

**Muncy School District's Health and Safety Plan for the Reopening of
Ward L. Myers Elementary School and Muncy Jr. / Sr. High School**



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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC

Guidance

The following guidance for developing Health and Safety Plans has been released to date:

1. [Preliminary Guidance for Phased Re-opening of Pre-K to 12 Schools](#) – Released June 3, 2020
2. [Health and Safety Plan Template for School District](#) – Released June, 5 2020
3. [Preliminary Guidance for Phased Re-opening of High School Athletics](#) – Released June 16, 2020
4. [Athletics Health and Safety Plan Template](#) - Released July 16, 2020
5. [Pennsylvania School Reopening Task Force](#) – Released June 18, 2020
6. [Considerations for Reopening PA Schools conducted by REL Mid Atlantic / Mathematica for the Pennsylvania Department of Education](#) – Released, June 24, 2020
7. [Updated health guidance for school leaders](#) – Released July 16, 2020
8. [Determining Instructional Models During the COVID 19 Pandemic](#) - Released August 10, 2020
9. [Recommendations for Pre-K-12 Schools Following Identification of Case\(s\) of COVID 19](#) – Released August 13, 2020
10. [Updated Face Covering Guidance](#) – Released August 17, 2020
11. [New Guidance Updates](#) – Released on a Weekly Basis

Face Covering Requirement

All students will be required to wear face coverings at all times while in school even when spaced six (6) feet apart. As part of the new requirement released by the Department of Health (DOH), all school health and safety plans are required to reflect this change. Limited exceptions to the requirement include:

- (a) eating or drinking when spaced at least 6 feet apart;
- (b) when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task;
- (c) at least 6 feet apart during “face-covering breaks” to last no longer than 10 minutes.
- (d) a medical or mental health condition or disability, in accordance with Section 504 of the Rehabilitation Act or IDEA that precludes the wearing of a face covering in school.

Please visit [DOH Answers to FAQs on Face Coverings/Masks webpage for more information](#).

Distance Learning Time

Friday, October 2nd will now be a distance learning day for all students.

Previously scheduled distance learning days included (a) Friday, September 18th

Planned distance learning days, delays or dismissals may continue be added to the school calendar in the future to help assist our teachers with planning and implementation efforts. We will work to provide advanced notification for students and families to properly plan for any changes to the school calendar. The Board will evaluate the need for further calendar changes at the Monday, October 12th board meeting.

During a distance learning day, students will work from home and complete assignments assigned by teachers. Assignments and instructions will be posted in Google classroom. Completed assignments will be turned in on the next scheduled in-person instructional day either through Google Classroom or at school.

Distance Learning Day Expectations

- Teachers will post assignments, instructions, videos and assessments in Google Classroom for students to complete.

- Assignments, instructions, videos and assessments will be reviewed during scheduled in-person/virtual instruction days prior to each distance learning day so students know what they need to complete during each distance learning day.
- Students may use e-mail, Remind, SeeSaw or Go Guardian to contact teachers with any questions.
- Teachers may contact students via email, Remind, SeeSaw, Go Guardian or Zoom as needed.
- Teachers may conduct a live distance learning class for all learners as needed.
- Students are expected to turn in all distance learning assignments posted in Google classroom or assigned during in-person/virtual instruction on the next scheduled in-person/virtual instructional day.

TRIBE

Our TRIBE is a supportive community that helps each other experience success.

We look forward to working with everyone during the 2020-2021 school year to provide continuous learning opportunities for all of our students. By working together and everyone doing their part we can all help mitigate the spread of COVID-19 in our schools and our community. Your support and feedback continue to be critical in helping us all move forward together.

Plan Development

This is a fluid document, based on local, state and federal guidelines, that will continue to develop over time. This plan applies to the reopening of Muncy School District's academic and extracurricular activities.

In accordance with the Pennsylvania Department of Education (PDE), Muncy School District identified a pandemic team to develop the preliminary reopening plan for the school district using PDE's template. Different members of the pandemic team were assigned to review all of the different considerations provided in PDE's [Preliminary Guidance for Phased Re-opening of Pre-K to 12 Schools](#). Upon review of the different considerations, members of the pandemic team provided concrete action steps for inclusion in Muncy School District's preliminary reopening plan. The pandemic team worked diligently to develop a preliminary plan for Muncy School District's July 20th, 2020 board meeting in an effort to ensure all stakeholders have sufficient time to review the preliminary reopening plan and to provide feedback for any potential revisions of the plan to be made at Muncy School District's August 17th, 2020 board meeting. Muncy School District anticipates this plan will require constant revision based on updated guidance and changing conditions within our schools and our community. As changes are made to the plan throughout the course of the school year, updates to the plan will be approved at future board meetings.

Flexible Framework

The results of our 'Return to School Survey' indicated the need to provide several different options to meet the needs of our students and families. Additionally, the dynamic nature of the pandemic requires the ability for the school district to seamlessly transition between different approaches that may be required based on the changing conditions within our schools and our community.

The four different options Muncy School District is making available to all students and families for the 2020-2021 school year are as follows:

1. **In-person Instruction with Health and Safety Rules** – Currently, PDE allows school districts to offer in-person instruction in both the green phase and the yellow phase. Muncy School District intends on providing in-person instruction to all students and families who select this option. This Health and Safety Plan document identifies the health and safety rules the school district will incorporate throughout the school day to help mitigate the spread of COVID-19. If necessary, based on changing conditions within our schools and our community, Muncy School District Board of Directors may choose to reduce the number of students attending in-person instruction each day from all students attending in-person instruction each day to approximately one half (1/2) of the student population attending in-person instruction on a set, two day schedule as listed below.

50% - Hybrid Schedule				
Monday	Tuesday	Wednesday	Thursday	Friday
Group A: In-School/ In-Person Student Last Names: A----- through King-----	Group B: In-School/ In-Person Student Last Names: Kih----- to Z-----	Groups A & B – Distance Learning	Group A: In-School/ In-Person Student Last Names: A----- through King-----	Group B: In-School/ In-Person Student Last Names: Kih----- to Z-----
Group B: Distance Learning	Group A: Distance Learning		Group B: Distance Learning	Group A: Distance Learning

Note: Wednesdays will be a distance learning day for all students during planned, five (5) day weeks if the district were to move to a hybrid schedule. The district will modify schedules to eliminate distance learning days on planned, shortened weeks due to scheduled holidays, if the district were to move to a hybrid schedule.

If necessary to move to the reduced in-person instructional model to mitigate the spread of COVID-19 in our schools and in our community, students would participate in 'real time' distance learning from home (option #2) on days they are not physically in attendance.

The Board will make instructional model decisions based on metrics within our local contexts. More specifically, the Board will monitor '17756 Zip Code Data' from the Pennsylvania Department of Health to make instructional model decisions.

PCR Percent Positivity	Recommended Instructional Models
<5%	Full in-person Model
5% to <10%	Hybrid Learning Model
≥10%	Full Distance Learning Model

In order to confirm stability of transmission, The Board will use the following metrics to help triangulate data for providing the necessary context for making instructional model decisions.

1. Overall PCR Rate to Date for the 17756 Zip Code
2. Most Recent 30 Day PCR Rate for the 17756 Zip Code
3. Monthly PCR Rate for the 17756 Zip Code
4. Most Recent 7 Day PCR Rate for the 17756 Zip Code
5. Daily PCR Rate for the 17756 Zip Code
6. Lycoming County's Most Recent 7 Day PCR Rate
7. Pennsylvania's Most Recent 7 Day PCR Rate

2. **'Real-Time' Distance Learning from Home (Synchronous)** – Students and families who select this option will follow their school schedule from home by using technology (e.g., Google Classroom / Zoom) to connect to their classroom(s) to complete activities and receive instruction from Muncy School District Teachers.

3. **Muncy's Online Learning Academy (Asynchronous Distance Learning from Home)** – Students and families who select this option will use Muncy's Online Learning Academy to select coursework and receive instruction through [EQUIP](#) and work with highly qualified teachers employed through [EQUIP](#). Please contact the high school office or elementary school office if you would like more information related to this option.

4. **Homeschooling** – Student and families who select this option will participate in homeschooling in accordance with Muncy School District's policies and procedures ([Muncy School District's Home Education Policy](#)). Please contact the school district office if you would like more information related to this option.

Students and families will be asked to identify which educational approach they will use for the 2020-2021 school year. Students and families will be asked to notify the school district if they wish to change their educational selection at the end of each marking period.

Muncy School District will use recommendations from discussions with DOH representatives on a case-by-case basis when responding to COVID-19 cases in the school setting and making decisions related to potential school closures. Schools will transition to "Real Time Distance Learning from Home" model for the duration of any school closures.

Please note we are currently not allowed to provide in-person instruction during the red phase. Since we are currently only allowed to provide distance learning opportunities in the red phase, we have worked diligently to incorporate your feedback to provide improved distance learning experiences for all. As a result of your feedback, we have incorporated the following for the 2020-2021 school year:

1. **One-to-One Technology** – The school district will distribute Chromebooks to all students at the beginning of the 2020 – 2021 school year.
2. **Universal Platforms for K-12** – The school district will use the following platforms in all grades K-12 .
 - a. **Google Classroom** – Google Classroom will be the district’s learning management system for all grades K-12. All information for all classes will be made available through Google Classroom so parents and students have one location to access all classroom information. Other commonly used applications (e.g. SeeSaw, Zoom) may also be integrated into the Google Classroom to help facilitate their use.
 - b. **Remind** – Remind will be used by all grades K-12 to help facilitate two-way communication (e.g. text messages, phone calls, Remind phone app) between parents and teachers and students and teachers.
 - c. **Zoom** – Zoom will be used by all grades K-12 as the district’s communication platform for connecting virtually with our students and families.
3. **Schedule** – Student’s will follow their typical schedule for all distance learning experiences unless otherwise communicated by the classroom teacher.

Attendance

The importance of at home screenings (Temperature, Exposure, Symptoms and Travel) to help mitigate the spread of COVID-19 will require flexible attendance procedures.

Students who stay home to help mitigate the spread of illness due to being ill or due to at home screenings may participate in ‘Real-Time’ Distance Learning From Home (Option #2) on days they are not able to physically attend school.

Mental Health Considerations:

Realizing that students and families have experienced the effects of the pandemic and quarantine in unique ways, it will be important to identify and support the mental health of students upon reentry into school.

Our guidance counseling team has developed the following action plan for the start of the 2020-2021 school year:

- School Counselors will email district parents prior to the start of school to determine if students have any specific concerns about reentry.
- Counselors will continually screen students to gain insight into student concerns.
- There will be a referral system to school supports for students, parents, and teachers that is easy to access (referrals to counselors, SAP, Child Study Team).
- School staff will initiate check-ins with students and/or families based on referrals and data (survey/screener results, attendance, work completion, excessive requests to leave the classroom, etc.).
- Available community resources will be publicized.
- Parents and teachers will be informed to signs of stress/trauma to be watchful for in students.
- Students will be given the chance to express and process their feelings in regards to the pandemic and new school procedures through discussions with teachers, school counselors, and other school staff.
- Attendance and cases of school refusal will be monitored closely to be able to quickly make the necessary referrals to school supports.
- School counselors will continue to provide resources and supports to parents and students in regards to coping skills, self-care and stress management as needed.

Ward L. Myers Elementary School Schedule

Due to the self-contained nature of most of the classes at Ward L. Myers Elementary School, schedules will be as static as possible by having the same group of students with the same group of staff based on age and developmental level.

Muncy Jr. / Sr. High School Schedule

In order to maintain the diversity of courses at the high school level, schedules will continue to have students change classes throughout the school day.

Schedules for Programs in Other School Districts

Students attending programs in other school districts will follow the Health and Safety Plans related to that particular school district.



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non-instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

Health and Safety Plan: **MUNCY SCHOOL DISTRICT**

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected? (SELECT ONE BOX BELOW)

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).**
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 31, 2020

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Mr. Erik Berthold	Teacher – High School Guidance Counselor (Grades 10-12)	Health and Safety Plan Development
Mr. Michael Buck	Teacher – K-12 Music Band Director Parent	Health and Safety Plan Development
Mr. Curt Chilson	Athletic Director Athletic Pandemic Coordinator	Both

Mrs. Jean Daniels	Teacher – Elementary School Guidance Counselor (Grades K-6)	Health and Safety Plan Development
Mr. Jay Drumheller	Teacher – K-12 School Nurse Pandemic Coordinator	Both
Mrs. April Farrell	Administrator – Coordinator of Special Education	Both
Mr. Dustin Gehr	School Outreach Partner	Health and Safety Plan Development
Mrs. Billie Jo Grohol	Administrator – Principal of Ward L. Myers Elementary School	Both
Mr. Steve Haddon	Teacher – K-12 Instructional Coach Muncy Education Association (MEA) President	Both
Dr. Kim Hamilton	Administrator – Assistant to the Superintendent for Curriculum and Instruction	Both
Mr. Cam Kephart	Transportation Contractor Representative (Susquehanna Transit)	Health and Safety Plan Development
Mr. Jerry Knier	Administrator – Buildings and Grounds Supervisor	Health and Safety Plan Development
Mr. Mark Kreisher	Teacher – High School Technology Education (Grades 7-12) Safety Committee Chairperson Parent	Health and Safety Plan Development
Mr. Tom Kuntz	Administrator – Food Service Coordinator	Health and Safety Plan Development
Mr. Dan Picarella	Athletic Trainer	Both
Mrs. Jeanne Rogan	Teacher – High School Guidance Counselor (Grades 7-9)	Health and Safety Plan Development
Mr. Andrew Seese	Administrator – Business Administrator	Both
Dr. Craig Skaluba	Administrator – Superintendent Parent	Both

Mr. Tim Welliver	Administrator – Muncy Jr./Sr. High School Principal	Both
Mr. Dave Williams	School Resource Officer	Health and Safety Plan Development
Consultant	UPMC	Consultant
Consultant	School Physician – FPC Muncy	Consultant

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: Muncy School District will continue to follow CDC Guidance for Cleaning and Disinfecting Schools to ensure the building is cleaned and ready to safely welcome staff and students. We already have an inventory of disinfection supplies on-hand for meeting the requirements related to COVID-19 and will continue to procure additional supplies on an as needed basis. The district will complete a deep cleaning and full sanitizing and disinfecting of our buildings prior to the start of school. The district will provide daily cleaning, sanitizing, disinfecting and ventilation protocols throughout the school year and additional deep cleanings as necessary. All buildings and grounds staff were previous trained on cleaning, sanitizing, disinfecting and ventilation protocols and will participate in periodic re-training sessions throughout the course of the year.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and/or Supports	PD Required
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>District will follow the CDC’s Guidance for Cleaning & Disinfecting Schools</p> <p>Clean and disinfect frequently touched surfaces and objects within the school at least daily, including door handles, sink handles, drinking fountains, and student desks</p> <p>Steps will be taken to discourage the use of communal drinking fountains and provide water bottle filling stations when possible</p> <p>Increased use of face coverings & gloves</p> <p>Increase Social Distancing & Hygiene Practices</p> <p>Create and Implement new cleaning guidelines/rotations to address COVID-19 concerns</p> <p>Ventilation rates and outdoor air percentage will be set at HVAC consultant recommendations</p> <p>Buses will be disinfected with electrostatic sprayer after each run including morning route, afternoon route, and athletic runs</p>	<p>District will follow the CDC’s Guidance for Cleaning & Disinfecting Schools</p> <p>Clean and disinfect frequently touched surfaces and objects within the school at least daily, including door handles, sink handles, drinking fountains, and student desks</p> <p>Steps will be taken to discourage the use of communal drinking fountains and provide water bottle filling stations when possible</p> <p>Increased use of face coverings & gloves</p> <p>Increase Social Distancing & Hygiene Practices</p> <p>Create and Implement new cleaning guidelines/rotations to address COVID-19 concerns</p> <p>Ventilation rates and outdoor air percentage will be set at HVAC consultant recommendations</p> <p>Buses will be disinfected with electrostatic sprayer after each run including morning route, afternoon route, and athletic runs</p>	<p>Jerry Knier Building & Grounds Supervisor</p> <p>Mark Schneider Lead Custodian</p> <p>Cam Kephart Susquehanna Transit Supervisor</p>	<p>PPE</p> <p><u>CDC Guidance for Cleaning and Disinfecting Schools</u></p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and/or Supports	PD Required
Other cleaning, sanitizing, disinfecting, and ventilation practices	<p>Increased routine use of Clorox 360 electrostatic sprayer</p> <p>Sanitizing supplies will be made available for use by all throughout the school day.</p>	<p>Increased routine use of Clorox 360 electrostatic sprayer</p> <p>Sanitizing supplies will be made available for use by all throughout the school day.</p>	<p>Jerry Knier Building & Grounds Supervisor</p> <p>Mark Schneider Lead Custodian</p>	<p>PPE</p> <p>CDC Guidance for Cleaning and Disinfecting Schools</p>	Y

