



MUNCY SCHOOL DISTRICT

206 Sherman Street, Muncy, PA 17756 | Telephone: (570) 546-3125 | Fax: (570) 546-6676

Dr. Craig R. Skaluba
Superintendent
cskaluba@muncysd.org

Dr. Kimberly A. Hamilton
Assistant to the Superintendent
for Curriculum & Instruction
khamilton@muncysd.org

Mr. Andrew T. Sees
Business Administrator/
Board Secretary
aseese@muncysd.org

April 9, 2020

Dear Muncy Family,

I hope this letter finds you and your family in good health.

The purpose of this letter is to let you know that the Muncy School District Board of Directors approved a change to Board Policy 006.1 entitled 'Attendance at Meetings Via Electronic Communication' at the March 16th, 2020 board meeting. This policy change was made in anticipation of the possibility of Governor Wolf announcing a statewide 'Stay at Home Order' at some point in the future. As a result of Governor Wolf officially enacting the statewide 'Stay at Home Order' at 8:00 p.m. on Wednesday, April 1st, the Muncy School District Board of Directors intends to meet electronically for their regularly scheduled meeting on Monday, April 20th at 7:00 p.m. in order to conduct school district business.

In order to satisfy public participation requirements for the board meeting, the district's solicitor has approved the following procedures. First, individuals interested in providing public input only may e-mail Linda Kneedler at lkneedler@muncysd.org no later than 3:00 p.m. on Monday, April 20th. All e-mails should include the individual's first name, last name, home address, home phone number and their public input. Individuals who submit their public input through e-mail will have their comments read by the Board Secretary, Mr. Andrew Seese, when the public is invited to comment at the electronic meeting. The District may follow up with individuals in relation to individual inquiries by e-mail or phone or include information related to repeated inquiries in the next community update.

Second, we will provide directions to dial into the board meeting for individuals who would like to listen to the entire meeting and/or participate in the public input portion at the beginning of the meeting by phone. Directions for calling into the meeting will be provided on the 'Board Agenda' for the meeting when it is released to the public on Friday, April 17th @ 8:00 p.m. In a similar manner to in-person meetings, all callers must identify themselves by first and last name and general area of residence (Muncy Borough, Muncy Township, or Muncy Creek Township) and abide by the district's previously established policies and procedures for board meetings and public input.

For any students or families that participated in the school district's Gertrude Hawk fundraiser through our M Club, we have postponed our delivery for at least six weeks. Please understand that we may need to postpone the delivery even longer if certain restrictions are not lifted at that time. We will continue to provide information as to when and where we can successfully arrange for delivery of the Gertrude Hawk Fundraising Products as new information becomes available.

At this time, I would like to remind everyone that **Friday, April 10th** is considered a **school district holiday** and ‘School from Home’ **will not** be in session. Also, a friendly reminder that Monday, **April 13th** is now considered a **make-up day** and ‘School from Home’ **will be** in session. As the school district is required to keep track of both attendance and grades during the implementation of our ‘School from Home’ distance learning solution, it is essential for students to respond to communications from their teachers and to complete their assignments.

Earlier this morning, Governor Wolf announced all schools will remain closed for the remainder of the 2019-2020 school year. As we progress through the implementation of our ‘School from Home’ solution, please continue to communicate with your child’s teachers any obstacles you may encounter so we can work together to develop solutions that will work for all. Thank you for your continued patience, flexibility, cooperation and support as we move forward together.

Please understand that as new guidance is released and the current situation continues to evolve, our plans may have to change in the future. We will continue to provide necessary updates as we move forward together.

If you have additional questions, please forward your questions to the individuals listed below. We will continue to work as quickly as possible to answer individual inquiries and look to answer frequently asked questions in future updates.

1. For high school related questions and concerns, please contact Nicole Edwards at nedwards@muncysd.org or 570-546-3125 ext. 3220
2. For elementary school related questions and concerns, please contact Vickie Conner at vconner@muncysd.org or 570-546-3125 ext. 1100
3. For special education related questions and concerns, please contact Cheryl Good at cgood@muncysd.org or 570-546-3125 ext. 1250
4. For food service related questions and concerns, please contact Tom Kuntz at tkuntz@muncysd.org or 570-546-3125 ext. 1120

We look forward to a time we can have all students back in our buildings. In the meantime, please take care of yourselves and your families. Stay safe and healthy!

Sincerely,

Craig

Craig R. Skaluba, Ph.D.
Superintendent
Muncy School District
206 Sherman Street
Muncy, PA 17756
(570) 546-3125
(570) 546-6676 FAX

E-mail Confidentiality Statement: Any opinions expressed in the e-mail message you have received are those of the individual and not necessarily of Muncy School District. The e-mail message, and any files attached with it, should be regarded as confidential information, intended only for the use of the recipient(s) named above. If you are not the intended recipient, or the person responsible for delivering the message content to the intended recipient, be advised that you have received this e-mail in error and that any onward transmission is strictly prohibited and should be deleted immediately, including any backups and temporary files. If you have received this e-mail in error please notifykneedler@muncysd.org. We automatically monitor all inbound/outbound e-mails for viruses, profanity, offensive language, racist and/or sexual comments, virus hoaxes, chain-mail, and known spam mailers. Muncy School District reserves the right to intercept, store, archive, delete or view such e-mail for security/audit purposes and, where necessary, instigate appropriate proceedings against the parties involved. Please note that just as with all regular postal letters sent to the district or receipt of other documents, all e-mails sent to Muncy School District, its employees, and its students may be subject to Pennsylvania’s Right to Know Law.