeting for the 21<sup>st</sup> has been moved to the 14<sup>th</sup>. Construction project debriefing at the March 8<sup>th</sup>, 2021 Committee of the Whole Meeting.

## ADMINISTRATIVE REPORTS

**Dr. Skaluba reported on:** Final construction payment applications update, LCTC federal CARES grant expenditures, and wrestling mats.

**Dr. Hamilton reported on:** Title I annual dinner creatively solves COVID-19 issue by sending home bagged meals and materials.

**Mr. Welliver reported on:** The availability of the fall play recording and the sound and lighting upgrades to the auditorium.

Muncy School District  
Board of School Directors  
Regular Monthly Public Meeting  
November 16, 2020  
Page 6

### **ADMINISTRATIVE REPORTS (continued)**

**Mrs. Farrell reported on:** December 1, 2020 annual data collection update.

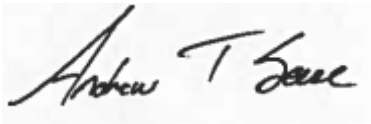
### **DELEGATE REPORTS**

Mr. Johnson gave a report to the board regarding BLAST IU #17 – Health and Safety Plan Updates  
Mrs. Auten gave a report on the PA School Boards Association – Success stories of schools operating during pandemic.

### **ANNOUNCEMENT OF EXECUTIVE SESSION**

President Johnson announced that an executive session for personnel would be held after the meeting. There being no further business, Mr. Walker moved to adjourn the meeting at 8:38 p.m. Mr. Edkin seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T Seese". The signature is written in a cursive style with a large initial 'A'.

Andrew Seese, Board Secretary