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: All classrooms/learning spaces will be physically organized to gain the most amount of space between individuals as possible. To the best extent possible, we will attempt to limit the total number of individuals to 25 individuals or less. Outdoor spaces and larger learning spaces may be used to offset larger class sizes. Due to the self-contained nature of most of the classes at Ward L. Myers Elementary School, schedules will be as static as possible by having the same group of students with the same group of staff based on age and developmental level. In order

to maintain the diversity of courses at the high school level, schedules will continue to have students change classes throughout the school day. Students attending programs in other school districts will follow the Health and Safety Plan related to that particular school district. Social distancing and masking protocols will govern the use of other communal spaces within the school building. All hygiene practices emphasized by the Center for Disease Control and the Pennsylvania Department of Health will be promoted in various ways throughout the school day. Masking protocols for all students and social distancing protocols to the maximum extent possible will be applicable to student transportation. The school district will limit school visitors and school volunteers to those necessary for providing essential educational and related services. All visitors and volunteers will be required to comply with all aspects of the Health and Safety Plan. We will continue to communicate and inform all stakeholders on a regular basis about the district's Health and Safety Plan.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>All desks to face in the same direction in rows, where possible.</p> <p>Students to sit on only one side of a table.</p> <p>Students to sit as far apart from one another as possible in each individual class.</p> <p>All non-essential furniture to be removed from classrooms to maximize square footage for student use.</p> <p>Hold classes in gyms, auditoriums, other large spaces, or outdoors when possible.</p> <p>In accordance with DOH requirements, face coverings must be worn while in school at all times even when able to maintain 6 feet of social distance with limited exceptions and while outside when physical distancing is not feasible.</p> <p>Maintain a distance of at least 6 feet from others to the maximum extent feasible when not disruptive to the educational process.</p> <p>Hold group meetings such as parent-teacher conferences, staff meetings, and curriculum planning virtually.</p>	<p>All desks to face in the same direction in rows, where possible.</p> <p>Students to sit on only one side of a table.</p> <p>Students to sit as far apart from one another as possible in each individual class.</p> <p>All non-essential furniture to be removed from classrooms to maximize square footage for student use.</p> <p>Hold classes in gyms, auditoriums, other large spaces, or outdoors when possible.</p> <p>In accordance with DOH requirements, face coverings must be worn while in school at all times even when able to maintain 6 feet of social distance with limited exceptions and while outside when physical distancing is not feasible.</p> <p>Maintain a distance of at least 6 feet from others to the maximum extent feasible when not disruptive to the educational process.</p> <p>Hold group meetings such as parent-teacher conferences, staff meetings, and curriculum planning virtually.</p>	<p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p> <p>Classroom Teachers</p>	<p>Building Level Schedules</p>	<p>Y</p>

<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>Parents/Guardians will be encouraged to deposit funds using the online payment option to reduce the handling of cash and checks in the cafeteria.</p> <p>Staff will serve meal components to achieve contactless service whenever possible.</p> <p>There will be no buffet style meal service.</p> <p>Alternative tables & chairs will be available in additional dining areas to achieve physical distancing to avoid across the table seating.</p> <p>In accordance with the DOH requirements, face coverings are required when walking to and from the cafeteria as well as when getting their food.</p> <p>Student dining & serving areas will be thoroughly cleaned between lunch periods.</p> <p>Use of prepackaged/disposable items when possible, including meal condiments.</p> <p>Students will be encouraged to use hand sanitizer before and after consuming food or drink items.</p>	<p>Parents/Guardians will be encouraged to deposit funds using the online payment option to reduce the handling of cash and checks in the cafeteria.</p> <p>Staff will serve meal components to achieve contactless service whenever possible.</p> <p>There will be no buffet style meal service.</p> <p>Alternative tables & chairs will be available in additional dining areas to achieve physical distancing to avoid across the table seating.</p> <p>In accordance with the DOH requirements, face coverings are required when walking to and from the cafeteria as well as when getting their food.</p> <p>Student dining & serving areas will be thoroughly cleaned between lunch periods.</p> <p>Use of prepackaged/disposable items when possible, including meal condiments.</p> <p>Students will be encouraged to use hand sanitizer before and after consuming food or drink items.</p>	<p>Mr. Tom Kuntz Food Service Director</p>	<p>N/A</p>	<p>N</p>
<p>* Restricting the use of cafeterias and other</p>	<p>Avoid sharing of food and utensils.</p>	<p>Avoid sharing of food and utensils.</p>	<p>Mr. Tom Kuntz</p>	<p>N/A</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>Increase use of face coverings & gloves.</p> <p>Use of One-way Directional serving lines when possible.</p> <p>Allow students to go outside after eating lunch provided adequate supervision.</p> <p>Utilize outdoor space, if possible.</p>	<p>Increase use of face coverings & gloves.</p> <p>Use of One-way Directional serving lines when possible.</p> <p>Allow students to go outside after eating lunch provided adequate supervision.</p> <p>Utilize outdoor space, if possible.</p>	<p>Food Service Director</p>		
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>All staff will be trained on healthy hygiene practices so they can teach and model these practices to students and families.</p> <p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol-based hand sanitizer that contains at least 60% alcohol.</p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices.</p>	<p>All staff will be trained on healthy hygiene practices so they can teach and model these practices to students and families.</p> <p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol-based hand sanitizer that contains at least 60% alcohol.</p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices.</p>	<p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p>	<p>Soap</p> <p>Alcohol Based Hand Sanitizer</p> <p>Training</p> <p>How to Protect Yourself & Others</p> <p>Health Promotion materials.</p> <p>Proper Handwashing Technique</p> <p>Tips for families to help children develop good handwashing habits.</p> <p>CDC Handsanitizer Use</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>Post CDC COVID-19 posters in all high traffic areas in all buildings.</p> <p>Work with local health departments and health care systems to disseminate hygiene and disinfection strategies for infection prevention at home.</p>	<p>Post CDC COVID-19 posters in all high traffic areas in all buildings.</p> <p>Work with local health departments and health care systems to disseminate hygiene and disinfection strategies for infection prevention at home.</p>	<p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p> <p>Mr. Andrew Seese Business Administrator</p>	<p>What You Should Know to Protect Yourself and Others</p> <p>Slow the Spread</p> <p>Prevent the Spread of COVID-19 If You are Sick</p> <p>Face Coverings</p> <p>Higher Risk Precautions</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p>Access to the building will only be provided to essential personnel providing essential educational and related services.</p> <p>Temporarily restrict building access to all non-essential visitors and volunteers.</p> <p>Facility use requests by all outside organizations and individuals for outside facilities will be approved by administration while inside requests will be approved by the Board (Policy 707).</p> <p>All within organization facility use requests must comply with all aspects of this plan.</p> <p>Do not schedule large group activities including but not limited to assemblies, concerts and theater.</p> <p>Face coverings, such as masks or face shields, must be worn by all non-students, both staff and visitors (including parents and guardians), while on school property, including during student drop-off and pickup.</p>	<p>Access to the building will only be provided to essential personnel providing essential educational and related services.</p> <p>Temporarily restrict building access to all non-essential visitors and volunteers.</p> <p>Facility use requests by all outside organizations and individuals for outside facilities will be approved by administration while inside facilities will be approved by the Board (Policy 707).</p> <p>All within organization facility use requests must comply with all aspects of this plan.</p> <p>Do not schedule large group activities including but not limited to assemblies, concerts and theater.</p> <p>Face coverings, such as masks or face shields, must be worn by all non-students, both staff and visitors (including parents and guardians), while on school property, including during student drop-off and pickup.</p>	<p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p> <p>Mr. Andrew Seese Business Administrator</p>	<p>N/A</p>	<p>N</p>

<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>Physical Education Minimize team activities and physical contact in physical education classes focusing on individual skill building.</p> <p>Limit the sharing of equipment in physical education class unless cleaning and disinfecting can be done between use by different students.</p> <p>Number equipment to maintain individual student use throughout the course.</p> <p>Assign lockers in the locker room to maximize social distancing in the locker room.</p> <p>Locker room benches will be disinfected after each period by the physical education teachers.</p> <p>Recess</p> <p>Ensure adequate playground equipment (balls, jump ropes, etc.) to limit the sharing of items or limit to one group of students at a time and disinfect between uses.</p> <p>Limit team sports and group games following social distancing guidelines.</p>	<p>Physical Education Minimize team activities and physical contact in physical education classes focusing on individual skill building.</p> <p>Limit the sharing of equipment in physical education class unless cleaning and disinfecting can be done between use by different students.</p> <p>Number equipment to maintain individual student use throughout the course.</p> <p>Assign lockers in the locker room to maximize social distancing in the locker room.</p> <p>Locker room benches will be disinfected after each period by the physical education teachers.</p> <p>Recess</p> <p>Ensure adequate playground equipment (balls, jump ropes, etc.) to limit the sharing of items or limit to one group of students at a time and disinfect between uses.</p> <p>Limit team sports and group games following social distancing guidelines.</p>	<p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p>	<p>N/A</p>	<p>N</p>
<p>* Handling sporting activities for</p>	<p>Clean and disinfect plastic and metal playground equipment,</p>	<p>Clean and disinfect plastic and metal playground equipment,</p>	<p>Mr. Tim Welliver</p>	<p>N/A</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>particularly high-touch surfaces such as railings, handles, etc., frequently and routinely over the course of each day.</p> <p>Have students and staff wash their hands or use hand sanitizer, before and after being on playgrounds.</p> <p>Reinforce the importance of consistently maintaining physical distancing of at least 6 feet during recess.</p> <p>Limit the size of groups using an area at any one time.</p> <p>Consider providing access to hand washing/sanitizing stations during recess.</p> <p>Consider limiting recess areas to open spaces to eliminate use of playground structures.</p>	<p>particularly high-touch surfaces such as railings, handles, etc., frequently and routinely over the course of each day.</p> <p>Have students and staff wash their hands or use hand sanitizer, before and after being on playgrounds.</p> <p>Reinforce the importance of consistently maintaining physical distancing of at least 6 feet during recess.</p> <p>Limit the size of groups using an area at any one time.</p> <p>Consider providing access to hand washing/sanitizing stations during recess.</p> <p>Consider limiting recess areas to open spaces to eliminate use of playground structures.</p>	<p>High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p>		

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Limiting the sharing of materials among students</p>	<p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <ul style="list-style-type: none"> • Shared Textbooks • Technology • Art Supplies • PE Equipment <p>Numbering of items for individual student use in laboratory and group work settings.</p> <p>Clean and disinfect shared items between uses.</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas.</p> <p>Avoid using other students' supplies and materials. Clean and disinfect them before and after use.</p>	<p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <ul style="list-style-type: none"> • Shared Textbooks • Technology • Art Supplies • PE Equipment <p>Numbering of items for individual student use in laboratory and group work settings.</p> <p>Clean and disinfect shared items between uses.</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas.</p> <p>Avoid using other students' supplies and materials. Clean and disinfect them before and after use.</p>	<p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p> <p>Classroom Teachers</p>	<p>N/A</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Staggering the use of communal spaces and hallways	<p>Students report directly to individual classrooms upon arrival or after finishing breakfast.</p> <p>If possible, create one-way traffic patterns in hallways.</p> <p>If possible, place physical guides on floors or sidewalks</p> <p>If possible, stagger class times to limit the number of students in hallways at any time.</p> <p>Consider eliminating the use of lockers</p> <p>Separate students within common areas.</p> <ul style="list-style-type: none"> ● Arrival ● Dismissal Lines ● Lunch <p>In accordance with DOH requirements, face coverings must be worn while in school at all times even when able to maintain 6 feet of social distance with limited exceptions and while outside when physical distancing is not feasible.</p>	<p>Students report directly to individual classrooms upon arrival or after finishing breakfast.</p> <p>If possible, create one-way traffic patterns in hallways.</p> <p>If possible, place physical guides on floors or sidewalks</p> <p>If possible, stagger class times to limit the number of students in hallways at any time.</p> <p>Consider eliminating the use of lockers</p> <p>Separate students within common areas.</p> <ul style="list-style-type: none"> ● Arrival ● Dismissal Lines ● Lunch <p>In accordance with DOH requirements, face coverings must be worn while in school at all times even when able to maintain 6 feet of social distance with limited exceptions and while outside when physical distancing is not feasible.</p>	<p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p> <p>Classroom Teachers</p>	<p>Signage</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Adjusting transportation schedules and practices to create social distance between students</p>	<p>Routes will be monitored to balance student ridership when possible.</p> <p>Alternative loading techniques will be utilized to maximize social distancing wherever possible.</p> <p>Windows and/or roof hatches will be opened as weather permits to improve ventilation.</p> <p>In accordance with DOH requirements, face coverings must be worn while in school at all times even when able to maintain 6 feet of social distance with limited exceptions and while outside when physical distancing is not feasible.</p>	<p>Routes will be monitored to balance student ridership when possible.</p> <p>Alternative loading techniques will be utilized to maximize social distancing wherever possible.</p> <p>Windows and/or roof hatches will be opened as weather permits to improve ventilation.</p> <p>In accordance with DOH requirements, face coverings must be worn while in school at all times even when able to maintain 6 feet of social distance with limited exceptions and while outside when physical distancing is not feasible.</p>	<p>Andrew Seese Business Administrator</p>	<p>Contractor Supplies</p>	<p>N</p>
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	<p>No assemblies larger than currently established limits for indoor gatherings.</p> <p>Assemblies will maintain social distancing.</p> <p>Seats will be marked for non-use to maintain 6 feet of social distancing.</p>	<p>No assemblies larger than currently established limits for indoor gatherings.</p> <p>Assemblies will maintain social distancing.</p> <p>Seats will be marked for non-use to maintain 6 feet of social distancing.</p>	<p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p> <p>Classroom Teachers</p>	<p>N/A</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p>	<p>Coordinate communication with necessary organizations.</p>	<p>Coordinate communication with necessary organizations.</p>	<p>District Communications</p>	<p>N/A</p>	<p>N</p>
<p>Other social distancing and safety practices</p>	<p>Limit gatherings, events, and extracurricular activities to those that can maintain physical distancing.</p> <p>Consider canceling field trips at the start of the school year and rescheduling when there is good viral control.</p> <p>To the greatest extent possible, use virtual group events, gatherings, or meetings, and promote distancing of at least 6 feet between people if events are held. Events will adhere to any state mandated limits on gathering size or limits established by the Board.</p> <p>Installation of plexiglass barriers where deemed applicable.</p>	<p>Limit gatherings, events, and extracurricular activities to those that can maintain physical distancing.</p> <p>Consider canceling field trips at the start of the school year and rescheduling when there is good viral control.</p> <p>To the greatest extent possible, use virtual group events, gatherings, or meetings, and promote distancing of at least 6 feet between people if events are held. Events will adhere to any state mandated limits on gathering size or limits established by the Board.</p> <p>Installation of plexiglass barriers where deemed applicable.</p>	<p>Jerry Knier Buildings and Grounds Supervisor</p>	<p>N/A</p>	<p>N</p>

<p>Handling Music Activities and Classes</p>	<p>Follow Covid-19 Instrument Cleaning Policies. Teachers will provide students instruction on these cleaning policies prior to resuming instrumental music lessons or classes.</p> <p>Covid-19 Instrument Cleaning Guidelines</p> <p>Select and provide safe opportunities for music instruction for students using Muncy School District's Music Curricular and Extra-curricular Pandemic Response 2020 Guide.</p> <p>Consider:</p> <ul style="list-style-type: none"> ● Physical proximity of students. ● Use of appropriate facilities to accommodate social distancing. ● Amount of touching of shared equipment. ● Ability to engage in social distancing while not engaged in active play. ● Engagement of players at higher risk. ● Size of group. 	<p>Follow Covid-19 Instrument Cleaning Policies. Teachers will provide students instruction on these cleaning policies prior to resuming instrumental music lessons or classes.</p> <p>Covid-19 Instrument Cleaning Guidelines</p> <p>Select and provide safe opportunities for music instruction for students using Muncy School District's Music Curricular and Extra-curricular Pandemic Response 2020 Guide.</p> <p>Consider:</p> <ul style="list-style-type: none"> ● Physical proximity of students. ● Use of appropriate facilities to accommodate social distancing. ● Amount of touching of shared equipment. ● Ability to engage in social distancing while not engaged in active play. ● Engagement of players at higher risk. ● Size of group. 	<p>Mr. Buck</p> <p>Mrs. Doebler</p> <p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p>	<p>Instrument Cleaning Policies</p>	<p>N</p>
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Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: Muncy School District will ask all students and staff to conduct at home screenings before getting on the school bus or before coming to school in the morning if not using district transportation. Additionally, Muncy School District will check temperatures of students and staff prior to entering the building each day. Individuals whose temperature exceeds the threshold will be sent to the nurse's office to have their temperature rechecked before contacting home. Our school nurses, in conjunction with administration and the Pennsylvania Department of Health will be responsible for making decisions regarding quarantine or isolation. Muncy School District will follow the steps provided in Public Health Guidance issued by the Pennsylvania Department of Health and the Pennsylvania Department of Education as listed below.

