



# MUNCY SCHOOL DISTRICT

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July 23, 2020

Dear Muncy Family,

I hope this letter finds you and your family in good health.

The purpose of this letter is to ask you to complete our 'School Option Survey' no later than Sunday, August 2<sup>nd</sup>, 2020.

You can access our 'School Option Survey' through the following hyperlink – [Muncy School District's School Option Survey](#).

**Please complete one 'School Option' survey for each of your children.** Please be sure to hit the 'Done Button' at the end of the survey to submit your answers to the school district.

If you need more information on any of the options Muncy School District is making available for the 2020-2021 school year, please contact the high school office or elementary school office so we can answer your questions.

The summer office hours for the high school office and the district office are from 7:00 a.m. – 3:00 p.m. Mondays through Thursdays. The summer office hours for the elementary school office are 7:30 a.m. – 3:30 p.m. Mondays through Thursdays.

Your answer to the transportation question on the 'School Option Survey' will help us to determine our transportation routes to begin the school year. If for some reason, your plans change please contact Kay Buck at Susquehanna Transit by phone (570-935-0542) or e-mail ([kay@susquehannabus.com](mailto:kay@susquehannabus.com)).

In order to facilitate the distribution of Chromebooks at the beginning of the school year, the 'School Option Survey' has a question as to whether or not you agree to the terms of Muncy School District's Technology Agreement sent out in a correspondence earlier this school year. You can access the agreement by using the following hyperlink - [Muncy School District's Technology Agreement](#).

The 'School Option Survey' survey will also provide you with the opportunity to provide us with feedback related to our [Preliminary Health and Safety Plan](#). As we did earlier this year, we will compile feedback to share common areas for concern and answer questions as promptly as possible. Please provide us with your feedback and questions either through the survey link or by e-mailing us or giving us a call.

As always, your feedback is critical to our success. Your continual feedback will help us determine our blind spots and help us make our plans stronger and more viable as we move forward together.

A summary of the plans Muncy School District is making available to all students and families for the 2020-2021 school year are as follows:

1. **In-person Instruction with Health and Safety Rules** – Currently, PDE allows school districts to offer in-person instruction in both the green phase and the yellow phase. Muncy School District intends on providing in-person instruction to all students and families who select this option. This Health and Safety Plan document identifies the health and safety rules the school district will incorporate throughout the school day to help mitigate the spread of COVID-19. Please contact the high school office or elementary school office if you would like more information related to this option.

Please note that if necessary, based on changing conditions within our schools and our community, the Muncy School District Board of Directors may choose to reduce the number of students attending in-person instruction each day from all students attending in-person instruction each day to approximately one-third (1/3) of the student population attending in-person instruction on a three-day cycle. If necessary to move to the reduced in-person instructional model to mitigate the spread of COVID-19 in our schools and in our community, students would participate in ‘real time’ distance learning from home (option #2) on days they are not physically in attendance.

2. **‘Real-Time’ Distance Learning from Home (Synchronous)** – Students and families who select this option will follow their school schedule from home by using technology (e.g., Google Classroom / Zoom) to connect to their classroom(s) to complete activities and receive instruction from Muncy School District Teachers. Please contact the high school office or elementary school office if you would like more information related to this option.
3. **Muncy’s Online Learning Academy (Asynchronous Distance Learning from Home)** Students and families who select this option will use Muncy School District’s own cyber option called Muncy’s Online Learning Academy to select coursework and receive instruction through [EQUIP](#) and work with highly qualified teachers employed through [EQUIP](#). This option allows for an easy transition back to in-person instruction as necessary and allows students to stay on track to receive a Muncy High School Diploma. Please contact the high school office or elementary school office if you would like more information related to this option.
4. **Homeschooling** – Student and families who select this option will participate in homeschooling in accordance with Muncy School District’s policies and procedures ([Muncy School District's Home Education Policy](#)). Please contact the school district office if you would like more information related to this option.

As we prepare to reopen our schools, it is important we have up to date information for all of our students and families. Please use the instructions below to take the time to review and update your records. This will allow parents and guardians to make changes to addresses, phone numbers, emails, and emergency contacts. Thank you for assisting us in maintaining accurate information. Please contact Mary Smith at 570-546-3125 ext. 3450 if there have been any informational changes related to kindergarten students or newly enrolled students since enrollment.

- Log into your PowerSchool account. <https://powerschool.muncysd.org/public/>
- Select the 'Student Data' icon on the left side of the screen
- Locate the four tabs at the top of the screen:
  - Tab 1) Demographic Tab
  - Tab 2) Contact Tab
  - Tab 3) Emergency/Medical Tab
  - Tab 4) Parent/Guardian Review Tab
- Review the information in Tabs 1, 2, and 3.
- Select Tab 4, 'Parent/Guardian Review'
- Use the dropdown box to select one of the following:

I have viewed the information and verify it is correct

OR

I have viewed the information and need to make changes

- If changes are needed, type them in the textbox.
- Select the 'Submit' button to send changes or verify information is correct.

As always, please let us know if you have any questions or concerns by e-mailing the individuals listed below. We will continue to work as quickly as possible to answer individual inquiries.

1. For district related questions and concerns, please contact Linda Kneedler at [lkneedler@muncysd.org](mailto:lkneedler@muncysd.org) or 570-546-3125 ext. 2040
2. For high school related questions and concerns, please contact Nicole Edwards at [nedwards@muncysd.org](mailto:nedwards@muncysd.org) or 570-546-3125 ext. 3220
3. For elementary school related questions and concerns, please contact Vickie Conner at [vconner@muncysd.org](mailto:vconner@muncysd.org) or 570-546-3125 ext. 1100
4. For special education related questions and concerns, please contact Cheryl Good at [cgood@muncysd.org](mailto:cgood@muncysd.org) or 570-546-3125 ext. 1250
5. For food service related questions and concerns, please contact Tom Kuntz at [tkuntz@muncysd.org](mailto:tkuntz@muncysd.org) or 570-546-3125 ext. 1120
6. For athletic related questions and concerns, please contact Curt Chilson at [cchilson@muncysd.org](mailto:cchilson@muncysd.org) or 570-546-3125 ext. 3630

7. For transportation related questions and concerns, please contact Kay Buck at [kay@susquehannabus.com](mailto:kay@susquehannabus.com) or 570-935-0542.

Stay Safe, Stay Healthy, Stay Strong!

Sincerely,

***Craig***

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