



MUNCY SCHOOL DISTRICT

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September 23, 2020

Dear Muncy Family,

I hope this letter finds you and your family in good health.

The purpose of this letter is to provide some general information related to the monitoring and reporting systems in place through Muncy School District. A representative from the Pennsylvania Department of Health has reviewed the content of this letter.

Confidential Health Report

I want to express my sincere gratitude to everyone for their efforts in notifying school officials if you become sick with [COVID-19 Symptoms](#), if you are being tested for COVID-19, or are exposed to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19, or you traveled to areas recommended for self-quarantine. By continually working together we can help mitigate the spread of COVID-19 in our schools and our community.

The district continues to compile all of the information we are receiving into a 'Confidential Health Report' so we can monitor and respond as deemed necessary. We are constantly communicating with the Pennsylvania Department of Health (DOH) in relation to all of the circumstances associated with our 'Confidential Health Report' and coordinating our responses based on the guidance we receive directly from DOH representatives.

Defined Exposure

DOH defines an exposure as being within six (6) feet of an individual who has tested positive for COVID-19 for fifteen (15) or more consecutive minutes regardless of whether or not either individual is wearing a mask. Individuals who have been exposed are required to quarantine in an effort to reduce the spread of COVID-19 in our community.

Quarantine

DOH requires individuals who were exposed to an individual who has tested positive for COVID-19 to quarantine to prevent any additional exposure to our community. Individuals quarantined by DOH are to stay at home and monitor their symptoms under the guidance of DOH contact tracers. The typical quarantine period is fourteen (14) days from the date of the exposure.

Isolation

DOH requires individuals who have tested positive for COVID-19 to isolate from others for at least ten (10) days from the onset of symptoms. Household contacts of individuals who have tested positive for COVID-19 are required to quarantine for fourteen (14) days after an individual who tested positive for COVID-19 has been released from isolation. The typical quarantine period for a household contact of an individual who tested positive for COVID-19 is twenty-four (24) days (ten (10) days + fourteen (14) days).

Exposure Window

The exposure window for a symptomatic individual who has tested positive for COVID-19 is the 48 hours before the onset of symptoms. Symptomatic refers to those individuals who test positive for COVID-19 and are experiencing symptoms associated with COVID-19. For example, if symptoms began on Friday, the exposure window would go back to Wednesday.

The exposure window for an asymptomatic individual who has tested positive for COVID-19 is the 48 hours before the date of the test. Asymptomatic refers to those individuals who test positive for COVID-19 and experience no symptoms at all. For example, if you are tested on Friday (and test results are received on Monday), the exposure window would go back to Wednesday.

Contact Tracing

Contact tracing involves identifying all individuals who were within six (6) feet of an individual who has tested positive for COVID-19 for fifteen (15) or more consecutive minutes regardless of whether or not either individual was wearing a mask. For those who are COVID-19 positive and symptomatic, the exposure window for identification of those individuals is 48 hours before the onset of symptoms. For those who are COVID-19 positive and asymptomatic, the exposure window for identification of those individuals is 48 hours before the date of the test.

Confidential Health Report Classifications

The key items we are tracking on a daily basis in our 'Confidential Health Report' are as follows:

1. Individuals sent home from each building by the school nurse.
2. Individuals required to quarantine, including individuals awaiting test results.
3. Individuals required to isolate.
4. Individuals cleared to return to school.

Reporting of Confirmed Cases

Although DOH is responsible for all contact tracing efforts, the school district provides assistance with identifying direct exposures that occur at school or at school related events. **Since DOH is responsible for all contact tracing efforts outside of school, our school district will only report confirmed cases that result in a direct exposure on school grounds or at school related events.**

Confirmed cases that do not result in a direct exposure on school grounds or at school related events will not be reported by the school district. For example, a confirmed case that was not in school during the exposure window or a confirmed case that was in quarantine during the exposure window will not be reported by the school district.

In accordance with our health and safety plan, the school district is required to take every measure to maintain confidentiality. As a result, school district notifications will only identify whether an individual is a student or a staff member and whether or not the confirmed case was associated with Muncy Jr. / Sr. High School or Ward L. Myers Elementary School.

In accordance with our Health and Safety Plan, Muncy School District will use recommendations from discussions with DOH representatives on a case-by-case basis when responding to COVID-19 cases in the school setting and making decisions related to potential school closures.

The continuity of our educational environment involves every individual working together to practice universal precautions as follows:

- **If sick, please stay home.** Please use the updated [symptom-screening tool](#) prior to having your child(ren) ride the school bus or attend school in the morning. Immediately seek medical advice/attention if one has symptoms of COVID-19.
- **Practice good hand hygiene** by regularly washing your hands, using hand sanitizer when unable to wash your hands and avoid touching your face and eyes.

- **To the maximum extent possible, maintain a physical or social distance from others.** If possible, try to maintain a physical or social distance of at least six (6) feet from others. If not possible, maintain as much physical or social distance as possible based on the circumstances.
- **Wear face coverings at all times with limited exceptions,** even when able to keep six feet apart. All face coverings need to cover both the mouth and the nose.

As always, please e-mail us or give us a call if you have any questions or concerns. We will continue to work as quickly as possible to answer individual inquiries.

1. For district related questions and concerns, please contact Linda Kneedler at lkneedler@muncysd.org or 570-546-3125 ext. 2040
2. For high school related questions and concerns, please contact Nicole Edwards at nedwards@muncysd.org or 570-546-3125 ext. 3220
3. For elementary school related questions and concerns, please contact Vickie Conner at vconner@muncysd.org or 570-546-3125 ext. 1100
4. For special education related questions and concerns, please contact Cheryl Good at cgood@muncysd.org or 570-546-3125 ext. 1250
5. For food service related questions and concerns, please contact Tom Kuntz at tkuntz@muncysd.org or 570-546-3125 ext. 1120
6. For athletic related questions and concerns, please contact Curt Chilson at cchilson@muncysd.org or 570-546-3125 ext. 3630
7. For transportation related questions and concerns, please contact Kay Buck at kay@susquehannabus.com or 570-935-0542
8. For questions and concerns related to cleaning products or cleaning procedures, please contact Jerry Knier at jknier@muncysd.org or 570-546-3125 ext. 3720
9. For questions and concerns related to technology, please contact Chris Frey at cfrey@muncysd.org or 570-546-3125 ext. 7777

Stay Safe, Stay Healthy, Stay Strong!

Sincerely,

Craig

Craig R. Skaluba, Ph.D.
Superintendent