Updated School Symptom Screening Tool

**May be utilized as a screening tool for both at home and on-site screening practices.*

Complete Daily Prior to School/Work*

Employee or Student Name:

Assigned Class/Group:

Temperature:

Are you/is the student taking any medication to treat or reduce a fever such as Ibuprofen (i.e. Advil, Motrin) or Acetaminophen (Tylenol)?

Are you/is the student experiencing any of the following?

Group A 1 or more symptoms	Group B 2 or more symptoms
Fever (100.4 or higher) Cough Shortness of breath Difficulty breathing New Olfactory (Smell) Disorder New Taste Disorder	Sore throat Runny nose/congestion Chills Fatigue Muscle pain (Myalgia) Nausea or Vomiting Headache Diarrhea Rigors

Stay home if, you or the student:

- Have one or more symptoms in Group A **OR**
- Have two or more symptoms in Group B **OR**
- Are taking fever reducing medication.

Please notify school officials if you become sick with [COVID-19 Symptoms](#), test positive for COVID-19, or are exposed to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19 or you recently traveled to recommended areas for self-quarantine.

Pre-K to 12 schools should communicate to everyone in the education community that staff and children should not come to school and to notify school officials if they become sick with [COVID-19 Symptoms](#), test positive for COVID-19, or are exposed to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19.

Staff and students with fevers or symptoms associated with COVID-19 should seek medical attention for further evaluation and instructions before returning to school. Refer to the [COVID-19 Symptomatic K-12 Student or Staff Process Flow](#) (PDF) for steps schools should take when a student or staff member present symptoms of COVID-19 but are not a confirmed case. The process flow also includes criteria for returning to school.

Staff or students with symptoms who have had a direct exposure to a person with COVID-19 will be considered probable cases and should remain excluded from school/work until [release from isolation criteria](#) has been met.

A student or staff member who is quarantined following close contact with a case may not return to school until cleared to do so by DOH or the appropriate CMHD. A negative test obtained prior to the end of quarantine does not clear an individual for return. The entire quarantine period must be completed. See CDC guidance on [Quarantine if You Might be Sick](#).

[DOH or County and Municipal Health Department](#) (CMHD) staff will notify the school entity immediately upon learning that a person with a confirmed or probable case of COVID-19 was present at the school or a school event while infectious. DOH or CMHD staff will assist the school with risk assessment, isolation and quarantine recommendations, and other infection control recommendations.

Schools should take every measure to maintain the confidentiality of the affected individual.

It is the responsibility of DOH or CMHD staff to contact a student or staff person with COVID-19, inform close contacts of their possible exposure, and give instructions to those involved, including siblings and other household members, regarding self-quarantine and exclusions. The individual who tested positive will not be identified in communications from DOH or the CMHD to the school community at large but may need to be selectively identified for contact tracing by the DOH or CMHD staff.

Pre-K to 12 schools are reminded to contact local DOH or CMHD staff before acting in response to a known or suspected communicable disease. Call DOH at 1-877-PA Health (1-877-724-3258); a representative is on-call 24 hours a day. Pre-K to 12 schools located in a jurisdiction with a CMHD should call the CMHD. DOH and CMHDs will provide guidance to schools regarding disease information, appropriate letters and communications, identification of high-risk individuals, appropriate action and treatment, and on-going support and assistance.

- If the person is present on school property when DOH or CMHD staff notify the school of the positive case, the person should immediately, but discreetly, be taken to the COVID-19 related isolation space for pick up (if student) or asked to return home (if staff).
 - Establish procedures for safely transporting home sick individuals.
- Contact DOH or the CMHD for further guidance if a parent/guardian/caregiver notifies the school of potential exposure by a student, staff member, or school visitor.
- The entire building does not need to be evacuated.
- Wait at least 24 hours before cleaning and disinfecting. If not feasible, wait as long as possible. If seven days have passed since the sick individual was in the affected area, cleaning is not needed.
- Close off areas used by the sick person and do not use again before cleaning and disinfecting. Follow [CDC Guidance on Cleaning and Disinfecting](#) protocols.
- Create a communication system to self-report symptoms and for notifying staff and families of exposures and closures. Schools should, however, take every measure to maintain the confidentiality of the affected individual.

The Department of Health will continue to monitor community transmission rates and other surveillance metrics across the commonwealth, including Pre-K to 12 school specific outbreaks of COVID-19. Based on this disease monitoring and surveillance DOH may, in close coordination with PDE, may issue guidance related to targeted school closures as part of a wider public health mitigation strategy.

Current quarantine guidance for close contacts of persons with COVID-19 may present attendance challenges for students who are quarantined because of a household contact with a case. A "close contact" is defined as either being within approximately 6 feet of a COVID-19 case for 15 or more minutes (close contact can occur while caring for, living with, visiting, or sharing a health care waiting area or room with a COVID-19 case), or having direct contact with infectious secretions of a COVID-19 case (e.g., being coughed on). See the [Department of Health Case versus Contact](#) for more information on these distinctions.

- Schools should be prepared to refer symptomatic individuals or those who have a known exposure to a confirmed case to an appropriate health care provider or testing site. Refer to DOH information on [Coronavirus Symptoms and Testing](#) for details on current testing locations throughout the Commonwealth.
- Schools should support students who are quarantined by allowing for leniency in absenteeism from in-person instruction and extra-curricular activities and transitioning to remote learning.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>Parents / Guardians will be asked to complete symptom screenings at home each morning before boarding district transportation or arriving at school. Children with symptoms should stay home and if feeling well enough participate in Real Time Distance Learning From Home (Synchronous).</p> <p>All district staff will be asked to complete a symptom screening on themselves prior to leaving for work, and will stay home if ill.</p> <p>Temperature screenings will be required upon entrance to school for students, staff and others.</p> <p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19.</p> <p>Students and staff will go to the nurse immediately if feeling symptomatic.</p>	<p>Parents / Guardians will be asked to complete symptom screenings at home each morning before boarding district transportation or arriving at school. Children with symptoms should stay home and if feeling well enough participate in Real Time Distance Learning From Home (Synchronous).</p> <p>All district staff will be asked to complete a symptom screening on themselves prior to leaving for work, and will stay home if ill.</p> <p>Temperature screenings will be required upon entrance to school for students, staff and others.</p> <p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19.</p> <p>Students and staff will go to the nurse immediately if feeling symptomatic.</p>	<p>Mr. Jay Drumheller School Nurse</p> <p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p>	<p>Thermometers</p> <p>AAP When to Keep Your Child Home</p> <p>See Symptom Screening Tool.</p>	<p>Y</p>

<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>Work with school administrators, nurses, and other healthcare providers to identify an isolation room or area to separate anyone who has COVID-19 symptoms.</p> <p>School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.</p> <p>Close off the area(s) used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting.</p>	<p>Work with school administrators, nurses, and other healthcare providers to identify an isolation room or area to separate anyone who has COVID-19 symptoms.</p> <p>School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.</p> <p>Close off the area(s) used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting.</p>	<p>Mr. Jay Drumheller School Nurse</p> <p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p>	<p>Isolation Area</p> <p>Notification Letter</p> <p>District Physician Training (Nurses)</p> <p><u>Standard and Transmission-Based Precautions</u></p> <p><u>What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection.</u></p>	<p>Y</p>
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<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>Staff and students with fevers or symptoms associated with COVID-19 should seek medical attention for further evaluation and instructions before returning to school.</p>	<p>Staff and students with fevers or symptoms associated with COVID-19 should seek medical attention for further evaluation and instructions before returning to school.</p>	<p>Mr. Jay Drumheller School Nurse</p>	<p>N/A</p>	<p>N</p>
	<p>Refer to the COVID-19 Symptomatic K-12 Student or Staff Process Flow (PDF) for steps schools should take when a student or staff member present symptoms of COVID-19 but are not a confirmed case. The process flow also includes criteria for returning to school.</p>	<p>Refer to the COVID-19 Symptomatic K-12 Student or Staff Process Flow (PDF) for steps schools should take when a student or staff member present symptoms of COVID-19 but are not a confirmed case. The process flow also includes criteria for returning to school.</p>	<p>Mr. Tim Welliver High School Principal</p>		
	<p>For staff and students, who are not currently a close contact, quarantined, presenting with symptoms that may be associated with COVID-19 may return to school when any one of the following applies:</p>	<p>For staff and students, who are not currently a close contact, quarantined, presenting with symptoms that may be associated with COVID-19 may return to school when any one of the following applies:</p>	<p>Mrs. Billie Jo Grohol Elementary Principal</p>		
	<p><u>Symptomatic Individual/Child Not Tested:</u> Exclude for 10 days from symptom onset and 24 hours after fever resolution without the use of fever reducing medications (if present) AND improved respiratory symptoms/other symptoms OR</p>	<p><u>Symptomatic Individual/Child Not Tested:</u> Exclude for 10 days from symptom onset and 24 hours after fever resolution without the use of fever reducing medications (if present) AND improved respiratory symptoms/other symptoms OR</p>			
<p>* Returning isolated or quarantined</p>	<p><u>Symptomatic Individual/Child Clinically Cleared by Primary Doctor, Certified School Nurse, or</u></p>	<p><u>Symptomatic Individual/Child Clinically Cleared by Primary Doctor, Certified School Nurse, or</u></p>	<p>Mr. Jay Drumheller School Nurse</p>	<p>N/A</p>	<p>N</p>

<p>staff, students, or visitors to school</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p><u>Other Health Care Provider:</u> Exclude until afebrile for 24 hours without the use of fever reducing medications (if fever present) and symptoms improving OR</p> <p><u>Symptomatic Individual/Child with Negative Test:</u> Exclude until afebrile for 24 hours without the use of fever reducing medications (if fever present) and improved respiratory symptoms/other symptoms</p> <p>Staff or students with symptoms who have had a direct exposure to a person with COVID-19 will be considered probable cases and should remain excluded from school/work until release from isolation criteria has been met.</p> <p><i>*Note that recommendations for discontinuing isolation in persons known to be infected with SARS-CoV-2 could, in some circumstances, appear to conflict with recommendations on when to discontinue quarantine for persons known to have been exposed to SARS-CoV-2. CDC recommends 14 days of quarantine after exposure based on the time it takes to develop illness if infected. Thus, it is possible that a person known to be infected could leave isolation earlier than a person who is quarantined</i></p>	<p><u>Other Health Care Provider:</u> Exclude until afebrile for 24 hours without the use of fever reducing medications (if fever present) and symptoms improving OR</p> <p><u>Symptomatic Individual/Child with Negative Test:</u> Exclude until afebrile for 24 hours without the use of fever reducing medications (if fever present) and improved respiratory symptoms/other symptoms</p> <p>Staff or students with symptoms who have had a direct exposure to a person with COVID-19 will be considered probable cases and should remain excluded from school/work until release from isolation criteria has been met.</p> <p><i>*Note that recommendations for discontinuing isolation in persons known to be infected with SARS-CoV-2 could, in some circumstances, appear to conflict with recommendations on when to discontinue quarantine for persons known to have been exposed to SARS-CoV-2. CDC recommends 14 days of quarantine after exposure based on the time it takes to develop illness if infected. Thus, it is possible that a person known to be infected could leave isolation earlier than a person who is quarantined</i></p>	<p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p> <p>Mr. Jay Drumheller School Nurse</p> <p>Mr. Tim Welliver</p>	<p>N/A</p>	<p>N</p>
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	<p><i>because of the possibility they are infected (Date the person with COVID-19 ends home isolation + 14 days = end of quarantine).</i></p> <p>A student or staff member who is quarantined following close contact with a case may not return to school until cleared to do so by DOH or the appropriate CMHD. A negative test obtained prior to the end of quarantine does not clear an individual for return. The entire quarantine period must be completed. See CDC guidance on Quarantine if You Might be Sick.</p> <p>Persons with COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions (Symptoms Based):</p> <ul style="list-style-type: none"> • At least 1 day (24 hours) has passed <i>since recovery</i> defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath)/other symptoms; and, • At least 10 days* have passed <i>since symptoms first appeared</i>. 	<p><i>because of the possibility they are infected (Date the person with COVID-19 ends home isolation + 14 days = end of quarantine).</i></p> <p>A student or staff member who is quarantined following close contact with a case may not return to school until cleared to do so by DOH or the appropriate CMHD. A negative test obtained prior to the end of quarantine does not clear an individual for return. The entire quarantine period must be completed. See CDC guidance on Quarantine if You Might be Sick.</p> <p>Persons with COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions (Symptoms Based):</p> <ul style="list-style-type: none"> • At least 1 day (24 hours) has passed <i>since recovery</i> defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath)/other symptoms; and, • At least 10 days have passed <i>since symptoms first appeared</i>. 	<p>High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p>		
* Returning isolated or quarantined staff, students, or visitors to school			<p>Mr. Jay Drumheller School Nurse</p> <p>Mr. Tim Welliver High School Principal</p>	N/A	N

