

MUNCY SCHOOL DISTRICT BOARD OF EDUCATION  
**REGULAR PUBLIC MEETING**

January 15, 2024  
7:00 P.M.

The Muncy School District Board of Directors held their regular monthly public meeting in the Muncy Jr./Sr. High School Library/Media Center Addition, Muncy, Pennsylvania 17756.

Members of the board present: President Mr. Scott Johnson, Vice President Mr. Kim Walker, Mr. Joseph Earnest, Mr. David Edkin, Mr. Steven Hill, Mr. David Messenger, and Mrs. Krista McMonigle. Members of the board absent: Mr. Justin Teffeteller, and Mr. Corey Walko.

Members of the administration present: Superintendent Dr. Craig Skaluba, Business Administrator Mr. Andrew Seese.

President Johnson called the meeting to order at 7 p.m. The Pledge of Allegiance to the Flag was recited. There were two in-person participants.

## **REVIEW AND APPROVAL OF MINUTES**

Mr. Earnest moved to approve the [minutes of the December 4, 2023 Reorganization Meeting](#) and the [minutes of the December 11, 2023 Regular Public Meeting](#) of the Muncy School District Board of Directors. Mr. Hill seconded the motion and it passed unanimously.

## **INFORMATION AND VISITORS' PRESENTATIONS**

There was a review of the 2024-2025 School District Academic Calendar. The public was invited to address the Board at this time in accordance with Muncy School District's established public input procedures. The Chair entertained any requests for listed agenda item changes and submission of abstention memorandums to the Board Secretary. There was one requested item to be voted on separately outside of grouped agenda items.

## **NEW BUSINESS**

### **A. Financial Reports**

Motion to approve December 2023 Financial Reports (Copied in Minutes):

1. [Treasurer's Report](#)
2. [General Fund](#)
3. [Food Services Report](#)
4. [Student Activities Fund](#)

### **B. Proposals and Agreements**

Motion to approve the following agreements: **(Copied in Minutes)**

Vendor/Provider/Client

Level Data

Rogue Fitness

BLaST IU 17

Goods/Services/Fees

[State Data Validation Suite](#) / \$1,734.00

[Rogue Echo Bike](#) / \$1,000.00 plus shipping

[Website Development & Hosting](#) /\$9,500.00 initial cost  
\$1,000.00 annual cost plus \$80 hour for requested changes

**C. 2024-2025 Calendars**

Motion to approve the first reading of the following calendars: (Copied in Minutes)

1. [2024-2025 Muncy School District Academic Calendar](#)
2. [2024-2025 School Board Meeting Calendar](#)

**D. Policies and Procedures**

Motion to approve the first reading of the following policies:

1. [Policy 918](#) – Title I Parent and Family Engagement Policy (Reviewed)
2. [Policy 249](#) – Bullying / Cyberbullying Policy (Reviewed)

**Mr. Walker moved to approve items A through D. Mr. Edkin seconded the motion and it passed unanimously.**

**PERSONNEL**

**A. Administration** (Separated from Group Agenda Items)

1. Motion to approve renewing the employment contract with Dr. Craig R. Skaluba as Superintendent of Schools for a period of five years effective upon the expiration of his current contract. (Copied In Minutes)

**Mrs. McMonigle moved to approve item A. Mr. Walker seconded the motion and it passed a roll call vote with six Yes votes and one No vote (Mr. Edkin).**

**B. Professional**

1. Motion to approve the acceptance of the following retirement:
  - a. Name: Michael Weber  
Position: Secondary Social Studies Teacher  
Effective: End of the 2023-2024 School Year
2. Motion to approve movement on the negotiated salary scale for the following teacher:
  - a. Adam Fischer - MA

**C. Classified**

1. Motion to approve the following deduct days for the following employee:
  - a. Employee #1336 – December 15, 2023

**C. Classified- Continued**

2. Motion to approve the following resignation:
  - a. Name: Kelsey McHugh  
 Position: Food Service  
 Effective: January 02, 2024
  
3. Motion to approve the following appointments:
  - a. Name: Beverly Fenstermacher  
 Position: Food Service  
 Rate of Pay: \$13.00 per hour  
 Effective: January 16, 2024

**D. Athletics**

1. Motion to approve the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Classification</u>
Jim Nuss	Assistant Boys Tennis Coach	Spring 2024	V
Madlyn Burrows	Assistant Girls Jr.High Soccer Coach	Spring 2024	VII
Marah Biddle*	Assistant Girls Jr.High Field Hockey Coach	Spring 2024	VII
Benjamin Burns	Assistant Boys Jr.High Soccer Coach	Spring 2024	VII
Armando Sassano	Jr. High Boys Soccer Volunteer Coach	Spring 2024	-----
Chris Persing	Boys Baseball Volunteer Coach	Spring 2024	-----
Ben Colburn	Boys Baseball Volunteer Coach	Spring 2024	-----
Donald Long	Boys Baseball Volunteer Coach	Spring 2024	-----
Cindie Lytle	Girls Jr.High Field Hockey Volunteer Coach	Spring 2024	-----
Josh Cooney	Elementary Boys Basketball Volunteer	Winter 23-24	-----
Brad Watkins	Game Manager	2023-24	Per event rate**
Jason Gresh	Game Manager	2023-24	Per event rate**

\*Pending receipt of hiring documentation / \*\* Fall/Spring \$40.00/per event, Winter \$30.00/per event

**Mrs. McMonigle moved to approve items B through D. Mr. Messenger seconded the motion and it passed unanimously.**

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## **ADMINISTRATION REPORTS**

**Dr. Skaluba reported on:** Gave an update on Professional Development, had a discussion on Internet Outage, and gave recognition to the School Board for School Board Appreciation Month.

**Mr. Seese reported on:** No report given.

## **DELEGATE REPORTS**

**Mr. Johnson gave a report to the board regarding BLAST IU #17** – Next meeting is January 17, 2024

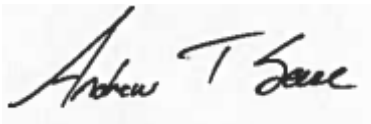
**Mr. Messenger gave a report to the board regarding the Lycoming Career & Technology Center** – Next meeting is January 18, 2024

**Mr. Edkin gave a report on the PA School Boards Association** – reported on the Basic Education Funding Commission Results

## **ANNOUNCEMENT OF EXECUTIVE SESSION**

President Johnson announced that an executive session for personnel would be held after the meeting. There being no further business, Mr. Walker moved to adjourn the meeting at 7:28 p.m. Mrs. McMonigle seconded the motion and it passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew T Seese". The signature is written in a cursive style with a large initial 'A'.

Andrew Seese, Board Secretary