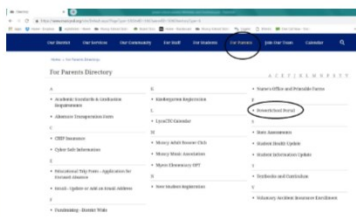


POWERSCHOOL®

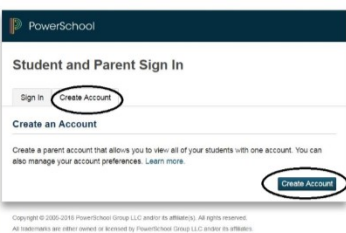
Parent/Guardian have the ability to create a single sign-on, which will give you the capability to access all your children's records from one page. Students will have their own individual user name and password. Parents will need their Access ID and Access Password. If you do not have this information contact your child's school either by email or telephone to the individuals listed below. Each parent or guardian will need to create their own personal account using this Access ID and Access Password. Once you create your personal sign-on you will no longer use the Access ID and Password given to you by the school. You will only use this ID and Password the first time you login to create your account. Creating a password that is at least six characters, has both upper and lower case letters and that includes at least one number will provide optimal online security for you.

POWERSCHOOL™ PARENT PORTAL

- 1) You can access the PowerSchool parent portal by accessing the Muncy School District website at www.muncysd.org on your digital device. Click on the 'For Parents' tab > More > PowerSchool Parent Portal.
- 2) Click on Create Account tab >



Create Account.



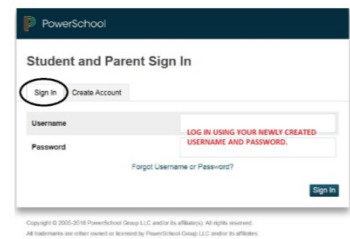
- 3) Fill out required information. You will need to create your own user name and password.

Create Parent Account

Parent Account Details

First Name	Your Name
Last Name	Your Name
Email	Your Email Address
Desired Username	Create Your Username
Password	Create Your Password
Re-enter Password	
Password must:	-Be at least 6 characters long

- 5) Return to the log in screen and enter your new username and password to log in and view your student(s) accounts.



Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1	
Student Name	Your Child's Name
Access ID	Information Given To You By School
Access Password	Information Given To You By School
Relationship	-- Choose --
2	
Student Name	
Access ID	
Access Password	
Relationship	-- Choose --

CREATING YOUR
POWERSCHOOL
PARENT ACCOUNT

For Help Contact:

- Mrs. Nicole Edwards
Muncy Jr. / Sr. High School
570-546-3127 extension 3220
nedwards@muncysd.org
- Mrs. Vickie Conner
Ward L. Myers Elementary School
570-546-3129 extension 1100
vconner@muncysd.org