<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<ul style="list-style-type: none"> • A written release to return to school from their medical provider. <p><i>*A limited number of persons with severe illness may warrant extending duration of isolation for up to 20 days after symptom onset based on consultation with their health care provider. A test-based strategy is no longer recommended to determine when to discontinue home isolation, except in certain circumstances as determined by their health care provider.</i></p> <p>Persons with laboratory-confirmed COVID-19 who have not had any symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions (Symptoms Based):</p> <ul style="list-style-type: none"> • At least 10 days have passed since the date of their first positive COVID-19 diagnostic test assuming they have not subsequently developed symptoms since their positive test. If they develop symptoms, then the symptom-based strategy should be used: • At least 1 day (24 hours) has passed <i>since</i> 	<ul style="list-style-type: none"> • A written release to return to school from their medical provider. <p><i>*A limited number of persons with severe illness may warrant extending duration of isolation for up to 20 days after symptom onset based on consultation with their health care provider. A test-based strategy is no longer recommended to determine when to discontinue home isolation, except in certain circumstances as determined by their health care provider.</i></p> <p>Persons with laboratory-confirmed COVID-19 who have not had any symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions (Symptoms Based):</p> <ul style="list-style-type: none"> • At least 10 days have passed since the date of their first positive COVID-19 diagnostic test assuming they have not subsequently developed symptoms since their positive test. If they develop symptoms, then the symptom-based strategy should be used: • At least 1 day (24 hours) has passed <i>since</i> 	<p>Mrs. Billie Jo Grohol Elementary Principal</p> <p>Mr. Jay Drumheller School Nurse</p> <p>Mr. Tim Welliver High School Principal</p>	<p>N/A</p>	<p>N</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>recovery defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath)/other symptoms; and,</p> <ul style="list-style-type: none"> • At least 10 days* have passed <i>since symptoms first appeared.</i> • A written release to return to school from their medical provider. <p><i>*A limited number of persons with severe illness may warrant extending duration of isolation for up to 20 days after symptom onset based on consultation with their health care provider. A test-based strategy is no longer recommended to determine when to discontinue home isolation, except in certain circumstances as determined by their health care provider.</i></p>	<p>recovery defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath)/other symptoms; and,</p> <ul style="list-style-type: none"> • At least 10 days* have passed <i>since symptoms first appeared.</i> • A written release to return to school from their medical provider. <p><i>*A limited number of persons with severe illness may warrant extending duration of isolation for up to 20 days after symptom onset based on consultation with their health care provider. A test-based strategy is no longer recommended to determine when to discontinue home isolation, except in certain circumstances as determined by their health care provider.</i></p>	<p>Mrs. Billie Jo Grohol Elementary Principal</p>		

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</p>	<p>Post Health and Safety Plan on MSD Website</p> <p>Provide regular updates on MSD website and through other regular methods of districtwide communications (E-mail, One Call Now).</p> <p>Prepare parents and families for remote learning if school is temporarily dismissed or if quarantines impact the ability to learn at school.</p>	<p>Post Health and Safety Plan on MSD Website</p> <p>Provide regular updates on MSD website and through other regular methods of districtwide communications (E-mail, One Call, Now).</p> <p>Prepare parents and families for remote learning if school is temporarily dismissed or if quarantines impact the ability to learn at school.</p>	<p>District Office</p>	<p>Communication Platforms</p>	<p>N</p>

<p>Other monitoring and screening practices</p>	<p>Please notify school officials if you become sick with COVID-19 Symptoms, test positive for COVID-19, or are exposed to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19 or you traveled to areas recommended for self-quarantine.</p> <p>Schools should call DOH at 1-877-PA Health (1-877-724-3258); before acting in response to a known or suspected communicable disease. DOH will provide guidance regarding disease information, appropriate letters and communications, identification of high-risk individuals, appropriate action and treatment, and on-going support and assistance.</p> <p>If the person is present on school property when DOH staff notifies the school of positive case information, the person should immediately, but discreetly, be taken to the COVID-19 related isolation space for pick up (if student) or asked to return home (if staff).</p> <p>Establish procedures for safely transporting home sick individuals. Close off areas used by the sick person and do not use again</p>	<p>Please notify school officials if you become sick with COVID-19 Symptoms, test positive for COVID-19, or are exposed to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19 or you traveled to areas recommended for self-quarantine. .</p> <p>Schools should call DOH at 1-877-PA Health (1-877-724-3258); before acting in response to a known or suspected communicable disease. DOH will provide guidance regarding disease information, appropriate letters and communications, identification of high-risk individuals, appropriate action and treatment, and on-going support and assistance.</p> <p>If the person is present on school property when DOH staff notifies the school of positive case information, the person should immediately, but discreetly, be taken to the COVID-19 related isolation space for pick up (if student) or asked to return home (if staff).</p> <p>Establish procedures for safely transporting home sick individuals. Close off areas used by the sick person and do not use again</p>	<p>Mr. Jay Drumheller School Nurse</p> <p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p>	<p>N/A</p>	<p>N</p>
<p>Other monitoring and screening practices</p>	<p>Establish procedures for safely transporting home sick individuals. Close off areas used by the sick person and do not use again</p>	<p>Establish procedures for safely transporting home sick individuals. Close off areas used by the sick person and do not use again</p>	<p>Mr. Jay Drumheller School Nurse</p>	<p>N/A</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>before cleaning and disinfecting. Follow CDC Guidance on Cleaning and Disinfecting protocols.</p> <p>Wait at least 24 hours before cleaning and disinfecting. If not feasible, wait as long as possible. If seven days have passed since the sick individual was in the affected area, cleaning is not needed.</p> <p>Take every measure to maintain the confidentiality of the affected individual.</p>	<p>before cleaning and disinfecting. Follow CDC Guidance on Cleaning and Disinfecting protocols.</p> <p>Wait at least 24 hours before cleaning and disinfecting. If not feasible, wait as long as possible. If seven days have passed since the sick individual was in the affected area, cleaning is not needed.</p> <p>Take every measure to maintain the confidentiality of the affected individual.</p>	<p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p>		

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions: On July 1, 2020, the [Secretary of Health issued an Order requiring all individuals to wear a face covering](#) when they leave their homes. The order outlines situations when a face covering must be worn and includes limited exceptions (see Section 3 of the Order). The Secretary issued this Order to continue to protect all in the Commonwealth from the spread of COVID-19, mindful of the need to slow the increase in the number of cases as the Commonwealth reopens and in order to avoid the resurgence that is overwhelming the health care systems and public health systems in other states that have been less successful in reopening than the Commonwealth.

This Order applies to any individual aged two and older whenever outside the home, including while in school entities, including public K-12 schools, brick and mortar and cyber charter schools, private and parochial schools, career and technical centers, and intermediate units; educational programming for students in non-educational placements such as residential settings (boarding schools), residential facilities, detention centers, and hospital settings; PA Pre-K Counts, Head Start Programs and Preschool Early Intervention programs; Private Academic Nursery Schools and locally-funded prekindergarten activities.

The Order was effective July 1, 2020 and will remain in effect until the Secretary of Health determines the public health risk is sufficiently reduced so that face coverings are no longer necessary as a widely utilized public health tool.

"Face covering" means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the Order, can include a plastic face shield that covers the nose and mouth. "Face coverings" may be factory-made, sewn by hand, or improvised from household items, including but not limited to, scarves, bandanas, t-shirts, sweatshirts, or towels. While procedural and surgical masks intended for health care providers and first responders, such as N95 respirators, would meet these requirements, these specialized masks should be reserved for appropriate occupational and health care settings.

As you know, the health and safety of Pennsylvania's school communities is top priority, and the guidance we release to support and maintain the health and safety of school communities is rooted in science, data, and research. As more data

and research becomes available, the information that becomes guidance must evolve – something we’ve shared with you since we began releasing reopening guidance.

Last week, the [American Academy of Pediatrics \(AAP\) released an update to their guidance](#) strongly recommending children age two and older should wear face coverings at all times to help mitigate the spread of the COVID-19 virus. Prior guidance we released in collaboration with the Pennsylvania Department of Health (DOH) stated students in schools could remove their face coverings as long as six feet of social distancing could be maintained. Given this recent change from the AAP, and consistent with the [Secretary of Health’s Face Covering Order issued on July 1, 2020](#), DOH is requiring students wear face coverings at all times while in school, even when six feet of social distancing can be achieved. There are limited exceptions (Released August 17th, 2020).

[Visit our Answers to FAQs on Face Coverings/Masks webpage for more information.](#)

Schools may allow students to remove face coverings when students are:

- (a) eating or drinking when spaced at least 6 feet apart;
- (b) when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task;
- (c) at least 6 feet apart during “face-covering breaks” to last no longer than 10 minutes.
- (d) a medical or mental health condition or disability, in accordance with Section 504 of the Rehabilitation Act or IDEA that precludes the wearing of a face covering in school.

The school district will collaborate with students and families and staff at higher risk for severe illness to determine how to meet their needs safely.

The school district will collaborate with our contracted substitute service (ESS) to help fill our substitute needs. ESS continues to hold marketing and hiring events to secure substitutes for the school district. Additionally, the school district will look to secure at least one building based substitute in each building prior to the start of the school year.

Our elementary and high school guidance counseling staff will work with our instructional and non-instructional staff to ensure all students have access to quality learning opportunities as well as supports for social emotional wellness at school and at home.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Protecting students and staff at higher risk for severe illness</p>	<p>Cancel all non-essential travel</p> <p>The district will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p> <p>Eliminate the use of perfect attendance awards and incentives.</p> <p>Collaborate with staff at higher risk for severe illness to determine how to meet needs safely.</p> <p>Collaborate with students and families at higher risk for severe illness to determine how to meet needs safely.</p>	<p>Cancel all non-essential travel</p> <p>The district will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p> <p>Eliminate the use of perfect attendance awards and incentives.</p> <p>Collaborate with staff at higher risk for severe illness to determine how to meet needs safely.</p> <p>Collaborate with students and families at higher risk for severe illness to determine how to meet needs safely.</p>	<p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p> <p>Mrs. April Farrell Coordinator of Special Education</p> <p>Mr. Andrew Seese Business Administrator</p> <p>Mr. Jay Drumheller School Nurse</p> <p>Faculty / Staff</p>	<p>N/A</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Use of face coverings (face coverings or face shields) by all staff</p>	<p>In accordance with DOH requirements, face coverings must be worn while in school at all times even when able to maintain 6 feet of social distance with limited exceptions and while outside when physical distancing is not feasible.</p>	<p>In accordance with DOH requirements, face coverings must be worn while in school at all times even when able to maintain 6 feet of social distance with limited exceptions and while outside when physical distancing is not feasible.</p>	<p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p>	<p>Mask and Face Shields</p> <p>Signage regarding expectations</p>	<p>Y</p>
<p>* Use of face coverings (face coverings or face shields) by older students (as appropriate)</p>	<p>In accordance with DOH requirements, face coverings must be worn while in school at all times even when able to maintain 6 feet of social distance with limited exceptions and while outside when physical distancing is not feasible.</p>	<p>In accordance with DOH requirements, face coverings must be worn while in school at all times even when able to maintain 6 feet of social distance with limited exceptions and while outside when physical distancing is not feasible.</p>	<p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p>	<p>Mask and Face Shields</p> <p>Signage regarding expectations</p>	<p>Y</p>

<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p>Extra precautions in low incidence programs (AS, MDS, LSS).</p> <p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with communication, students requiring assistance with feeding or toileting.</p> <p>For these reasons, extra precautions will be implemented. These precautions include:</p> <ul style="list-style-type: none"> • Related service providers working with students will be required to follow all district, host district, and intermediate unit Health and Safety Plans • A plan for services due to an ill service provider will be determined on an individual basis. • Specialized equipment utilized by multiple students will be sanitized between use 	<p>Extra precautions in low incidence programs (AS, MDS, LSS).</p> <p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with communication, students requiring assistance with feeding or toileting.</p> <p>For these reasons, extra precautions will be implemented. These precautions include:</p> <ul style="list-style-type: none"> • Related service providers working with students will be required to follow all district, host district, and intermediate unit Health and Safety Plans • A plan for services due to an ill service provider will be determined on an individual basis. • Specialized equipment utilized by multiple students will be sanitized between use 	<p>Mrs. Farrell Coordinator of Special Education</p> <p>Mr. Jay Drumheller School Nurse</p>	<p>PPE</p>	<p>N</p>
<p>Unique safety protocols for students with</p>			<p>Mrs. Farrell</p>	<p>PPE</p>	<p>N</p>

<p>complex needs or other vulnerable individuals</p>	<p>If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student.</p> <p>Avoid the use of communal objects when possible for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>Personal student devices should be disinfected each time a student enters or exits the classroom.</p> <p>Student specific feeding protocols should be followed when feeding students. Staff should wear gloves when feeding students.</p> <p>Bathrooms and changing tables should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with appropriate hygiene practices.</p> <p>In accordance with DOH requirements, face coverings must be worn while in school at all times even when able to maintain 6 feet of social distance with limited exceptions and while</p>	<p>If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student.</p> <p>Avoid the use of communal objects when possible for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>Personal student devices should be disinfected each time a student enters or exits the classroom.</p> <p>Student specific feeding protocols should be followed when feeding students. Staff should wear gloves when feeding students.</p> <p>Bathrooms and changing tables should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with appropriate hygiene practices.</p> <p>In accordance with DOH requirements, face coverings must be worn while in school at all times even when able to maintain 6 feet of social distance with limited exceptions and while</p>	<p>Coordinator of Special Education</p> <p>Mr. Jay Drumheller School Nurse</p> <p>Mrs. Farrell Coordinator of Special Education</p>	<p>PPE</p>	<p>N</p>
<p>Unique safety protocols for students with complex needs or</p>					

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>other vulnerable individuals</p>	<p>outside when physical distancing is not feasible.</p> <p>Students should be encouraged not to touch walls and fixtures when in hallways.</p> <p>Unique safety protocols may include:</p> <ul style="list-style-type: none"> • Student instruction and assistance with hygiene practices and social distancing • Prompts and reminders for students related to personal protective equipment and safety procedures • Alternate personal protective gear will be considered based on student specific health and learning needs, including students who are unable to wear a mask or independently remove a mask • Staff working with students requiring close contact to meet mobility, medical, social/emotional, and hygiene needs will be provided with personal protective gear 	<p>outside when physical distancing is not feasible.</p> <p>Students should be encouraged not to touch walls and fixtures when in hallways.</p> <p>Unique safety protocols may include:</p> <ul style="list-style-type: none"> • Student instruction and assistance with hygiene practices and social distancing • Prompts and reminders for students related to personal protective equipment and safety procedures • Alternate personal protective gear will be considered based on student specific health and learning needs, including students who are unable to wear a mask or independently remove a mask • Staff working with students requiring close contact to meet mobility, medical, social/emotional, and hygiene needs will be provided with personal protective gear 	<p>Mr. Jay Drumheller School Nurse</p>		

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Strategic deployment of staff	Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.	Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.	<p>Mr. Tim Welliver High School Principal</p> <p>Mrs. Billie Jo Grohol Elementary Principal</p> <p>Mrs. April Farrell Coordinator of Special Education</p> <p>Mr. Andrew Seese Business Administrator</p>	N/A	

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Mode of Communication	Start Date	Completion Date
Digital Classroom Applications and Strategies	Faculty	Dr. Kim Hamilton Asst. to Super C/I Mr. Steve Haddon K-12 Instructional Coach Faculty Technology Team	Virtual Workshops	June 15, 2020	Ongoing
Various Organizational Updates (Governor Wolf; PA Dept. of Health; PDE; BLaST IU 17; PASA etc.)	Administration	Governor Wolf Secretary Levine Secretary Rivera Dr. Christina Steinbach Reed Dr. Mark DiRocco	Virtual Briefings	March 13, 2020	Ongoing
Pandemic Team Correspondence	Pandemic Team	Dr. Craig Skaluba Mr. Jay Drumheller	E-mail	June 24, 2020	Ongoing

Topic	Audience	Lead Person and Position	Mode of Communication	Start Date	Completion Date
Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students CDC Guidance for Cleaning and Disinfecting Schools	Buildings and Grounds Staff	Jerry Knier, Supervisor of Buildings and Grounds Mark Schneider Head Custodian	Staff Meetings	March 2020	Ongoing Training Scheduled for August 4, 2020
In-Service	Faculty / Staff	Administration	Health and Safety Plan Professional Development	August 24, 2020	August 28, 2020

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
School Community Weekly Correspondence	School Board Parents Students Faculty Staff	Dr. Craig Skaluba Superintendent	E-mail One Call Now School District App Notifications Posted on Website	March 3, 2020	Ongoing
Return to School Survey	Parents / Guardians	Administrative Team	Online Survey	June 18, 2020	July 3, 2020
Pandemic Team Correspondence	Pandemic Team	Dr. Craig Skaluba Mr. Jay Drumheller	E-mail	June 24, 2020	Ongoing
Faculty Update	Faculty	Dr. Skaluba Superintendent	Virtual Update Related to District's Health and Safety Plan	July 21, 2020	July 21, 2020
Faculty / Staff Updates	Faculty / Staff	Administration	E-mail; Zoom	March, 2020	Ongoing
School Board Updates	School Board	Dr. Skaluba Superintendent	E-mail; Board Meetings	March, 2020	Ongoing

Health and Safety Plan Summary: Muncy School District

Anticipated Launch Date: **August 31, 2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Muncy School District will continue to follow CDC Guidance for Cleaning and Disinfecting Schools to ensure the building is cleaned and ready to safely welcome staff and students. We already have an inventory of disinfection supplies on-hand for meeting the requirements related to COVID-19 and will continue to procure additional supplies on an as needed basis. The district will complete a deep cleaning and full sanitizing and disinfecting of our buildings prior to the start of school. The district will provide daily cleaning, sanitizing, disinfecting and ventilation protocols throughout the school year and additional deep cleanings as necessary. All buildings and grounds staff were previous trained on cleaning, sanitizing, disinfecting and ventilation protocols and will participate in periodic re-training sessions throughout the course of the year.</p>

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>All classrooms/learning spaces will be physically organized to gain the most amount of space between individuals as possible. To the best extent possible, we will attempt to limit the total number of individuals to 25 individuals or less. Outdoor spaces and larger learning</p>

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes <p>Limiting the sharing of materials among students</p> <p>Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	<p>spaces may be used to offset larger class sizes. Due to the self-contained nature of most of the classes at Ward L. Myers Elementary School, schedules will be as static as possible by having the same group of students with the same group of staff based on age and developmental level. In order to maintain the diversity of courses at the high school level, schedules will continue to have students change classes throughout the school day. Students attending programs in other school districts will follow the Health and Safety Plan related to that particular school district. Social distancing and masking protocols will govern the use of other communal spaces within the school building. All hygiene practices emphasized by the Center for Disease Control and the Pennsylvania Department of Health will be promoted in various ways throughout the school day. Masking protocols for all students and social distancing protocols to the maximum extent possible will be applicable to student transportation. The school district will limit school visitors and school volunteers to those necessary for providing essential educational and related services. All visitors and volunteers will be required to comply with all aspects of the Health and Safety Plan. We will continue to communicate and inform all stakeholders on a regular basis about the district's Health and Safety Plan.</p>

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Monitoring students and staff for symptoms and history of exposure * Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure * Returning isolated or quarantined staff, students, or visitors to school <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>Muncy School District will ask all students and staff to conduct at home screenings before getting on the school bus or before coming to school in the morning if not using district transportation. Additionally, Muncy School District will check temperatures of students and staff prior to entering the building each day. Individuals whose temperature exceeds the threshold will be sent to the nurse’s office to have their temperature rechecked before contacting home. Our school nurses, in conjunction with administration and the Pennsylvania Department of Health will be responsible for making decisions regarding quarantine or isolation. Muncy School District will follow the steps provided in Public Health Guidance issued by the Pennsylvania Department of Health and the Pennsylvania Department of Education.</p>

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Protecting students and staff at higher risk for severe illness * Use of face coverings (face coverings or face shields) by all staff * Use of face coverings (face coverings or face shields) by older students (as appropriate) <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>On July 1, 2020, the Secretary of Health issued an Order requiring all individuals to wear a face covering when they leave their homes. The order outlines situations when a face covering must be worn and includes limited exceptions (see Section 3 of the Order). The Secretary issued this Order to continue to protect all in the Commonwealth from the spread of COVID-19, mindful of the need to slow the increase in the number of cases as the Commonwealth reopens and in order to avoid the resurgence that is overwhelming the health care systems and public health systems in other states that have been less successful in reopening than the Commonwealth. This Order applies to any individual aged two and older whenever outside the home, including while in school entities, including public K-12 schools, brick and mortar and cyber charter schools, private and parochial schools,</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>career and technical centers, and intermediate units; educational programming for students in non-educational placements such as residential settings (boarding schools), residential facilities, detention centers, and hospital settings; PA Pre-K Counts, Head Start Programs and Preschool Early Intervention programs; Private Academic Nursery Schools and locally-funded prekindergarten activities.</p> <p>The Order was effective July 1, 2020 and will remain in effect until the Secretary of Health determines the public health risk is sufficiently reduced so that face coverings are no longer necessary as a widely utilized public health tool.</p> <p>"Face covering" means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the Order, can include a plastic face shield that covers the nose and mouth. "Face coverings" may be factory-made, sewn by hand, or improvised from household items, including but not limited to, scarves, bandanas, t-shirts, sweatshirts, or towels. While procedural and surgical masks intended for health care providers and first responders, such as N95 respirators, would meet these requirements, these specialized masks should be reserved for appropriate occupational and health care settings.</p> <p>As you know, the health and safety of Pennsylvania's school communities is top priority, and the guidance we release to support and maintain the health and safety of school communities is rooted in science, data, and research. As more data and research becomes available, the information that becomes guidance must evolve –</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>something we've shared with you since we began releasing reopening guidance.</p> <p>Last week, the American Academy of Pediatrics (AAP) released an update to their guidance strongly recommending children age two and older should wear face coverings at all times to help mitigate the spread of the COVID-19 virus. Prior guidance we released in collaboration with the Pennsylvania Department of Health (DOH) stated students in schools could remove their face coverings as long as six feet of social distancing could be maintained.</p> <p>Given this recent change from the AAP, and consistent with the Secretary of Health's Face Covering Order issued on July 1, 2020, DOH is requiring students to wear face coverings at all times while in school, even when six feet of social distancing can be achieved. There are limited exceptions (Released August 17th, 2020).</p> <p>Visit our Answers to FAQs on Face Coverings/Masks webpage for more information.</p> <p>Schools may allow students to remove face coverings when students are:</p> <ul style="list-style-type: none"> (a) eating or drinking when spaced at least 6 feet apart; (b) when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; (c) at least 6 feet apart during "face-covering breaks" to last no longer than 10 minutes. (d) a medical or mental health condition or disability, in accordance with Section 504 of the Rehabilitation Act or IDEA that precludes the wearing of a face covering in school.

Requirement(s)	Strategies, Policies and Procedures
	<p>The school district will collaborate with students and families and staff at higher risk for severe illness to determine how to meet their needs safely.</p> <p>The school district will collaborate with our contracted substitute service (ESS) to help fill our substitute needs. ESS continues to hold marketing and hiring events to secure substitutes for the school district. Additionally, the school district will look to secure at least one building based substitute in each building prior to the start of the school year.</p> <p>Our elementary and high school guidance counseling staff will work with our instructional and non-instructional staff to ensure all students have access to quality learning opportunities as well as supports for social emotional wellness at school and at home.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **MUNCY SCHOOL DISTRICT** reviewed and approved the Phased School Reopening Health and Safety Plan on **JULY 20, 2020**.

The plan was approved by a vote of:

6 Yes; 1 No;

The Board of Directors/Trustees for **Muncy School District** reviewed and approved the Health and Safety Plan on **August 17, 2020**.

The updated plan was approved by a vote of:

9 Yes; 0 No

The Board of Directors/Trustees for **Muncy School District** reviewed and approved the Health and Safety Plan on **September 21, 2020**. As required, the Health and Safety Plan now includes the district's Athletics Health and Safety Plan.

The updated plan was approved by a vote of:

8 Yes; No 0

Affirmed on: **July 20, 2020; August 17, 2020; September 21, 2020**

By:

(Signature of Board President)

(Print Name of Board President)

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.

Muncy School District Music Curricular and Extracurricular Pandemic Response Guide 2020

NAFME fall 2020 guidance for music education/ NFHS Guidance for a Return to High School Marching Band

It is our belief that an appropriate response for music education in our schools should follow a set of guidelines that deal directly to the health and safety of our students as it pertains to both curricular and extra-curricular music ensembles and music classroom instruction. NAFME or National Association for Music Education has developed curricular guidance for how and when to return to the process of music education. NFHS or National Federation of State High School Associations Music Committee with SMAC or Sports Medicine Advisory Committee has created guidance on when and how to return to extracurricular Marching Band. Below are recommendations from both guidelines:

NAFME FALL 2020 GUIDANCE FOR MUSIC EDUCATION

(Curricular)

Key takeaways:

1. CBDNA, NFHS, NAFME, the NAMM Foundation and over 100 performing arts organizations are supporting a scientific study to learn how COVID-19 may spread in the course of music activities. The study is examining possible mitigation techniques to prevent or lessen aerosol distribution during singing and playing of wind instruments. The results of this research will inform our understanding and, subsequently, the development of effective mitigation strategies for music education. We are advised by the researchers that results may be forthcoming by early July (July 10th for wind instruments and July 25th for vocal).
2. The following safety guidance is suggested as a result of preliminary results from the aerosol study:
 - A. Well-fitting masks should be worn by all students and staff in the music classroom.
 - Wind instrumental players should use bell covers lined with MERV 13 material.
 - Wind instrumental players should wear masks with slits for their mouths during rehearsal. Outside of rehearsal, regular masks which fully cover nose and mouth should be worn.
Singers should wear masks at all times.
 - B. A 6x6 foot distance between students should be used in all music classrooms with 9x6 foot distance for trombone players.

- C. Rehearsals should be limited to 30 minutes of sound production (playing or singing) both indoors and outdoors
 - D. At least 3 Air Change rates per Hour (ACH) should be set as the minimum; more is better
 - Use of HEPA Filters is recommended to increase ACH
 - E. Good hygiene norms should be followed, and school approved disinfection strategies should be used.
3. Music Education encompasses more than just musical performance, as outlined in the 2014 Music Standards, on which most state music standards are based. Face to face music education may focus on the other musical processes – responding, creating and connecting. Students can continue to work on musical performance skills at home.
 4. There are many scheduling models being developed across the nation (e.g., block scheduling, flipped classrooms, small group pull-outs, and staggered scheduling). Music education can and should occur in all scheduling models. Examples are provided for various models later in this document.
 5. If a school district allows students at high-risk to opt out of in-person attendance, and virtual learning is provided for those students, music should be part of the well-rounded education provided to those students.
 6. High quality, content-valid music assessments can be conducted virtually, allowing music educators and administrators to determine the progress of students in meeting state music standards, regardless of how instruction is delivered this school year.
 7. If school performances are permitted, they may be streamed online without live audiences. However, the school must have a proper public performance license. Social distancing protocols, as directed by local and state health departments, should be followed for student performers and good instrument hygiene practiced.

RETURNING TO FACE TO FACE MUSIC INSTRUCTION

Social Distancing and Music Instruction Social distancing will most likely be a part of the return to school across all grade levels and content areas. This will have an impact on music classes that are often much larger than a typical class. This may mean each class will be smaller than traditional large ensembles unless facility space is available to support the social distancing of large groups of students.

If providing in-person, indoor instrumental ensemble experiences, teachers may focus on chamber music with smaller groups of students due to social distancing constraints.

Transportation will present challenges for every school district. School staff will need to accommodate social distancing while transporting students to school, field trips, and other events.

Audition, contest, festival, and All-State event organizers will need to be cognizant of all current social distancing safety measures in planning for events. Online auditions and/or events may need to be utilized for the sake of safety.

General Safety Guidelines for Face to Face Music Instruction The following general safety guidelines are suggested for all music educators.

Instrument Hygiene:

- Instruments should not be shared.
 - However, if shared, proper and thorough cleaning should occur between each use.
- Percussion students must not share mallets without properly disinfecting them--or students can wear gloves.
- If teaching recorder, each student must have their own instrument. Recorders must not be kept in a common storage area in the classroom.
 - Students should not play recorders in school until the results of the COVID-19 aerosol study are complete
- General music teachers should consider providing each student with a personal music kit that includes common classroom instruments (rhythm sticks, mallets, etc.).
- Training and proper PPE must be provided to those who are responsible for cleaning.
- Wind instrumental students should have masks with slits at the mouth to fit mouthpieces for playing their instruments only. At all other times when not playing, the students should wear a well-fitted mask that covers nose and mouth.
- Choral students should have their own well-fitted masks which allow for proper vowel formation while keeping the mouth and nose covered.

Music Classroom/Ensemble Classroom:

- Measure classrooms to determine the best setup for each class to adhere to social distancing requirements. Straight rows may allow for more space between students than the traditional arch shape.
- Consider use of larger facilities as available, and measure and pre-set these spaces as well.

- Create a template of the desired length that will meet CDC, state and local guidelines for social distancing, and mark spaces on your floor where chairs and stands will be placed.
- Prepare for how students enter and exit the classroom, along with how materials such as instruments, sheet music, and stands are used. Proper planning can help reduce person to person contact outside of the recommend social distancing.

Equipment and supplies may need to be expanded:

- Students must not share music stands.
- Students must not share sheet music. Additional sheet music may need to be purchased to ensure all students have their own copies.

School Performances:

- If school performances are permitted, they may be streamed online without live audiences.
 - The school must have a proper public performance license. In most cases, a performance license held by the school is sufficient to allow for streamed online performances, so long as the video is only streamed live and is unavailable for viewing after the conclusion of the live performance.
- Social distancing protocols, as directed by local and state health departments, should be followed for student performers and good instrument hygiene practiced.

Hydration:

- Water bottles must not be shared. Students shall bring their own water bottle.
- Hydration stations (water cows, water trough, water fountains, etc.) should not be utilized.

NFHS GUIDANCE FOR A RETURN TO HIGH SCHOOL MARCHING BAND

(EXTRACURRICULAR)

Key takeaways:

Phase 2

Pre-Rehearsal/Contest Screening:

- All directors and students should be screened for signs/symptoms of COVID-19 prior to a rehearsal. Screening includes a temperature check.
- Responses to screening questions for each person should be recorded and stored so that there is a record of everyone present in case a student develops COVID-19, with appropriate attention being given to privacy and confidentiality, (see Appendix I for sample Monitoring Form).
- Any person with positive symptoms reported should not be allowed to take part in rehearsals and should contact his or her primary care provider or other appropriate health-care professional.
- Vulnerable individuals should not oversee or participate in any rehearsals during phase 2.

Limitations on Gatherings:

- No gathering of more than 10 people at a time inside. Up to 50 individuals may gather outdoors for rehearsal. Events will adhere to any state mandated limits on gathering size or limits established by the Board.
- Rehearsals should be conducted in “pods” of students with the same 5-10 students always working together.
- Directors must create a plan for getting instruments from the band room to the practice facility that allows for social distancing and sanitation.
- Social distancing should be observed when music is being taught. Students should learn the music standing still, spaced at a minimum of 6-foot intervals. If teachers need to move within the 6-foot area to correct a student’s playing position, embouchure, posture, etc. they should do so briefly and then move back away.
- Students should be spaced at a minimum of 3 step intervals (22.5” per step) for all drill and on field formations.
- Rehearsals should take place outdoors. If weather prevents outdoor rehearsals, rehearsals may be allowed indoors as long as a minimum of 10 feet between each individual can be achieved. Drastically reducing the number of students in an indoor setting will be likely.

Facilities Cleaning:

- Adequate cleaning schedules should be created and implemented for all facilities used to mitigate any communicable diseases.
- Prior to an individual or groups of individuals entering a facility, hard surfaces within that facility should be wiped down and sanitized (chairs, furniture, storage rooms, instrumental equipment, bathrooms, etc.).
- Individuals should wash their hands for a minimum of 20 seconds with warm water and soap before touching any surfaces or participating in rehearsals.

- Hand sanitizer should be plentiful and available to individuals as they transfer from place to place.
- Shared musical equipment should be wiped down thoroughly before and after an individual's use of equipment.
- Appropriate clothing/shoes should be worn at all times.
- Students must be encouraged to shower and wash their rehearsal clothing immediately upon returning to home. Hydration:
- All students shall bring their own water bottle. Water bottles must not be shared.
- Hydration stations (water cows, water trough, water fountains, etc.) should not be utilized.

Phase 3/Phase 4

Pre- Rehearsal/Contest Screening/Musical Production:

- Any person who has had a fever or cold symptoms in the previous 24 hours should not be allowed to take part in rehearsals and should contact his or her primary care provider or other appropriate healthcare professional.
- A record should be kept of all individuals present.
- Vulnerable individuals can resume public interactions, but should practice physical distancing, minimizing exposure to social settings where distancing may not be practical, unless precautionary measures are observed. Limitations on Gatherings:
- Gathering sizes of up to 50 individuals, indoors or outdoors/ Events will adhere to any state mandated limits on gathering size or limits established by the Board.
- When not directly participating in practices or contests, care should be taken to maintain a minimum distance of 6 feet between each individual. Consider using tape or paint as a guide for students and directors.

Facilities Cleaning:

- Adequate cleaning schedules should be created and implemented for all facilities used to mitigate any communicable diseases.
- Prior to an individual or groups of individuals entering a facility, hard surfaces within that facility should be wiped down and sanitized (chairs, furniture, storage rooms, instrumental equipment, bathrooms, etc.).
- Individuals should wash their hands for a minimum of 20 seconds with warm water and soap before touching any surfaces or participating in rehearsals.
- Hand sanitizer should be plentiful and available to individuals as they transfer from place to place.
- Shared musical equipment should be wiped down thoroughly before and after an individual's use of equipment.
- Appropriate clothing/shoes should be worn at all times.
- Students must be encouraged to shower and wash their rehearsal clothing immediately upon returning to home.

Hydration:

- All students shall bring their own water bottle. Water bottles must not be shared.
- Hydration stations (water cows, water trough, water fountains, etc.) may be utilized but must be cleaned after every practice/contest.



PK-12 Athletics

Health and Safety Plan Template

The decision to resume sports-related activities, including conditioning, practices and games, is within the discretion of a school entity's governing body. Each school entity must develop and adopt an Athletics Health and Safety Plan aligning to the PDE Preliminary Guidance for Phased Reopening of Pre-K to 12 Schools prior to conducting sports-related activities with students. The plan must include the provisions of this guidance, be approved by the local governing body of the school entity, and be posted on the school entity's publicly available website. School entities should also consider whether the implementation of the plan requires the adoption of a new policy or revision of an existing policy.

Each school entity should continue to monitor its Athletics Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

Muncy School District Athletic Department Resocialization Guidelines

This guidance is preliminary; as more public health information becomes available, the administration may work with impacted entities to release further guidance which could impact fall, winter, or spring seasons. The guidelines will apply to all staff members (athletic trainer, coaches, administrators, strength and conditioning staff, volunteers, coordinators and advisors) of Muncy School District. The athletic director will serve as the athletic pandemic coordinator and point of contact for related inquiries.

INTRODUCTION

The COVID-19 pandemic has presented athletics across the world with a myriad of challenges. The COVID-19 virus is a highly contagious illness that primarily attacks the upper respiratory system. The virus that causes COVID-19 can infect people of all ages. Research from the Centers for Disease Control, among others, has found

that while children do get infected by COVID-19, relatively few children with COVID-19 are hospitalized. However, some severe outcomes have been reported in children, and a child with a mild or even asymptomatic case of COVID-19 can spread the infection to others who may be far more vulnerable. While it is not possible to eliminate all risk of furthering the spread of COVID-19, the current science suggests there are many steps schools can take to reduce the risks to students, coaches, and their families.

Muncy School District will take necessary precautions by using recommendations from the federal, state, and local governments, CDC, PA DOH, as well as the NFHS and PIAA. We realize the knowledge regarding COVID-19 is constantly changing as new information and treatments become available. These guidelines will be adjusted as needed as new information becomes available in order to decrease the risk of exposure for our staff, students, and spectators.

PROCEDURES

Procedures for **Phases 2-4** for Junior and Senior High Athletics

1. Athletes, Coaches, and Staff should undergo a COVID- 19 health screening prior to any practice, event, or team meeting. The type of screening will be dependent upon the available resources and the Phase level. The screening will include a daily form as well as a temperature check. The purpose is to check for signs and symptoms of COVID-19. Individuals whose temperature is 100.4° F or higher will be sent home.
2. Employees will promote healthy hygiene practices such as hand washing (20 seconds with warm water and soap). Employees will be required to wear a cloth face covering. (Face coverings help decrease potential exposure to COVID-19 respiratory droplets by an infected individual). Student-athletes will be required to wear face coverings when not practicing or competing. Hand Sanitizer will be available for team use as resources allow.
3. Intensify cleaning, disinfection, and ventilation in all facilities
4. Encourage social distancing through increased spacing, small groups, and limited mixing between groups, if feasible
5. Educate Athletes, Coaches, and Staff on health and safety protocols
6. Encourage anyone who is sick to stay home
7. Plan for if a student or employee gets sick
8. Regularly communicate and monitor developments with local authorities, employees, and families regarding cases, exposures, and updates to policies and procedures

9. Athletes and Coaches will provide their own water bottle for hydration. Water bottles must not be shared.
10. Gloves, masks, eye protection will be used as needed and situations warrant, or determined by local/state governments. Face Coverings will not be used for athletes while practicing or competing. Due to the possibility of asymptomatic/presymptomatic contagion, all coaches and staff will wear face coverings. Face coverings should cover both the nose and the mouth.
11. Identify Staff and students who may be at a higher risk of severe illness from COVID- 19 due to underlying medical conditions such as:
 - Age 65 or older
 - Lung disease, moderate-severe asthma
 - Serious heart conditions
 - May be immunocompromised
 - Obesity
 - Diabetes
 - Kidney or liver disease
12. Keep equipment and facilities clean.
 - Adequate cleaning schedules should be created and implemented for all athletic facilities to mitigate any communicable disease
 - Athletic Facilities should be cleaned prior to arrival and post workouts and team gatherings, high touch areas should be cleaned more often
 - Weight Room Equipment should be wiped down after each individual use
 - Appropriate clothing/shoes should be worn at all times in the weight room to minimize sweat from transmitting onto equipment surfaces

CLASSIFICATION OF SPORTS

High Risk: Sports that involve close, sustained contact between participants, lack of significant protective barriers, and high probability that respiratory particles will be transmitted between participants.

Examples: football, wrestling

Moderate Risk: Sports that involve close, sustained contact, but with protective equipment in place that may reduce the likelihood of respiratory particle transmission between participants OR intermittent close contact OR group sports that use equipment that can't be cleaned between participants.

Examples: basketball, baseball, softball, soccer, field hockey, tennis

Low Risk: Sports that can be done with social distancing or individually with no sharing of equipment or the ability to clean the equipment between use by competitors.

Examples: track and field, golf, weightlifting, sideline cheer

Phase 1 (PA State Red)

- All school facilities remain closed as per PA State Guidelines
- Athletes and Coaches may communicate via online meetings (zoom, google meet, etc.)
- Athletes may participate in home workouts including strength and conditioning.
- Athletes and Coaches should abide by guidelines set forth by the local and state governments.

Phase 2 (PA State Yellow/Green) July 6-July 19

Pre-workout Screening:

- All coaches and students will be screened for signs/symptoms of COVID-19 prior to a workout. Screenings will include a temperature check. (See Appendix for COVID-19 Screening Form).
- Responses to screening questions for each person will be recorded and stored so that there is a record of everyone present in case a student develops COVID-19.
- Any person with positive symptoms reported will not be allowed to take part in workouts and must contact his or her primary care provider or other appropriate health-care professional.

- Attendance will be recorded daily for contact tracing purposes.
- All student-athletes must sign and have their parent/guardian sign the participation waiver in order to take part in any school related voluntary activity.

Limitations on Gatherings:

- No gathering of more than 15 student-athletes on a field/court location at any one time. These groups of 15 will remain constant throughout the phase.
- Controlled non-contact practices only, modified game rules.
- When not directly participating in workouts or contests, social distancing and masks will be utilized.
- Only outdoor facilities will be utilized during Phase 2 with the exception of restrooms, the weight room and new gymnasium.

Physical Activity:

- Lower risk sports workouts may begin.
- Modified workouts may begin for Moderate and High risk sports (workouts must remain non-contact and include social distancing where applicable).
- Students should refrain from sharing clothing/towels and should be washed after each practice.
- Athletic equipment that may be used by multiple individuals (balls, shields, tackling dummies, etc.) should be cleaned intermittently during practice and events as deemed necessary.
- Hand Sanitizer should be used periodically as resources allow.
- Spotters for maximum weight lifts should be stationed at each end of the bar.

Phase 3 (PA State Yellow/Green) July 20-August 9

Pre-workout/Contest Screening:

- Any person who has COVID-19 symptoms should not be allowed to participate in practice/games, and should contact their primary care physician or another appropriate health-care provider.
- Attendance will be recorded daily for contact tracing purposes.

Limitations on Gatherings:

- No gathering of more than 50 student-athletes on a field/court location at any one time if the county is in the Green.
- No more than 15 student-athletes on a field/court location at any one time if the county reverts back to Yellow.
- When not directly participating in workouts or contests, social distancing and masks will be utilized. Indoor facilities may be utilized in Phase 3 in based on current state restriction limits. All contests will be approved at the discretion of the Athletic Director or Principal.

Physical Activity and Athletic Equipment:

- Low, Moderate, and High Risk practices and competitions may begin (As per State, Local, and PIAA Guidelines).
- Students should refrain from sharing clothing/towels and should be washed after each practice.
- Athletic equipment that may be used by multiple individuals (balls, shields, tackling dummies, etc.) should be cleaned intermittently during practice and events as deemed necessary.
- Hand Sanitizer should be used periodically as resources allow
- Spotters for maximum weight lifts should be stationed at each end of the bar.

IN-SEASON GUIDELINES

Phase 4 (PA State Yellow/Green) August 10- November 19

Pre-workout/Contest Screening:

- Any person who has COVID-19 symptoms will not be allowed to participate in practice/games, and must contact their primary care physician or another appropriate health-care provider.
- Attendance will be recorded daily for contact tracing purposes.
- Student-athletes must be screened a minimum of once per day in order to practice or participate in events.
- The visiting team will be responsible for screening their student-athletes/coaches/staff.
- Officials, game workers and staff will be screened by the home team trainer/game manager/athletic director for all competitions.

Limitations on Gatherings:

- Events will adhere to any state mandated limits on gathering size or limits established by the Board (50% capacity).
- When not directly participating in workouts or contests, social distancing will be utilized. If outdoors and social distancing can't be utilized, student-athletes will wear face coverings. If indoors, when not directly participating in workouts or contests, student-athletes will be required to wear face coverings.
- All contests will be approved at the discretion of the Athletic Director or Principal.
- Food will not be served at any events.

Physical Activity and Athletic Equipment:

- Low, Moderate, and High Risk practices and competitions may begin (As per State, Local, and PIAA Guidelines).
- Students should refrain from sharing clothing/towels and must be washed after each practice.
- Teams are prohibited from the traditional end of game handshakes.
- Limit of one coach and one captain at the pre-game meeting with officials.
- Limit of essential game workers only at scorer's table/press box at events.
- Athletic equipment that may be used by multiple individuals (balls, shields, tackling dummies, etc.) will be cleaned intermittently during practice and events as deemed necessary.
- Hand Sanitizer should be used periodically as resources allow.
- Spotters for maximum weight lifts will be stationed at each end of the bar.
- Weight room equipment will be sanitized after each usage by the user.
- The weight room supervisor will sanitize the equipment at the end of each session.
- Buses will be sanitized after each usage.
- Individuals must provide their own water bottles.

RESOURCES

NFHS: Guidance for Opening Up High School Athletics and Activities
(per update on May 2020)

Centers for Disease Control – “What You Should Know About COVID-19 to Protect Yourself and Others”

Centers for Disease Control – “Schools Decision Tree”

PA Department of Health – “Coronavirus Symptoms”

PA Department of Health – “What is Contact Tracing”

PA Department of Health – “Phased Re-opening Plan by Governor Wolf”

A Guide to Re-Entry to Athletics in Texas Secondary Schools

By Jamie Woodall, MPH, LAT, ATC, CPH and Josh Woodall Med, LAT, ATC

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Athletics Health and Safety Plan: Muncy School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- Red Phase: Schools remain closed for in-person instruction and no sports are allowed in counties designated as being in the Red Phase.
- Yellow Phase and Green Phase: Schools may resume sports-related activities after developing a written Athletics Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Use this template to document your LEA's plan to bring back student athletes and coaching staff, how you will communicate the type with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school sports-related activity operations and potential adjustments throughout the school year.

Your school entity should account for changing conditions in your local Athletics Health and Safety Plan to ensure seamless transition from more to less restrictive conditions in each of the phase requirements as needed. Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen.

Resuming PK-12 Sports-Related Activities

Key Questions

- How do you plan to bring student athletes and staff back to physical school buildings, particularly if social distancing is still required?
- How did you engage stakeholders in the decision to resume sports-related activities, including try-outs, conditioning, practices, and games?
- How will you communicate your plan to your local sports and school communities?
- Once you resume sports-related activities, what will the decision-making process look like to prompt a school closure or other significant modification to sports activities?

Summary of Responses to Key Questions: Using the guidelines provided by DOH, CDC, NFHS, PIAA, PDE and the governor's office, we will bring student-athletes back using a phased approach utilizing daily screenings, face coverings, sanitation practices, social distancing and contact tracing to ensure the safest possible setting for a return to play. Our return to play plan was shared with the coaching staff through an in person meeting on Wednesday, June 25th. The plan is available for anyone to view on our school district's website. The decision to prompt a school closure or modification of our return to play plan would come via the governor's office, the PIAA or the Muncy School District Superintendent.

Anticipated launch date for sports related activities: July 6, 2020 – Phase 2

July 21, 2020 – Phase 3

August 10, 2020 – Phase 4

Primary Point of Contact

Each school entity must designate a primary point of contact with defined roles and responsibilities for health and safety preparedness and response planning for sports-related activities. The point of contact will be responsible for responding to all questions related to COVID-19. All parents, student athletes, officials, and coaches must be provided the person's contact information.

Point of Contact Name	Position of Point of Contact	Contact Information
Curt Chilson	Athletic Director	cchilson@muncysd.org 570-546-3127

Key Strategies, Policies, and Procedures

Use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the [Pennsylvania Guidance for All Sports Permitted to Operate During the COVID-19 Disaster Emergency](#).

For each domain of the Athletics Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. Use the key questions to guide your domain summaries.

For each requirement within each domain, document the following:

- **Action Steps under Yellow and Green Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow or green. List the discrete action steps for each requirement in sequential order.
- **Lead Individual(s) and Position(s):** List each person responsible for ensuring the action steps are fully planned and the system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or supports required to implement the requirement.
- **Professional Development (PD) Required:** Identify the training or professional development that will be provided to staff, students, families, and other stakeholders to implement each requirement effectively.

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the athletic facilities are cleaned and ready to safely welcome coaching staff and student athletes?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain coaching staff and student athlete safety?
- What protocols will you put in place to clean and disinfect throughout the day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: Head coaches will be responsible for cleaning any and all equipment shared by multiple individuals (balls, shields, tackling dummies, etc.). The indoor facilities will be on a regular cleaning schedule performed by the custodial staff. The weight room will be cleaned by individuals after using each machine as well as a final cleanup performed each day by the weight room supervisor as well as regular custodial cleaning. Student-athletes will not be allowed to share clothing/towels and their practice clothing will be taken home each day to be washed. Hand sanitation stations have been placed throughout the indoor facilities to ensure easy access.

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating spaces, surfaces, and any other areas used by student athletes and sporting activities (i.e., restrooms, drinking fountains, locker rooms and transportation)</p>	<p>District will follow the CDC's Guidance for Cleaning & Disinfecting Schools</p> <p>Clean and disinfect frequently touched surfaces and objects within the school at least daily, including door handles, sink handles, drinking fountains, and student desks</p> <p>Steps will be taken to discourage the use of communal drinking fountains and provide water bottle filling stations when possible</p> <p>Increased use of face coverings & gloves</p> <p>Increase Social Distancing & Hygiene Practices. Promote hand washing (or use hand sanitizer) before and after touching shared equipment.</p> <p>Create and Implement new cleaning guidelines/rotations to address COVID-19 concerns.</p> <p>Ventilation rates and outdoor air percentage will be set at HVAC consultant recommendations.</p> <p>Disinfect equipment that may be used by multiple individuals.</p>	<p>1. All Head Coaches</p> <p>2. All Assistant Coaches</p> <p>3. All Volunteer Coaches</p> <p>4. Custodial Staff</p>	<p>Sanitizing Wipes</p> <p>Hand sanitizer</p> <p>Disinfectant sprays, soap. Etc.</p> <p>PPE</p> <p>CDC Guidance for Cleaning and Disinfecting Schools</p>	<p>Y</p>

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Other cleaning, sanitizing, disinfecting, and ventilation practices</p>	<p>Increased routine use of Clorox 360 electrostatic sprayer</p> <p>Sanitizing supplies will be made available for use by all throughout the school day.</p>	<p>1. All Head Coaches</p> <p>2. All Assistant Coaches</p> <p>3. All Volunteer Coaches</p> <p>4. Custodial Staff</p>	<p>Sanitizing Wipes</p> <p>Hand sanitizer</p> <p>Disinfectant sprays, soap. Etc.</p> <p>PPE</p> <p><u>CDC Guidance for Cleaning and Disinfecting Schools</u></p>	<p>Y</p>

Social Distancing and Other Safety Protocols

Key Questions

- How will conditioning, practice, and game spaces be organized and scheduled to mitigate spread?
- How will you group student athletes with coaches to limit the number of individuals who come into contact with one another throughout the conditioning, practices, meetings, team meals, games, etc.?
- What policies and procedures will govern use of other communal spaces (locker rooms, restrooms)?
- How will you utilize outdoor space to meet social distancing requirements?
- What hygiene routines will be implemented?
- How will you adjust student transportation to meet social distancing requirements?
- How will social distancing and other safety protocols vary based on age ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided?

Summary of Responses to Key Questions: Our return to play plan includes phases that will increase the number of student-athletes allowed to participate in each group every two to three weeks. This will allow for contact tracing should a member of any group become ill. Each group will be limited to utilizing one field/court at a time. A screening process will be utilized to detect possible exposure or illness for each student-athlete and coach. During phase 2 only outdoor facilities will be utilized with the exception of the restrooms, weight room and new gymnasium. No locker rooms will be utilized during summer workouts. When we start to utilize school transportation, social distancing to the maximum extent possible and face coverings will be utilized by all student-athletes and coaches on the bus. All coaches will be required to complete the NFHS covid-19 online training course.

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Protocols for social distancing student athletes and staff throughout all activities, to the maximum extent feasible</p>	<p>Coaches, athletes, and spectators must wear face coverings unless they are outdoors and can consistently maintain social distancing of at least six (6) feet.</p> <p>Athletes are not required to wear face coverings while actively engaged in workouts and competition that prevent the wearing of face coverings, but must wear face coverings when on the sidelines, in the dugout, etc. and any other time six (6) feet of social distancing is not possible.</p> <p>Maintain limitations established in each phase of the re-opening identified in the introduction.</p>	<p>Curt Chilson- Athletic Director</p>	<p>Masks for student-athletes and coaches</p>	<p>N</p>

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Procedures for serving food at events</p>	<p>Serve meal components to achieve contactless service whenever possible.</p> <p>There will be no buffet style meal service.</p> <p>Make alternative tables & chairs available in additional areas to achieve physical distancing to avoid across the table seating.</p> <p>Ensure physical distancing when eating. In accordance with DOH requirements, face coverings must be worn at all times while in school even when able to maintain 6 feet of social distance with limited exceptions and while outside when physical distancing is not feasible.</p> <p>Dining & serving areas should be thoroughly cleaned before and after events.</p> <p>Use of prepackaged/disposable items when possible, including meal condiments.</p> <p>Encourage the use hand sanitizer before and after consuming food or drink items.</p> <p>Avoid sharing of food and utensils.</p>	<p>Curt Chilson- Athletic Director</p>	<p>Masks, gloves and wipes</p>	<p>N</p>

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Hygiene practices for student athletes and staff which include the manner and frequency of hand-washing and other best practices</p>	<p>All staff will be trained on healthy hygiene practices so they can teach and model these practices to students and families.</p> <p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol-based hand sanitizer that contains at least 60% alcohol.</p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices.</p>	<p>Curt Chilson Athletic Director</p>	<p>Soap</p> <p>Alcohol Based Hand Sanitizer</p> <p>Training</p> <p>How to Protect Yourself & Others</p> <p>Health Promotion materials.</p> <p>Proper Handwashing Technique</p> <p>Tips for families to help children develop good handwashing habits.</p> <p>CDC Hand Sanitizer Use</p>	<p>N</p>

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>Post CDC COVID-19 posters in all high traffic areas in all buildings.</p> <p>Work with local health departments and health care systems to disseminate hygiene and disinfection strategies for infection prevention at home.</p>	<p>Curt Chilson Athletic Director</p>	<p>What You Should Know to Protect Yourself and Others</p> <p>Slow the Spread</p> <p>Prevent the Spread of COVID-19 If You are Sick</p> <p>Face Coverings</p> <p>Higher Risk Precautions</p>	<p>N</p>
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p>Events will adhere to any state mandated limits on gathering size or limits established by the Board (50% Capacity).</p> <p>Indoor gatherings will comply with current restriction limits set by the state.</p> <p>Access to the building will only be provided to essential event personnel providing essential related services to the event.</p> <p>Face coverings, such as masks or face shields, must be worn by all non-students, both staff and visitors (including parents and guardians), while on school property, including during student drop-off and pickup.</p>	<p>Curt Chilson Athletic Director</p>	<p>N</p>	<p>N</p>

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Limiting the sharing of materials and equipment among student athletes	Any equipment that may be used by multiple individuals (balls, shields, tackling dummies) will be cleaned intermittently during practice and events as deemed necessary.	Head Coaches, Asst. Coaches, Volunteer Coaches	Sanitizing wipes	N
Staggering the use of communal spaces (i.e., locker rooms, weight rooms, etc.)	A weekly practice schedule will be made to encourage social distancing through increased spacing and limiting of mixing between groups.	Curt Chilson Athletic Director	N	N
Adjusting transportation schedules and practices to create social distance	<p>Athletic trips will be monitored to balance student ridership when possible.</p> <p>Alternative loading techniques will be utilized to maximize social distancing wherever possible.</p> <p>Windows and/or roof hatches will be opened as weather permits to improve ventilation.</p> <p>In accordance with DOH requirements, face coverings must be worn at all times while in school even when able to maintain 6 feet of social distance with limited exceptions and while outside when physical distancing is not feasible.</p>	Curt Chilson Athletic Director	N	N
Limiting the number of individuals in athletic activity spaces, and interactions between groups of student athletes	Maintain limitations established in each phase of the re-opening identified in the introduction and follow athletic schedules.	Curt Chilson Athletic Director	N	N
Other social distancing and safety practices	Refer to applicable components of Muncy School District's Health and Safety Plan.	Curt Chilson Athletic Director	N	N

Monitoring Student Athletes and Staff Health

Key Questions

- How will you monitor student athletes, coaches, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Who will be responsible for monitoring?
- Where will the monitoring take place?
- When and how frequently will the monitoring take place?
- What is the policy for quarantine or isolation if a coach, student athlete, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19? What conditions will a coach or student athlete confirmed to have COVID-19 need to meet to safely return to sports activities? Which staff will be responsible for making decisions regarding quarantine or isolation requirements of coaches or student athletes?
- When and how will families be notified of confirmed coach or student athlete illness or exposure and resulting changes to the local Athletics Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student athlete and staff health? When and how will the training be provided?

Summary of Responses to Key Questions: The Muncy School District will utilize a daily pre-workout screening for all student-athletes and coaches. The head coach of each team will be responsible for conducting the screening questions as well as filling out the screening form each day. A hand held thermal scanner will be given to each head coach so that temperature checks can be conducted as part of the daily screening. Any individual that does not pass the screening will be sent home and the trainer will be notified. These individuals are to follow the guidance specified in this section for return to play. We will contact Department of Health (DOH) staff before acting in response to a known or suspected communicable disease at 1-877-PA Health (1-877-724-3258); a representative is on-call 24 hours a day. The Department of Health (DOH) will provide guidance to schools regarding disease information, appropriate letters and communications, identification of high-risk individuals, appropriate action and treatment, and on-going support and assistance.

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Monitoring student athletes and staff for symptoms and history of exposure	Develop and implement daily pre-workout screening process for all student-athletes and coaches.	Dan Picarella Athletic trainer	Thermal Scanners	N
* Isolating or quarantining student athletes, coaching staff, or visitors if they become sick or demonstrate a history of exposure	<p>Work with school administrators, athletic trainer, and other healthcare providers to identify an isolation room or area to separate anyone who has COVID-19 symptoms.</p> <p>Athletic trainers and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.</p> <p>Close off the area(s) used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting.</p>	Dan Picarella Athletic Trainer	N	N

<p>* Returning isolated or quarantined coaches, staff or student athletes, to school and/or athletics</p>	<p>Staff and students with fevers or symptoms associated with COVID-19 should seek medical attention for further evaluation and instructions before returning to school.</p> <p>Refer to the COVID-19 Symptomatic K-12 Student or Staff Process Flow (PDF) for steps schools should take when a student or staff member present symptoms of COVID-19 but are not a confirmed case. The process flow also includes criteria for returning to school.</p> <p>For staff and students, who are not currently a close contact, quarantined, presenting with symptoms that may be associated with COVID-19 may return to school when any one of the following applies:</p> <p><u>Symptomatic Individual/Child Not Tested:</u> Exclude for 10 days from symptom onset and 24 hours after fever resolution without the use of fever reducing medications (if present) AND improved respiratory symptoms/other symptoms OR</p> <p><u>Symptomatic Individual/Child Clinically Cleared by Primary Doctor, Certified School Nurse, or Other Health Care Provider:</u> Exclude until afebrile for 24 hours without the use of fever reducing medications (if fever present) and symptoms improving OR</p> <p><u>Symptomatic Individual/Child with Negative Test:</u> Exclude until afebrile for 24 hours without the use of fever reducing medications (if fever present) and improved respiratory symptoms/other symptoms</p>	<p>Dan Picarella Athletic Trainer</p>	<p>N</p>	<p>N</p>
<p>* Returning isolated or quarantined</p>	<p>Staff or students with symptoms who have had a direct exposure to a person with COVID-19 will be</p>	<p>Dan Picarella Athletic Trainer</p>	<p>N</p>	<p>N</p>

<p>coaches, staff or student athletes, to school and/or athletics</p> <p>* Returning isolated or quarantined coaches, staff or student athletes, to</p>	<p>considered probable cases and should remain excluded from school/work until release from isolation criteria has been met.</p> <p><i>*Note that recommendations for discontinuing isolation in persons known to be infected with SARS-CoV-2 could, in some circumstances, appear to conflict with recommendations on when to discontinue quarantine for persons known to have been exposed to SARS-CoV-2. CDC recommends 14 days of quarantine after exposure based on the time it takes to develop illness if infected. Thus, it is possible that a person known to be infected could leave isolation earlier than a person who is quarantined because of the possibility they are infected (Date the person with COVID-19 ends home isolation + 14 days = end of quarantine).</i></p> <p>A student or staff member who is quarantined following close contact with a case may not return to school until cleared to do so by DOH or the appropriate CMHD. A negative test obtained prior to the end of quarantine does not clear an individual for return. The entire quarantine period must be completed. See CDC guidance on Quarantine if You Might be Sick.</p> <p>Persons with COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions (Symptoms Based):</p> <ul style="list-style-type: none"> • At least 1 day (24 hours) has passed <i>since recovery</i> defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath)/other symptoms; and, • At least 10 days* have passed <i>since symptoms first appeared</i>. • A written release to return to school from their medical provider. 	<p>Dan Picarella Athletic Trainer</p>	<p>N</p>	<p>N</p>
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school and/or athletics

**A limited number of persons with severe illness may warrant extending duration of isolation for up to 20 days after symptom onset based on consultation with their health care provider. A test-based strategy is no longer recommended to determine when to discontinue home isolation, except in certain circumstances as determined by their health care provider.*

Persons with laboratory-confirmed COVID-19 who have not had any symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions (Symptoms Based):

- **At least 10 days have passed since the date of their first positive COVID-19 diagnostic test assuming they have not subsequently developed symptoms since their positive test.**

If they develop symptoms, then the symptom-based strategy should be used:

- **At least 1 day (24 hours) has passed *since recovery* defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath)/other symptoms; and,**
- **At least 10 days* have passed *since symptoms first appeared*.**
- **A written release to return to school from their medical provider.**

**A limited number of persons with severe illness may warrant extending duration of isolation for up to 20 days after symptom onset based on consultation with their health care provider. A test-based strategy is no longer recommended to determine when to discontinue home*

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<i>isolation, except in certain circumstances as determined by their health care provider.</i>			
Notifying coaching staff, families, and the public of cancellation of sports-related activities, school closures and other changes in safety protocols	Cancellation of sports-related activities due to the pandemic will be issued by the administration as early as possible. Post Athletics Health and Safety Plan on MSD Website Provide regular updates on MSD website and through other regular methods of districtwide communications (E-mail, One Call Now).	Athletic Office District Office	N	N

<p>Other monitoring and screening practices</p>	<p>Please notify school officials if you become sick with COVID-19 Symptoms, test positive for COVID-19, or are exposed to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19 or you recently traveled to recommended areas for self-quarantine.</p> <p>Schools should call DOH at 1-877-PA Health (1-877-724-3258); before acting in response to a known or suspected communicable disease. DOH will provide guidance regarding disease information, appropriate letters and communications, identification of high-risk individuals, appropriate action and treatment, and on-going support and assistance.</p> <p>If the person is present on school property when DOH staff notify the school of positive case information, the person should immediately, but discreetly, be taken to the COVID-19 related isolation space for pick up (if student) or asked to return home (if staff).</p> <p>Establish procedures for safely transporting home sick individuals.</p> <p>Close off areas used by the sick person and do not use again before cleaning and disinfecting. Follow CDC Guidance on Cleaning and Disinfecting protocols.</p> <p>Wait at least 24 hours before cleaning and disinfecting. If not feasible, wait as long as possible. If seven days have passed since the sick individual was in the affected area, cleaning is not needed.</p> <p>Take every measure to maintain the confidentiality of the affected individual.</p>	<p>Dan Picarella Athletic Trainer</p> <p>Curt Chilson Athletic Director</p>	<p>N</p>	<p>N</p>
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Other Considerations for Student Athletes and Staff

Key Questions

- How will you determine which coaches and other athletic staff are willing/able to return? How will you accommodate staff who are unable or unwilling to return?
- How will you determine which student athletes are willing/able to return? How will you accommodate student athletes who are unable or unwilling return?
- What is the local policy/procedure regarding face coverings for all coaches and athletic staff? What is the policy/procedure for student athletes?
- What special protocols will you implement to protect student athletes and staff at higher risk for severe illness?
- How will you address coaches and other athletic staff who are ill, or who have family members who have become ill?
- How will you manage teams in the event of coaching staff illness? Do you have substitute coaches available?
- Which stakeholders will be trained on these protocols? When and how will the training be provided?

Summary of Responses to Key Questions: Students, coaches and athletic staff will be made aware of the Covid-19 pandemic and its effects. Coaches will complete the Covid-19 course through NFHS. The school district will collaborate with students and families and staff at higher risk for severe illness to determine how to meet their needs safely. Students, coaches or other athletic staff will follow return to play guidelines established in the previous section. All of the athletic opportunities within the Muncy School District are provided to the student body are voluntary. Should any coach become ill, the administration will put in place a plan to cover that absence until said coach is able to return via the existing protocols.

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Protecting student athletes and coaching staff at higher risk for severe illness</p>	<p>Cancel all non-essential travel</p> <p>The district will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p> <p>Eliminate the use of perfect attendance awards and incentives.</p> <p>Collaborate with staff at higher risk for severe illness to determine how to meet their needs safely.</p> <p>Collaborate with students and families at higher risk for severe illness to determine how to meet their needs safely.</p>	<p>Curt Chilson Athletic Director</p> <p>Dan Picarella Athletic Trainer</p>	<p>N</p>	<p>N</p>
<p>* Use of face coverings by all coaches and athletic staff</p>	<p>In accordance with DOH requirements, face coverings must be worn at all times while in school even when able to maintain 6 feet of social distance with limited exceptions and while outside when physical distancing is not feasible.</p>	<p>Curt Chilson Athletic Director</p>	<p>Masks</p>	<p>N</p>

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Use of face coverings by student athletes as appropriate	In accordance with DOH requirements, face coverings must be worn at all times while in school even when able to maintain 6 feet of social distance with limited exceptions and while outside when physical distancing is not feasible.	Head Coaches	Masks	N
Unique safety protocols for student athletes with complex needs or other vulnerable individuals	Collaborate with students and families to determine how to meet needs safely. Implement unique safety protocols as deemed necessary.	Curt Chilson Athletic Director Dan Picarella Athletic Trainer	N	Y
Management of Coaches and Athletic Staff	Should any coach become ill, the administration will put in place a plan to cover that absence until said coach is able to return via the existing protocols.	Curt Chilson Athletic Director	N	N

Athletics Health and Safety Plan Professional Development

The success of your plan for resuming sports-related activities safely requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires staff training, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate professional learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.

Topic	Audience	Lead Person and Position	Mode of Communication	Start Date	Completion Date
Covid-19	All Athletic Staff	Curt Chilson- Athletic Director	NFHS Learn online course	July 13, 2020	August 10,2020
Return to Play Covid-19 Coaches Ed.	Head Coaches	Curt Chilson- Athletic Director	In person meeting	June 24, 2020	June 24, 2020

Athletics Health and Safety Plan Communications

Timely and effective family and caregiver communication about sports-related health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, school entities should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communication	Start Date	Completion Date
Participation Waiver For Communicable Diseases including Covid-19	Parents of all athletes	Curt Chilson Athletic Director	Written waiver- signed and dated by parent/guardian and athlete	July 6, 2020	August 17, 2020

Athletics Health and Safety Plan Summary: Muncy School District

Anticipated Launch Date: July 6, 2020 (Phase 2); July 21st (Phase 3); August 10th (Phase 4)

Use these summary tables to provide your local education community with a detailed overview of your Athletics Health and Safety Plan. School entities are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Athletics Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting, and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, locker rooms, and transportation)</p>	<p>Head coaches will be responsible for cleaning any and all equipment shared by multiple individuals (balls, shields, tackling dummies, etc.). The indoor facilities will be on a regular cleaning schedule performed by the custodial staff. The weight room will be cleaned by individuals after using each machine as well as a final cleanup performed each day by the weight room supervisor as well as regular custodial cleaning. Student-athletes will not be allowed to share clothing/towels and their practice clothing will be taken home each day to be washed. Hand sanitation stations have been placed throughout the indoor facilities to ensure easy access.</p>

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* Protocols for social distancing student athletes and staff throughout all activities, to the maximum extent feasible</p> <p>* Procedures for serving food at events including team meetings and meals</p> <p>* Hygiene practices for student athletes and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Our return to play plan includes phases that will increase the number of student athletes allowed to participate in each group every two to three weeks. This will allow for contact tracing should a member of any group become ill. Each group will be limited to utilizing one field/court at a time. A screening process will be utilized to detect possible exposure or illness for each student athlete and coach. During phase 2 only outdoor facilities will be utilized with the exception of the restrooms, weight room</p>

Requirement(s)	Strategies, Policies and Procedures
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p> <p>Identifying and restricting non-essential visitors and volunteers</p> <p>Limiting the sharing of materials and equipment among student athletes</p> <p>Staggering the use of communal spaces (i.e., locker rooms, weight rooms, etc.)</p> <p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in athletic activity spaces and interactions between groups of student athletes</p> <p>Other social distancing and safety practices</p>	<p>and new gymnasium. No locker rooms will be utilized during summer workouts. When we start to utilize school transportation, social distancing to the maximum extent possible and face coverings will be utilized by all student-athletes and coaches on the bus. All coaches will be required to complete the NFHS covid-19 online training course.</p>

Monitoring Student Athletes and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring student athletes and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining student athletes, coaching staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>The Muncy School District will utilize a daily pre-workout screening for all student-athletes and coaches. The head coach of each team will be responsible for conducting the screening questions as well as filling out the screening form each day. A hand held thermal scanner will be given to each head coach so that temperature checks can be conducted as part of the daily screening. Any individual that does not pass the screening will be sent home and</p>

Requirement(s)	Strategies, Policies and Procedures
<p>* Returning isolated or quarantined coaching staff, student athletes, or visitors to school</p> <p>Notifying coaching staff, families, and the public of cancellation of sports-related activities, school closures and other changes in safety protocols</p>	<p>the trainer will be notified. These individuals are to follow the guidance specified in this section for return to play. We will contact Department of Health (DOH) staff before acting in response to a known or suspected communicable disease at 1-877-PA Health (1-877-724-3258); a representative is on-call 24 hours a day. The Department of Health (DOH) will provide guidance to schools regarding disease information, appropriate letters and communications, identification of high-risk individuals, appropriate action and treatment, and on-going support and assistance.</p>

Other Considerations for Student Athletes and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting student athletes and coaching staff at higher risk for severe illness</p> <p>* Use of face coverings by all coaches and athletic staff</p> <p>* Use of face coverings by student athletes as appropriate</p> <p>Unique safety protocols for student athletes with complex needs or other vulnerable individuals</p> <p>Management of Coaches and Athletic Staff</p>	<p>Students, coaches and athletic staff will be made aware of the Covid-19 pandemic and its effects. Coaches will complete the Covid-19 course through NFHS. The school district will collaborate with students and families and staff at higher risk for severe illness to determine how to meet their needs safely. Students, coaches or other athletic staff will follow return to play guidelines established in the previous section. All of the athletic opportunities within the Muncy School District are provided to the student body are voluntary. Should any coach become ill, the administration will put in place a plan to cover that absence until said coach is able to return via the existing protocols.</p>

Athletics Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Muncy School District** reviewed and approved the Athletics Health and Safety Plan on **July 20, 2020**.

The plan was approved by a vote of:

7 Yes; 0 No;

The Board of Directors/Trustees for **Muncy School District** reviewed and approved the Athletics Health and Safety Plan on **August 17, 2020**.

The updated plan was approved by a vote of:

9 Yes; 0 No

The Board of Directors/Trustees for **Muncy School District** reviewed and approved the Health and Safety Plan which now includes the Athletics Health and Safety Plan on **September 21, 2020**.

The updated plan was approved by a vote of:

8 Yes; 0 No

Affirmed on: **July 20, 2020; August 17, 2020; September 21, 2020**

By:

(Signature of Board President)

(Print Name of Board President)

What are the signs and symptoms of COVID-19?

Symptoms may appear 2-14 days after exposure to the virus. The symptoms may range from mild to severe. (See CDC Fact Sheet in Appendix)

Symptoms may include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore Throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

What to do if you are sick?

- If you are sick with COVID-19 or think you are infected with the virus, STAY AT HOME. It is essential that you take steps to help prevent the disease from spreading to people in your home or community. If you think you have been exposed to COVID-19 and develop a fever and symptoms, call your healthcare provider for medical advice.
- Notify the school immediately (principal, athletic director, athletic trainer, coach)
- It will be determined if others who may have been exposed (students, coaches, staff) need to be notified, isolated, and /or monitored for symptoms
- If a Positive case of COVID-19 is Diagnosed Contact Tracing will be implemented with the assistance of local health professionals and the CDC/PA DOH. See Information in Appendix

What to do if a student or staff become ill with COVID-19 symptoms during practice, event, or during transportation to or from an event?

- Should an individual athlete become ill during any of the above periods, they should be immediately removed from the group, masked if not already, and isolated in their individual space. The parent or guardian should be notified right away.
- If a Positive case of COVID-19 is Diagnosed Contact Tracing will be implemented with the assistance of local

health professionals and the CDC/PA DOH ([DOH'S Contact Tracing Plan.](#)) See Information in Appendix.

- This tracing helps to identify those individuals who would have been within six feet of an infected person for more than 15 minutes while the person was symptomatic or within the 48 hours prior to becoming symptomatic.
- Those identified will need to be put in social isolation for 14 days and closely monitored for the development of symptoms. While testing of the asymptomatic contact may be available, it does not confirm the infection potential of that individual, so cannot be relied on for return to play

Return of student or staff to athletics following a COVID-19 diagnosis?

- The athlete with the positive COVID-19 test may return to social interaction in accordance with the Athletics Health and Safety Plan.

EDUCATION:

Staff, Coaches, Parents and Athletes will be educated on the following (through posters, flyers, meetings, emails, phone calls):

- COVID-19 signs and symptoms
- Proper ways to limit exposure to COVID-19 (hand washing, cough in your elbow, disinfecting touched surfaces, social distancing, etc.)
- The content of this Return to Sport Guidelines Document
- Any pertinent COVID-19 information released by state/local governments, NFHS, and PIAA.

Muncy School District Athletic Department Participation Waiver for Communicable Diseases Including COVID-19

The COVID-19 pandemic has presented athletics across the world with a myriad of challenges concerning this highly contagious illness that primarily attacks the upper

respiratory system. Some severe outcomes have been reported in children, and a child with a mild or even asymptomatic case of COVID-19 can spread the infection to others who may be far more vulnerable.

While it is not possible to eliminate all risk of furthering the spread of COVID-19, the MSD will take necessary precautions and comply with guidelines from the federal, state, and local governments, CDC, PA DOH, as well as the NFHS and PIAA, to reduce the risks to students, coaches, and their families. As knowledge regarding COVID-19 is constantly changing, MSD reserves the right to adjust and implement precautionary methods as necessary to decrease the risk of exposure for our staff, students, and spectators. Some precautionary methods in the MSD Resocialization of Sports Recommendations include but may not be limited to:

1. Health screenings prior to any practice, event, or team meeting with participation in the activities being limited and/or prohibited where an individual displays positive responses or symptoms.
2. Encourage social distancing and promote healthy hygiene practices such as hand washing, using hand sanitizer, etc.
3. Intensify cleaning, disinfection, and ventilation in all facilities.
4. Educate Athletes, Coaches, and Staff on health and safety protocols.
5. Require Athletes and Coaches to provide their own water bottle for hydration.

By signing this form, the undersigned voluntarily agree to the following Waiver and release of liability. The undersigned agree to release and discharge all claims for ourselves, our heirs, and as a parent or legal guardian for the Student named below, against the MSD, its Board of Directors, successors, assigns, officers, agents, employees, and volunteers and will hold them harmless from any and all liability or demands for personal injury, psychological injury, sickness, death, or claims resulting from personal injury or property damage, of any nature whatsoever which may be incurred by the Student or the undersigned relating to or as a result of the Student's participation in athletic programs, events, and activities during the COVID-19 pandemic.

The undersigned acknowledge that participating in athletic programs, events, and activities may include a possible exposure to a communicable disease including but not limited to MRSA, influenza, and COVID-19. The undersigned further acknowledge that they are aware of the risks associated with COVID-19 and that certain vulnerable individuals may have greater health risks associated with exposure to COVID-19, including individuals with serious underlying health conditions such as, but not limited to: high blood pressure, chronic lung disease, diabetes, asthma, and those whose immune systems that are compromised by chemotherapy for cancer, and other conditions requiring such therapy. While particular recommendations and personal discipline may reduce the risks associated with participating in athletics during the COVID-19 pandemic, the risk of serious illness, medical complications and possible death does exist.

We knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of others, and assume full responsibility for Student's participation in athletics during the COVID-19 pandemic. We willingly agree to comply with the stated recommendations put forth by the MSD to limit the exposure and spread of COVID-19 and other communicable diseases. We certify that Student is in good physical condition or believe Student to be in good physical condition and allow participation in this sport at our own risk.

Sport:

Signature of Parent/Guardian: _____ Date:

Signature of Student Athlete: _____ Date:

*Parents/Guardians may request a full copy of the MSD Resocialization of Sports Recommendations. Contact Curt Chilson, AD at cchilson@muncysd.org or Dan Picarella, ATC dpicarella@muncysd.org.

**Muncy Athletic Department
Athlete and Staff COVID-19 Screening**

Example School Symptom Screening Tool

**May be utilized as a screening tool for both at home and on-site screening practices.*

Complete Daily Prior to School/Work*

Employee or Student Name:

Assigned Class/Group:

Temperature:

Are you/is the student taking any medication to treat or reduce a fever such as Ibuprofen (i.e. Advil, Motrin) or Acetaminophen (Tylenol)?

Are you/is the student experiencing any of the following?

Group A 1 or more symptoms	Group B 2 or more symptoms
Fever (100.4 or higher) Cough Shortness of breath Difficulty breathing New Olfactory (Smell) Disorder New Taste Disorder	Sore throat Runny nose/congestion Chills Fatigue Muscle pain (Myalgia) Nausea or Vomiting Headache Diarrhea Rigors

Stay home if, you or the student:

- Have one or more symptoms in Group A **OR**
- Have two or more symptoms in Group B **OR**
- Are taking fever reducing medication.

Please notify school officials if you become sick with [COVID-19 Symptoms](#), test positive for COVID-19, or are exposed to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19 or you recently traveled to recommended areas for self-quarantine.

BACKGROUND

Contact tracing is the process of reaching out to anyone who came into close contact with an individual who is positive for COVID-19. Contact tracing helps monitor close contacts for symptoms and to determine if they need to be tested. Contact tracing is a key strategy for preventing the further spread of infectious diseases such as COVID-19.

WHAT DOES THIS PROCESS LOOK LIKE?

- In contact tracing, public health staff work with a case to help them recall everyone they have had close contact with during the time they were infectious.
- Public health staff then inform individuals who have had close contact (e.g. “close contacts”) that they have potentially been exposed to COVID-19. Close contacts are only told that they may have been exposed to someone who has COVID-19; they are not told who may have exposed them.
- Close contacts are given education, information and support so they understand their risk. They receive information on what they should do to separate themselves from others who have not been exposed, how to monitor themselves for illness, and are made aware that they could possibly spread the infection to others, even if they do not feel sick.
- Close contacts will be asked to quarantine themselves and are encouraged to stay home and maintain social distancing through the end of their infectious period, which is about 14 days, in case they become sick. They should monitor themselves by checking their temperature twice a day and watch for any other symptoms of COVID-19. Public health staff will check in with these contacts to make sure they are self-monitoring and have not developed symptoms.
- If a close contact develops symptoms, they should isolate themselves and let public health staff know. The close contact will be evaluated to see if they need medical care. A test may be necessary unless the individual is already in a household or long-term care facility with a confirmed case, then the close contact would be considered a probable case without a test.

WHAT TERMS SHOULD I KNOW WHEN IT COMES TO CONTACT TRACING?

- A **case** is a patient who has been diagnosed with COVID-19. A case should isolate themselves, meaning they should stay away from other people who are not sick to avoid spreading the illness.
- A **close contact** is an individual who had close contact with a case while the case was infectious. A close contact should quarantine themselves, meaning they should stay at home to limit community exposure and self-monitor for symptoms.
- A **contact of a close contact** is an individual who had or continues to have contact with a close contact. A contact of a close contact should take all regular preventative actions, like washing hands, covering coughs and sneezes, and cleaning surfaces frequently. A contact of a close contact should be alert for symptoms.